

## WIRKSWORTH TOWN COUNCIL

### MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 20 July 2026 AT 6.30 PM

**C26/37 Present:** Cllr S Spencer (Chair), Cllr S Barker, Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, and Cllr F Rostron  
**In attendance:** Paul Jennings

**C26/38 Apologies:** Cllr S Thompson, Cllr E McDonagh, Cllr A Pollock, Cllr P Taylor, Cllr C Whittall and C Cllr Hunter

**C26/39 Variation of Order of Business :** None

**C26/40 Members' Pecuniary Interests in Agenda Items:** None declared

**C26/41 Town Mayor's Announcements:** D Mayor attended both Brownies and Cricket Club to present awards.

*Cllr Rostron arr 6:35pm*

**C26/42 Minutes of the meeting of the Wirksworth Town Council 15 June 2026:**

**RESOLVED** that the minutes of the meeting of Wirksworth Town Council dated 15 June 2026 were confirmed as a correct record.

**C26/43 To receive the committee recommendations**

- Environment and Town dated 6 July 2026
- Finance, Buildings and Personnel dated 13 July 2026 (inquorate)

**RESOLVED** to adopt the recommendations of the Environment and Town Committee dated 6 July 2026.

**C26/44 Accounts Paid**

June 2026 in the sums of £59,640.02.

**RESOLVED** that payment of the attached accounts in the sums of £59640.02 be approved.

*The following items would normally be dealt with by the Finance, Buildings and Personnel meeting, all other items from FBP July will be deferred to September committee meeting.*

**C26/45 Review of Utilities Supply**

The energy (electric) was moved to new suppliers effective Apr 2026 (**FBP25/21**), but gas supply was not changed. The notice period for the existing gas supplier is 6 months (prior to Oct 26, effective Apr 27).

**RESOLVED** that the alternative suppliers be investigated through existing broker and findings reported to FB&P in September.

**C26/46 Tree Works**

Quotes have been received for all the tree works identified by O Connor Arb, however, the Meadows works exceed the officer's delegated limit.

**RESOLVED that the works should be undertaken.**

**C26/47 Roof - Town Hall**

Two tiles have slipped on the main hall roof hip.

**RESOLVED that the clerk be delegated to arrange a repair (with maximum budget of £10000).**

**C26/48 DDDC - Community Toilet Scheme**

The grant scheme has opened for applications for 2026/27.

**RESOLVED that an application should be made to the scheme.**

*The remaining items are matters for full council.*

**C26/49 Heritage Centre**

Residents are seeking clarification regarding the status of the Heritage centre.

**RESOLVED that as the Town Council has no direct influence over the operation of the Heritage Centre and trustees, residents with concerns over the management and status of the building and its assets should be directed to raise these with the Charities Commission.**

**C26/50 Local Government Reorganisation**

To consider whether to re-establish a working party (A LGA WP was previously established in May 2025 Res:C25/18).

**RESOLVED that the council re-establish a working party following the announcement of the new unitary authority, the ToR of the WP be extended to cover those functions now within EMCCA (East Midlands Combined County Authority). Membership of the working party to be determined at full council in September.**

**C26/51 Banking Hub**

To consider whether to seek the provision of a banking hub for Wirksworth.

**RESOLVED that the matter be deferred for further discussion at September full council. That the resident who raised the matter with Cllr Thompson be invited to speak at open forum.**

**C26/52 Tree Work**

Crime Prevention Partnership have requested that the council consider tree work to increase sight lines for CCTV.

**RESOLVED that the works be undertaken (Thompson Tree Services quote 9925).**

**C26/53 Insurance**

The council's insurance is due for renewal on 1<sup>st</sup> August and will require approval using delegated powers.

**RESOLVED that the Clerk be delegated to renew the insurance (upto a annual premium of £15000 at renewal). Should the premium be higher,**

**then the renewal is to be approved by delegated process (Mayor, Deputy Mayor, Chair of Committees).**

**C26/54    Local Plan**

To agree the council's approach to providing a response to the draft Local plan (during August recess). Resolution ET 25/77, proposed 3 councillors should be delegated to review the document and prepare a response.

