

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 15 June 2026 AT 6.30 PM

C26/21 Present: Cllr S Thompson (Chair), Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr E McDonagh, Cllr F Rostron, Cllr S Spencer, and Cllr P Taylor
In attendance: 1 resident, D Cllr P Slack, Paul Jennings

C26/22 Apologies: Cllr S Barker, Cllr A Pollock, Cllr C Whittall and D Cllr L Peacock

C26/23 Variation of Order of Business : To take items 11 Meadows, 12 Complaint, & 13 Complaint immediately after open forum.

C26/24 Members' Pecuniary Interests in Agenda Items: None declared

Open Forum opened, Cllr Rostron arr 6:35pm

C26/25 Open Forum:
D Cllr Slack provided a verbal update in support of their written report.
A resident provided more details regarding their formal complaint regarding the size and position of the storage unit on The Meadows.

Open Forum closed 6:50pm

C26/26 Meadows
Update and recommendations from the working party.

RESOLVED to accept all recommendations.

C26/27 Complaint
A resident has submitted further correspondence in relation to their formal complaint regarding the Council's decision to install a storage unit on The Meadows and the Town Clerk's handling of the matter.

RESOLVED that the council's existing resolution and response remain unchanged. The unit will remain in place; however, the existing artwork on the container is to be extended around the eastern side. That the Clerk reply to the complainant (using the draft letter included within the agenda pack).

C26/28 Complaint 2
A resident has registered a formal complaint regarding the size, position and orientation of the storage unit on The Meadows.

RESOLVED the council's existing resolution regarding the position of the storage unit remains unchanged; however, the existing artwork on the container is to be extended around the eastern side. That the Clerk write to advise the complainant (using the draft letter included within the agenda pack).

- C26/29 Town Mayor's Announcements:**
Attended the Blessing of the Wells, Crowned the Carnival Royalty, and participated in the Carnival parade. He is planning to attend a business network meeting hosted by Aquabox, 450th Founders day celebration., Pride event in Matlock and Twinning celebrations on 3-4 July. His charity for the year will be Ashgate Hospice.
- C26/30 Minutes of the meeting of the Wirksworth Town Council 18 May 2026:**
RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 18 May 2026 were confirmed as a correct record.
- C26/31 To receive the committee recommendations**
- Environment and Town dated 1 June 2026 (attached)
 - Finance, Buildings and Personnel dated 8 June 2026 (attached)
- RESOLVED to to adopt the recommendations of the Environment and Town Committee dated 1 June 2026 and Finance, Buildings and Personnel Committee dated 8 June 2026.**
- C26/32 Accounts Paid**
April and May 2025 in the sums of £34,705.51 and £21,586.33
- RESOLVED that payment of the attached accounts in the sums of £34,705.51 and £21,586.33 be approved**
- C26/33 Bolehill War Memorial**
To confirm FBP resolution regarding contractor selection.
- RESOLVED that the contract be awarded to Flyde Conservation at a cost of £4432.50+vat (with a contingency 20%), subject to seeking insurance and confirmation of references.**
- C26/34 Remembrance Arrangements**
RBL have requested permission to place crosses in the area around the plane tree adjacent to the Memorial Hall.
- RESOLVED the council have no objection, but that the group (Wilder Wirksworth) who have planted and are maintaining the planting under the tree be contacted to ensure that the installation will not cause any issues.**
- C26/35 Tree Survey**
A survey was undertaken on the trees on the Town Council estate, and the arborculturalist has identified several issues which require attention.
- RESOLVED that the Clerk request Thompson Tree Services to undertake the tree works identified by O'Connor Arb (those with a timescale of less than a year). That the Clerk liaise with Thompson to develop a plan and costings to address those issues with a timescale of 1year+ to assist with long term planning and budgeting.**
- C26/36 Delegated Decisions**

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014).

