

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 8 June 2026

FBP26/1 Present: Cllr A Clamp (Chairman), Cllr S Barker, Cllr A Jordan, Cllr E McDonagh, Cllr S Spencer, Cllr Thompson, and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)

FBP26/2 Apologies for Absence: None

FBP26/3 Variation in Order of Business: None

FBP26/4 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 10 April 2026 were confirmed as a correct record.

FBP26/5 Monthly Budget Balance

To consider whether to apply any budget accruals into the new financial year.

REC that the Clerk prepare a report with proposal on those budget lines (unspent in 2025/26) to carry forward into 2026/27. An analysis of bookings be undertaken to determine whether letting income will meet budget set for 2026/27.

FBP26/6 Community Grant

Wirksworth Twinning have requested a grant of £300 to assist with costs associated with Wirksworth being the tri-annual host town.

REC that the grant of £300 be agreed.

FBP26/7 Community Meeting Space Request

Wirksworth Twinning are requesting meeting space under the community meetings space scheme.

REC that the request be agreed.

FBP26/8 Lift – Town Hall

The maintenance contract for both lifts has been changed, following a 3-month period where the main lift was out of service awaiting repair. It has been recommended that, to comply with current standards, full-length detection bars be installed on the main lift doors and that the lighting be upgraded. The new contractor has also offered a testing and adjustment service, which might address the frequent incidents where the lift gets stuck.

REC that the works be undertaken by Bridge Lifts to install detection bars, LED lighting and also load test/adjust the passenger lift at the Town Hall

FBP26/9 Internal Audit
To consider any issues raised by the auditor during their inspection on 11 May 2026.

REC that all recommendations be adopted, with the changes implemented before March 2027.

FBP26/10 Toilet Access at Town Hall
An increasing number of people are using the Town Hall toilets, rather than Barmote Croft Toilets (which are open). There have also been incidents in which members of the public have been aggressive/rude to staff when asked why they were wandering around the Town Hall building.

REC that the Town Hall toilets are to be used only by staff, tenants and those attending events in the building. That the public be directed to use toilets at Barmote Croft (in the event of an issue with BMC, Town Hall facilities may be used as a backup).

FBP26/11 Memorial Hall Access
The front door security mechanism was installed during the Surestart Tenancy. To comply with fire regulations, several compromises are required that result in reduced security.

REC that the seek quotes to replace the door locking mechanism (utilising a similar solution to the Town Hall front door).

FBP26/12 Bolehill War Memorial
Quotes have been sought for the restoration works to the war memorial. Five expressions of interest were received, followed by 3 quotes (price range £4432.50 to £26402.40 ex vat).

REC that a recommendation be made to full council that the works be undertaken by Fylde Conservation (£4432.50+Vat).

FBP26/13 LGPS Pension Fund Guidance
Updated guidance and procedures now apply in relation to unpaid leave.

REC that the guidance be noted.

FBP26/14 Staffing Matters

REC that it be noted that the Clerk continues to provide support to staff and that there may be a future issue with staff cover resulting in the need to briefly close the buildings.

The meeting closed at 7.30 pm

Chairman