**RESOLVED that Cllr Jordan to prepare bullets (for review by Cllr Spencer and Cllr Clamp prior to submission). All documentation to be circulated to all councillors.**

*The meeting closed at 7:30pm*

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# Wirksworth Town Council

## PAYMENTS LIST

| Vouche | Code                      | Date       | Minute    | Bank         | Payment Ref. | Description                | Supplier             | VAT Type | Net    | VAT    | Total  |
|--------|---------------------------|------------|-----------|--------------|--------------|----------------------------|----------------------|----------|--------|--------|--------|
| 136    | Rates                     | 01/06/2026 |           | Unity Trust  |              | Water                      | Water Plus           | Z        | 33.85  |        | 33.85  |
| 112    | Fannyshaw Community       | 01/06/2026 |           | Unity Trust  |              | Internet                   | W3Z                  | S        | 29.16  | 5.83   | 34.99  |
| 109    | General Administration    | 01/06/2026 |           | Unity Trust  |              | HR Support                 | Castle Associates    | S        | 43.00  | 8.60   | 51.60  |
| 113    | General Administration    | 01/06/2026 |           | Unity Trust  |              | Payroll                    | Sage                 | S        | 131.50 | 26.30  | 157.80 |
| 115    | General Administration    | 01/06/2026 |           | Unity Trust  |              | IT Support                 | Software Into Action | S        | 377.00 | 75.40  | 452.40 |
| 118    | Telephone                 | 01/06/2026 |           | Unity Trust  |              | Telephony                  | Zen Systems          | S        | 144.00 | 28.80  | 172.80 |
| 117    | Wash Green Play Area      | 02/06/2026 |           | Unity Trust  |              | Grass & verge cutting      | JM Stevenson (Roy)   | Z        | 60.00  |        | 60.00  |
| 117    | Kingsfield Play Area      | 02/06/2026 |           | Unity Trust  |              | Grass & verge cutting      | JM Stevenson (Roy)   | Z        | 94.00  |        | 94.00  |
| 117    | Environmental             | 02/06/2026 |           | Unity Trust  |              | Grass & verge cutting      | JM Stevenson (Roy)   | Z        | 64.00  |        | 64.00  |
| 128    | Meadows                   | 02/06/2026 |           | Unity Trust  |              | Meadows works              | the Green Estate     | S        | 670.24 | 134.05 | 804.29 |
| 127    | Training                  | 02/06/2026 |           | Unity Trust  |              | Training                   | Derwent Training     | S        | 518.00 | 103.60 | 621.60 |
| 133    | Donations                 | 02/06/2026 | FBP25/112 | Unity Trust  |              | Grant                      | Book Festival        | Z        | 100.00 |        | 100.00 |
| 99     | Rates                     | 04/06/2026 |           | Unity Trust  |              | Water                      | Water Plus           | Z        | 26.34  |        | 26.34  |
| 111    | General Administration    | 04/06/2026 |           | Unity Trust  |              | Internet                   | Zen                  | S        | 30.00  | 6.00   | 36.00  |
| 137    | Rates                     | 05/06/2026 |           | Unity Trust  |              | Water                      | Water Plus           | Z        | 11.96  |        | 11.96  |