Date	Decision Taken	Alternative Options Considered and/or background information
14/5/26	To authorise tree works on Meadows and at the Memorial Hall	<p>A survey was undertaken on the trees on the Town Council estate, the report identified a number of trees which required intervention.</p> <p>Upon receipt of the report, the Clerk arranged a site visit to meet with a representative of Thompson Tree Services with a view to seeking quotes for the trees which were felt to more urgent.</p> <p>The tree on The Meadows was dead and was at risk of falling (with the potentially on to a neighbouring property). The costs associated with the removal of the tree were within delegated authority (of Town Clerk), and authorisation for the work was given.</p> <p>The tree at the rear of the Memorial Hall close the market stall storage area has large limb that is overhanging into the garden at the rear of the Memorial Hall.</p> <p>The tree was showing signs of root heave (and the large lateral limb is now resting on the metal fence between the two areas. This shows that the tree has deteriorated since the recent tree inspection. As the tree moves away from the vertical, the risk of the tree falling increases and therefore timely intervention is required to stabilise the tree but also mitigate the risk posed by the large limb overhanging the Memorial Garden. Given the risk posed by any delays in actioning the work, the Clerk approved the quote and an application for urgent tree work was made to DDDC by the contractor (on behalf of WTC).</p>

RESOLVED that the decision be ratified.

The meeting closed at 7:30pm

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Chairman

Wirksworth Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
4	Fannyshaw Community	01/04/2026		Unity Trust		Internet	W3Z	S	29.16	5.83	34.99
6	General Administration	01/04/2026		Unity Trust		IT Support	Software Into Action	S	377.00	75.40	452.40
1	General Administration	01/04/2026		Unity Trust		HR Support	Castle Associates	S	43.00	8.60	51.60
3	General Administration	01/04/2026		Unity Trust		Internet	Zen	S	30.00	6.00	36.00
18	Rates	02/04/2026		Unity Trust		Water	Water Plus	Z	168.39		168.39
54	Rates	02/04/2026		Unity Trust		Water	Water Plus	Z	22.08		22.08
9	General Administration	05/04/2026		Unity Trust		Photocopier	Ricoh	S	276.67	55.33	332.00
11	Barmote Croft Toilets	06/04/2026		Unity Trust		Electricity	British Gas	L	22.95	1.14	24.09
19	Rates	07/04/2026		Unity Trust		Water	Water Plus	Z	9.63		9.63
20	Rates	07/04/2026		Unity Trust		Water	Water Plus	Z	9.63		9.63
21	Rates	07/04/2026		Unity Trust		Water	Water Plus	Z	9.63		9.63
39	Maintenance	07/04/2026		Unity Trust		Maintenance materials	Markovitz	S	43.44	8.69	52.13
57	General Administration	07/04/2026		Lloyds Current		Cardnet payment	Cardnet	Z	0.56		0.56
36	Seating	07/04/2026		Lloyds Current		Furniture	Furniture at Work	S	228.00	45.60	273.60
35	Community Store (Tarmac	07/04/2026		Lloyds Current		Furniture	Furniture at Work	S	177.00	35.40	212.40
34	Community Store (Tarmac	08/04/2026		Lloyds Current		Furniture	IKEA	S	37.50	7.50	45.00
49	General Administration	09/04/2026		UT Corporate		Bank charges	Lloyds Bank	Z	3.00		3.00
51	Telephone	09/04/2026		UT Corporate		Telephony	Smarty	Z	5.40		5.40
50	Telephone	09/04/2026		UT Corporate		Bank charges	Smarty	Z	5.40		5.40
16	Rates	10/04/2026		Unity Trust		Rates	DDDC	Z	4,972.00		4,972.00
17	Rates	10/04/2026		Unity Trust		Rates	DDDC	Z	582.50		582.50
45	Maintenance	13/04/2026		Unity Trust		Asbestos Survey	Derbyshire Asbestos	S	275.00	55.00	330.00
10	Wash Green Play Area	13/04/2026		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	30.00		30.00
44	Kingsfield Play Area	13/04/2026		Unity Trust		Rent	Ww Rec Ground	Z	110.00		110.00
10	Kingsfield Play Area	13/04/2026		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	47.00		47.00
10	Environmental	13/04/2026		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	32.00		32.00
58	General Administration	13/04/2026		Unity Trust		Subscription fees	Rural Market Town	S	110.25	22.05	132.30
41	Meadows	13/04/2026		Unity Trust		Garden maintenance	Lester Lowes	S	41.40	8.28	49.68
42	Community Store (Tarmac	13/04/2026		Unity Trust		Meadows works	High Peak Art	Z	700.00		700.00
40	Maintenance	16/04/2026		Unity Trust		Consumables	ESPO	S	64.20	12.84	77.04
7	Maintenance	18/04/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	80.83	16.17	97.00
7	Maintenance	18/04/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	86.00	17.20	103.20
12	Fannyshaw Community	21/04/2026		Unity Trust		Electricity	British Gas	L	32.34	1.61	33.95
5	General Administration	21/04/2026		Unity Trust		Payroll	Sage	S	125.00	25.00	150.00

