



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworthtowncouncil.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

02 June 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 8 June 2026 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 20 April 2026 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

To consider whether to apply any budget accruals into the new financial year.

7. Community Grant (attached)

Wirksworth Twinning have requested a grant of £300 to assist with costs associated with Wirksworth being the tri-annual host town.

8. Community Meeting Space Request (attached)

Wirksworth Twinning are requesting meeting space under the community meetings space scheme.

9. Lift – Town Hall (attached)

The maintenance contract for both lifts has been changed, following a 3-month period where the main lift was out of service awaiting repair. It has been recommended that, to comply with current standards, full-length detection bars be installed on the main lift doors and that the lighting be upgraded. The new contractor has also offered a testing and adjustment service, which might address the frequent incidents where the lift gets stuck.

10. Internal Audit (attached)

To consider any issues raised by the auditor during their inspection on 11 May 2026.

11. Toilet Access at Town Hall

An increasing number of people are using the Town Hall toilets, rather than Barmote Croft Toilets (which are open). There have also been incidents in which members of the public have been

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

aggressive/rude to staff when asked why they were wandering around the Town Hall building.

12. Memorial Hall Access

The front door security mechanism was installed during the Surestart Tenancy. To comply with fire regulations, several compromises are required that result in reduced security.

13. Bolehill War Memorial

Quotes have been sought for the restoration works to the war memorial. Five expressions of interest were received, followed by 3 quotes (price range £4432.50 to £26402.40 ex vat).

14. LGPS Pension Fund Guidance (attached)

Updated guidance and procedures now apply in relation to unpaid leave.

15. Staffing Matters

Provide an update on staffing issues.



Paul Jennings

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