| 138    | Rates                     | 05/06/2026 |           | Unity Trust  |              | Water                      | Water Plus           | Z        | 11.96  |        | 11.96  |
| 139    | Rates                     | 05/06/2026 |           | Unity Trust  |              | Water                      | Water Plus           | Z        | 11.96  |        | 11.96  |
| 132    | Maintenance               | 09/06/2026 |           | Unity Trust  |              | Recycling collection       | CPP                  | Z        | 24.00  |        | 24.00  |
| 149    | Maintenance               | 09/06/2026 |           | UT Corporate |              | Maintenance materials      | Amazon               | Z        | 89.99  |        | 89.99  |
| 150    | Maintenance               | 09/06/2026 |           | UT Corporate |              | Maintenance materials      | Amazon               | S        | 7.82   | 1.56   | 9.38   |
| 121    | Barmote Croft Toilets     | 09/06/2026 |           | UT Corporate |              | Telephony                  | Smarty               | S        | 9.00   | 1.80   | 10.80  |
| 33     | Misc (Bolehill CP, Raven, | 09/06/2026 |           | UT Corporate |              | Defibrillator upkeep/costs | Defib Warehouse      | S        | 83.95  | 16.79  | 100.74 |
| 82     | Meadows                   | 09/06/2026 |           | UT Corporate |              | Garden maintenance         | Screwfix             | S        | 143.26 | 28.67  | 171.93 |
| 91     | Meadows                   | 09/06/2026 |           | UT Corporate |              | Meadows equipment          | Screwfix             | S        | -49.98 | -10.00 | -59.98 |
| 124    | General Administration    | 09/06/2026 |           | Unity Trust  |              | Advert                     | Community Fayre      | Z        | 89.10  |        | 89.10  |
| 125    | General Administration    | 09/06/2026 |           | Unity Trust  |              | Expenses                   | Paul Jennings        | Z        | 25.09  |        | 25.09  |
| 121    | Telephone                 | 09/06/2026 |           | UT Corporate |              | Telephony                  | Smarty               | S        | 4.50   | 0.90   | 5.40   |
| 121    | Telephone                 | 09/06/2026 |           | UT Corporate |              | Telephony                  | Smarty               | S        | 4.50   | 0.90   | 5.40   |
| 121    | Telephone                 | 09/06/2026 |           | UT Corporate |              | Telephony                  | Smarty               | S        | 4.50   | 0.90   | 5.40   |
| 121    | Telephone                 | 09/06/2026 |           | UT Corporate |              | Telephony                  | Smarty               | S        | 4.50   | 0.90   | 5.40   |
| 151    | Meadows                   | 09/06/2026 |           | UT Corporate |              | Meadows equipment          | Amazon               | S        | 36.14  | 7.23   | 43.37  |
| 147    | General Administration    | 09/06/2026 |           | UT Corporate |              | Stationary, sundries       | Engraved Tags        | S        | 53.00  | 10.60  | 63.60  |
| 148    | General Administration    | 09/06/2026 |           | UT Corporate |              | Bank charges               | Lloyds Bank          | Z        | 3.00   |        | 3.00   |
| 152    | General Administration    | 09/06/2026 |           | UT Corporate |              | Maintenance materials      | Amazon               | S        | 9.49   | 1.90   | 11.39  |