Wirksworth Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
15	Fuel	22/04/2026		Unity Trust		Electricity	EDF Energy	L	109.49	5.47	114.96
59	Rates	22/04/2026		Unity Trust		Electricity	EDF Energy	S	433.62	86.73	520.35
14	Fuel	22/04/2026		Unity Trust		Electricity	EDF Energy	L	120.52	6.03	126.55
13	Fuel	22/04/2026		Unity Trust		Electricity	EDF Energy	L	140.46	7.02	147.48
2	Managed Telecoms	26/04/2026		Unity Trust		Internet	Emtel	S	43.95	8.79	52.74
22	Rates	27/04/2026		Unity Trust		Water	Water Plus	Z	75.25		75.25
23	Rates	27/04/2026		Unity Trust		Water	Water Plus	Z	48.64		48.64
46	Salaries	27/04/2026		Unity Trust		Salaries	Wirksworth Town	Z	5,416.14		5,416.14
47	Salaries	27/04/2026		Unity Trust		Tax & NI	HMRC	Z	1,780.81		1,780.81
48	Salaries	27/04/2026		Unity Trust		Pension contributions	DCC	Z	1,577.32		1,577.32
48	Wages	27/04/2026		Unity Trust		Pension contributions	DCC	Z	940.23		940.23
47	Wages	27/04/2026		Unity Trust		Tax & NI	HMRC	Z	545.53		545.53
46	Wages	27/04/2026		Unity Trust		Salaries	Wirksworth Town	Z	3,752.18		3,752.18
38	General Administration	27/04/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
37	General Administration	27/04/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	4.25		4.25
56	General Administration	27/04/2026		Lloyds Current	4278	Cardnet payment	Cardnet	Z	1.81		1.81
43	Maintenance	28/04/2026		Unity Trust		Lift maintenance	Bridge Lifts	S	500.00	100.00	600.00
43	Maintenance	28/04/2026		Unity Trust		Lift maintenance	Bridge Lifts	S	600.00	120.00	720.00
53	Rates	30/04/2026		Unity Trust		Water	Water Plus	Z	31.87		31.87
52	General Administration	30/04/2026		Unity Trust		Bank charges	Unity Trust	Z	20.05		20.05
55	Telephone	30/04/2026		Unity Trust		Telephony	Zen Systems	S	144.00	28.80	172.80
Total									25,098.08	770.48	25,868.56

