WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance, Buildings and Personnel Committee held 12 October 2026

FBP26/32 Present: Cllr A Clamp (Chairman), Cllr E McDonagh, Cllr S Spencer, Cllr Taylor, Cllr Thompson and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)

FBP26/33 Apologies for Absence: Cllr A Jordan

FBP26/34 Variation in Order of Business: None

FBP26/35 Minutes:

The minutes of the meeting of the Finance, Buildings and Personnel Committee dated 14 September 2026 were confirmed as a correct record.

FBP26/36 Monthly Budget Balance
To consider whether to apply any budget accruals into the new financial year.

REC that the matter be noted

FBP26/37 Budget and Precept 2027-28
To consider any issues that should be included in the initial draft budget.

REC that an initial revision be made to the budget based upon actuals in 2025/26 and H1 2026/27.

FBP26/38 Occasional Letting
To review H1 actual revenue and anticipated bookings to assess the impact on the budget.

REC that the matter be considered in November.

FBP26/39 Card Payments via Gov.uk Pay
GOV.UK Pay has contracts with payment providers and is used across central and local government, police and the NHS but cannot be used for commercial activity.

REC that given the restrictions* on the utilisation of the service that the Town Council do not adopt this service.
(*The service may not be used to accept payment for activities which might be considered commercial e.g. Occasional Lettings/Market Receipts).

FBP26/40 Christmas Market
The Farmers Market operator has enquired about the hire of the market space on 22/12/2026 to operate a one-off special Christmas Market.

The market would be operated by FM and would be subject to separate T&C's (i.e. not WTC Tuesday Market terms).

REC that agreement be given for a Christmas Market to be operated by the Farmers Market to be held on Tuesday 22/12/26 (The event must clearly differentiate that it is not operated by WTC).

FBP26/41 Staffing Matters

Provide an update on staffing issues.

REC that the matter be noted.

The meeting closed at 7.25 pm Chairman