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|--------|-------------------------|------------|---------|----------------|--------------|----------------------------|-----------------------|----------|-----------|----------|-----------|
| 153    | General Administration  | 09/06/2026 |         | UT Corporate   |              | Maintenance materials      | Amazon                | S        | 6.45      | 1.29     | 7.74      |
| 160    | Mayors Charity & Events | 09/06/2026 |         | Unity Trust    |              | Donation                   | Seashell Trust        | Z        | 315.00    |          | 315.00    |
| 81     | Donations               | 09/06/2026 |         | UT Corporate   |              | Meadows equipment          | IKEA                  | S        | 15.83     | 3.17     | 19.00     |
| 81     | Donations               | 09/06/2026 |         | UT Corporate   |              | Meadows equipment          | IKEA                  | Z        | 10.00     |          | 10.00     |
| 81     | Seating                 | 09/06/2026 |         | UT Corporate   |              | Meadows equipment          | IKEA                  | S        | 75.00     | 15.00    | 90.00     |
| 114    | Rates                   | 10/06/2026 |         | Unity Trust    |              | Rates                      | DDDC                  | Z        | 586.00    |          | 586.00    |
| 123    | Maintenance             | 11/06/2026 |         | Unity Trust    |              | Consumables                | Lyreco                | S        | 116.46    | 23.29    | 139.75    |
| 166    | General Administration  | 11/06/2026 |         | Lloyds Current |              | Cardnet payment            | Cardnet               | Z        | 4.43      |          | 4.43      |
| 134    | Barmote Croft Toilets   | 12/06/2026 |         | Unity Trust    |              | Electricity                | British Gas           | L        | 23.67     | 1.18     | 24.85     |
| 122    | General Administration  | 16/06/2026 |         | Lloyds Current |              | Petty Cash                 | Wirksworth Town       | Z        | 100.00    |          | 100.00    |
| 126    | General Administration  | 17/06/2026 |         | Unity Trust    |              | Consumables                | Viking                | S        | 86.85     | 17.38    | 104.23    |
| 126    | General Administration  | 17/06/2026 |         | Unity Trust    |              | Consumables                | Viking                | Z        | 3.59      |          | 3.59      |
| 116    | Maintenance             | 18/06/2026 |         | Unity Trust    |              | Sanitary disposal/ service | Cathedral Leasing Ltd | S        | 80.83     | 16.17    | 97.00     |
| 142    | Fuel                    | 18/06/2026 |         | Unity Trust    |              | Gas                        | Corona Energy         | S        | 495.54    | 99.11    | 594.65    |
| 116    | Maintenance             | 18/06/2026 |         | Unity Trust    |              | Sanitary disposal/ service | Cathedral Leasing Ltd | S        | 86.00     | 17.20    | 103.20    |
| 142    | Fuel                    | 18/06/2026 |         | Unity Trust    |              | Gas                        | Corona Energy         | S        | 365.43    | 73.09    | 438.52    |
| 135    | Fannyshaw Community     | 19/06/2026 |         | Unity Trust    |              | Electricity                | British Gas           | L        | 25.14     | 1.25     | 26.39     |
| 143    | Fuel                    | 22/06/2026 |         | Unity Trust    |              | Electricity                | Corona Energy         | S        | 395.75    | 79.15    | 474.90    |
| 158    | Maintenance             | 22/06/2026 | FBP26/6 | Unity Trust    |              | Fire safety                | K&K Fire Protection   | S        | 220.00    | 44.00    | 264.00    |
| 143    | Fuel                    | 22/06/2026 |         | Unity Trust    |              | Electricity                | Corona Energy         | L        | 106.62    | 5.33     | 111.95    |
| 158    | Maintenance             | 22/06/2026 | FBP26/6 | Unity Trust    |              | Fire safety                | K&K Fire Protection   | S        | 220.00    | 44.00    | 264.00    |
| 143    | Fuel                    | 22/06/2026 |         | Unity Trust    |              | Electricity                | Corona Energy         | L        | 118.29    | 5.92     | 124.21    |
| 143    | Fuel                    | 22/06/2026 |         | Unity Trust    |              | Electricity                | Corona Energy         | L        | 107.02    | 5.35     | 112.37    |
| 165    | General Administration  | 22/06/2026 |         | Lloyds Current |              | Cardnet payment            | Cardnet               | Z        | 0.72      |          | 0.72      |
| 159    | General Administration  | 22/06/2026 | FBP26/6 | Unity Trust    |              | Audit                      | DALC                  | Z        | 478.00    |          | 478.00    |
| 156    | Planters & Verge        | 22/06/2026 |         | Unity Trust    |              | Planters                   | Plantscape            | S        | 3,046.15  | 609.23   | 3,655.38  |
| 161    | Mayors Charity & Events | 22/06/2026 |         | Unity Trust    |              | Donation                   | Young Futures         | Z        | 10,000.00 |          | 10,000.00 |
| 162    | Mayors Charity & Events | 22/06/2026 |         | Unity Trust    |              | Donation                   | Mayor's Charity       | Z        | 6.00      |          | 6.00      |
| 157    | Twinning                | 22/06/2026 | FBP26/6 | Unity Trust    |              | Grant                      | Twinning              | Z        | 300.00    |          | 300.00    |
| 155    | Meadows Phase 1         | 22/06/2026 |         | Unity Trust    |              | Meadows works              | Wildscapes (Sheffield | S        | 8,660.98  | 1,732.20 | 10,393.18 |
| 130    | General Administration  | 23/06/2026 |         | Lloyds Current |              | Bank charges               | Unity Trust           | Z        | 25.00     |          | 25.00     |
| 140    | Rates                   | 25/06/2026 |         | Unity Trust    |              | Water                      | Water Plus            | Z        | 104.24    |          | 104.24    |
| 181    | Salaries                | 25/06/2026 |         | Unity Trust    |              | Pension contributions      | Wirksworth Town       | Z        | 1,577.32  |          | 1,577.32  |
| 180    | Salaries                | 25/06/2026 |         | Unity Trust    |              | Salaries                   | Wirksworth Town       | Z        | 5,415.94  |          | 5,415.94  |
| 144    | Salaries                | 25/06/2026 |         | Unity Trust    |              | Salaries                   | Wirksworth Town       | Z        | 5,415.74  |          | 5,415.74  |