Wirksworth Town Council

16 June 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
73	Maintenance	01/05/2026		Unity Trust		Refuse collection	DDDC	Z	312.00		312.00
73	Maintenance	01/05/2026		Unity Trust		Refuse collection	DDDC	Z	312.00		312.00
63	Fannyslaw Community	01/05/2026		Unity Trust		Internet	W3Z	S	29.16	5.83	34.99
60	General Administration	01/05/2026		Unity Trust		HR Support	Castle Associates	S	43.00	8.60	51.60
62	General Administration	01/05/2026		Unity Trust		Internet	Zen	S	30.00	6.00	36.00
66	General Administration	01/05/2026		Unity Trust		IT Support	Software Into Action	S	377.00	75.40	452.40
72	Training	01/05/2026		Unity Trust		Training	DDDC	S	420.00	84.00	504.00
78	Maintenance	04/05/2026		Unity Trust		Window cleaning	Gavin Repton window	Z	60.00		60.00
79	Maintenance	04/05/2026		Unity Trust		Maintenance works	Dove Catering	S	90.00	18.00	108.00
78	Maintenance	04/05/2026		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
78	Bus Shelters	04/05/2026		Unity Trust		Window cleaning	Gavin Repton window	Z	75.00		75.00
80	Community Store (Tarmac	04/05/2026		Unity Trust		Maintenance materials	Lester Lowes	S	69.50	13.90	83.40
74	Rates	05/05/2026		Unity Trust		Water	Water Plus	Z	25.18		25.18
75	Rates	05/05/2026		Unity Trust		Water	Water Plus	Z	11.43		11.43
76	Rates	05/05/2026		Unity Trust		Water	Water Plus	Z	11.43		11.43
77	Rates	05/05/2026		Unity Trust		Water	Water Plus	Z	11.43		11.43
65	Rates	05/05/2026		Unity Trust		Rates	DDDC	Z	586.00		586.00
71	Fuel	08/05/2026		Unity Trust		Gas	Corona Energy	S	726.13	145.23	871.36
71	Fuel	08/05/2026		Unity Trust		Gas	Corona Energy	L	493.24	24.66	517.90
100	General Administration	08/05/2026		Unity Trust		Consumables	Viking	S	61.78	12.36	74.14
100	General Administration	08/05/2026		Unity Trust		Consumables	Viking	Z	30.67		30.67
101	General Administration	08/05/2026		Unity Trust		Consumables	Viking	S	93.62	18.73	112.35
101	General Administration	08/05/2026		Unity Trust		Consumables	Viking	Z	45.50		45.50
101	General Administration	08/05/2026		Unity Trust		Consumables	Viking	S	-27.89	-5.58	-33.47
27	Maintenance	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	17.11	3.42	20.53
24	Maintenance	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	6.45	1.29	7.74
25	Maintenance	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	7.21	1.44	8.65
8	Barmote Croft Toilets	11/05/2026		UT Corporate		Internet	Smarty	S	15.00	3.00	18.00
32	Misc (Bolehill CP, Raven,	11/05/2026		UT Corporate		Defibrillator upkeep/costs	Defib Store Ltd	S	69.00	13.80	82.80
85	General Administration	11/05/2026		UT Corporate		Bank charges	Lloyds Bank	Z	3.00		3.00
84	Telephone	11/05/2026		UT Corporate		Telephony	Smarty	S	4.50	0.90	5.40
84	Telephone	11/05/2026		UT Corporate		Telephony	Smarty	S	4.50	0.90	5.40
68	Telephone	11/05/2026		UT Corporate		Internet	Smarty	S	4.50	0.90	5.40
83	Meadows	11/05/2026		UT Corporate		Furniture	Wayfair.co.uk	S	19.15	3.83	22.98