# Wirksworth Town Council

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| Vouche       | Code                   | Date       | Minute | Bank           | Payment Ref. | Description           | Supplier           | VAT Type | Net              | VAT             | Total            |
|--------------|------------------------|------------|--------|----------------|--------------|-----------------------|--------------------|----------|------------------|-----------------|------------------|
| 145          | Salaries               | 25/06/2026 |        | Unity Trust    |              | Tax & NI              | HMRC               | Z        | 1,781.21         |                 | 1,781.21         |
| 146          | Salaries               | 25/06/2026 |        | Unity Trust    |              | Pension contributions | DCC                | Z        | 1,577.32         |                 | 1,577.32         |
| 146          | Wages                  | 25/06/2026 |        | Unity Trust    |              | Pension contributions | DCC                | Z        | 956.29           |                 | 956.29           |
| 145          | Wages                  | 25/06/2026 |        | Unity Trust    |              | Tax & NI              | HMRC               | Z        | 575.38           |                 | 575.38           |
| 144          | Wages                  | 25/06/2026 |        | Unity Trust    |              | Salaries              | Wirksworth Town    | Z        | 3,799.70         |                 | 3,799.70         |
| 180          | Wages                  | 25/06/2026 |        | Unity Trust    |              | Salaries              | Wirksworth Town    | Z        | 3,791.15         |                 | 3,791.15         |
| 181          | Wages                  | 25/06/2026 |        | Unity Trust    |              | Pension contributions | Wirksworth Town    | Z        | 956.28           |                 | 956.28           |
| 110          | Managed Telecoms       | 26/06/2026 |        | Unity Trust    |              | Internet              | Emtel              | S        | 43.95            | 8.79            | 52.74            |
| 131          | General Administration | 26/06/2026 |        | Lloyds Current |              | Bank charges          | Lloyds Bank        | Z        | 4.25             |                 | 4.25             |
| 141          | Rates                  | 29/06/2026 |        | Unity Trust    |              | Water                 | Water Plus         | Z        | 39.29            |                 | 39.29            |
| 120          | Wash Green Play Area   | 30/06/2026 |        | Unity Trust    |              | Grass & verge cutting | JM Stevenson (Roy) | Z        | 62.00            |                 | 62.00            |
| 120          | Kingsfield Play Area   | 30/06/2026 |        | Unity Trust    |              | Grass & verge cutting | JM Stevenson (Roy) | Z        | 67.00            |                 | 67.00            |
| 120          | Environmental          | 30/06/2026 |        | Unity Trust    |              | Grass & verge cutting | JM Stevenson (Roy) | Z        | 238.00           |                 | 238.00           |
| 90           | General Administration | 30/06/2026 |        | Unity Trust    |              | Bank charges          | Unity Trust        | Z        | 16.75            |                 | 16.75            |
| 129          | General Administration | 30/06/2026 |        | Unity Trust    |              | Bank charges          | Unity Trust        | Z        | 27.00            |                 | 27.00            |
| 163          | General Administration | 30/06/2026 |        | Unity Trust    |              | Legal fees            | Chubb Solicitors   | S        | 325.00           | 65.00           | 390.00           |
| 164          | Telephone              | 30/06/2026 |        | Unity Trust    |              | Telephony             | Zen Systems        | S        | 144.00           | 28.80           | 172.80           |
| 119          | Seating                | 30/06/2026 |        | Unity Trust    |              | Meadows equipment     | Pentagon Sports    | S        | 330.00           | 66.00           | 396.00           |
| <b>Total</b> |                        |            |        |                |              |                       |                    |          | <b>56,227.39</b> | <b>3,412.63</b> | <b>59,640.02</b> |