Wirksworth Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
31	Community Store (Tarmac	11/05/2026		UT Corporate		Maintenance materials	Amazon	Z	8.59		8.59
30	Community Store (Tarmac	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	13.74	2.76	16.50
29	Community Store (Tarmac	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	7.78	1.56	9.34
28	Community Store (Tarmac	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	24.99	5.00	29.99
26	Community Store (Tarmac	11/05/2026		UT Corporate		Maintenance materials	Amazon	S	12.91	2.58	15.49
69	Barmote Croft Toilets	14/05/2026		Unity Trust		Electricity	British Gas	L	24.92	1.24	26.16
96	General Administration	15/05/2026		Lloyds Current		Membership Fees	Peak & Northern	Z	30.00		30.00
67	Maintenance	18/05/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	80.83	16.17	97.00
67	Maintenance	18/05/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	86.00	17.20	103.20
64	General Administration	18/05/2026		Unity Trust		Payroll	Sage	S	131.50	26.30	157.80
70	Fannyslaw Community	19/05/2026		Unity Trust		Electricity	British Gas	L	27.89	1.39	29.28
92	Wash Green Play Area	20/05/2026		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	60.00		60.00
92	Kingsfield Play Area	20/05/2026		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	94.00		94.00
92	Environmental	20/05/2026		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	64.00		64.00
103	Maintenance	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	100.00		100.00
105	Maintenance	21/05/2026		Unity Trust		Recycling collection	CPP	S	28.24	5.65	33.89
106	Maintenance	21/05/2026		Unity Trust		Maintenance materials	Seymour Interiors	S	122.75	24.55	147.30
107	Maintenance	21/05/2026		Unity Trust		Defibrillator upkeep/costs	Defib Store Ltd	S	135.00	27.00	162.00
103	Maintenance	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	100.00		100.00
103	Stoney Wood	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	300.00		300.00
103	Wash Green Play Area	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	100.00		100.00
103	Kingsfield Play Area	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	100.00		100.00
103	Misc (Bolehill CP, Raven,	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	100.00		100.00
102	Meadows	21/05/2026		Unity Trust		Tree works	Thompson Tree	S	399.71	79.94	479.65
103	Meadows	21/05/2026		Unity Trust		Survey fees	O'Connor Arb	Z	250.00		250.00
108	General Administration	21/05/2026		Lloyds Current		Cardnet payment	Cardnet	Z	3.11		3.11
104	Community Store (Tarmac	21/05/2026		Unity Trust		Meadows works	T Bradley Services	Z	410.00		410.00
97	Fuel	22/05/2026		Unity Trust		Electricity	Corona Energy	S	395.33	79.06	474.39
97	Fuel	22/05/2026		Unity Trust		Electricity	Corona Energy	L	114.04	5.70	119.74
97	Fuel	22/05/2026		Unity Trust		Electricity	Corona Energy	L	99.31	4.97	104.28
97	Fuel	22/05/2026		Unity Trust		Electricity	Corona Energy	L	96.47	4.82	101.29
87	Salaries	22/05/2026		Unity Trust		Salaries	Wirksworth Town	Z	5,415.94		5,415.94
88	Salaries	22/05/2026		Unity Trust		Tax & NI	HMRC	Z	1,781.01		1,781.01
89	Salaries	22/05/2026		Unity Trust		Pension contributions	DCC	Z	1,577.32		1,577.32
89	Wages	22/05/2026		Unity Trust		Pension contributions	DCC	Z	943.15		943.15
88	Wages	22/05/2026		Unity Trust		Tax & NI	HMRC	Z	553.24		553.24

Wirksworth Town Council

PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
87 Wages	22/05/2026		Unity Trust		Salaries	Wirksworth Town	Z	3,748.91		3,748.91
98 Rates	26/05/2026		Unity Trust		Water	Water Plus	Z	77.77		77.77
61 Managed Telecoms	26/05/2026		Unity Trust		Internet	Emtel	S	43.95	8.79	52.74
94 General Administration	26/05/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
95 General Administration	28/05/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	4.25		4.25
93 Rates	29/05/2026		Unity Trust		Water	Water Plus	Z	45.61		45.61
86 General Administration	31/05/2026		Unity Trust		Bank charges	Unity Trust	Z	17.65		17.65
						Total		21,841.51	751.29	22,592.80
