



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworthtowncouncil.gov.uk

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

09 June 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 15 June 2026 at 6.30 p.m. in the Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business**
 - *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items**
 - *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum: (3 minutes per speaker, total available 15 minutes)**
 - *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
 - *Police Matters (A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
 - *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*
 - *District & County Councillor Reports*
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 18 May 2026 (attached)**
6. **Town Mayor's Announcements**
7. **To receive the recommendations from Committees:-**
 - *Environment and Town dated 1 June 2026 (attached)*
 - *Finance, Buildings and Personnel dated 8 June 2026 (attached)*
8. **Accounts Paid**

April and May 2026 in the sums of £25,868.56 and £22,592.80
9. **Bolehill War Memorial**

To confirm FBP resolution regarding contractor selection.
10. **Remembrance Arrangements**

RBL have requested permission to place crosses in the area around the plane tree adjacent to the Memorial Hall.
11. **Meadows (attached)**

Update and recommendations from the working party.
12. **Complaint (attached)**

A resident has submitted further correspondence in relation to their formal complaint regarding the Council's decision to install a storage unit on the Meadows and the Town Clerk's handling of the matter.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

13. Complaint 2 (attached)

A resident has registered a formal complaint regarding the size, position and orientation of the storage unit on the Meadows.

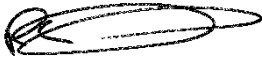
14. Tree Survey (attached)

A survey was undertaken on the trees on the Town Council estate, and the arborculturalist has identified several issues which require attention.

15. Delegated Decisions (Appendix 1)

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014).

16. Town Councillor Representative Reports



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Appendix 1

Date	Decision Taken	Alternative Options Considered and/or background information
27/10/25	To authorise tree works on Meadows and at the Memorial Hall	<p>A survey was undertaken on the trees on the Town Council estate, the report identified a number of trees which required intervention. Upon receipt of the report, the clerk arranged a site visit to meet with a representative of Thompson Tree Services with a view to seeking quotes for the trees which were felt to more urgent.</p> <p>The tree on the Meadows was dead and was at risk of falling (with the potentially on to a neighbouring property). The costs associated with the removal of the tree were within delegated authority (of Town Clerk), and authorisation for the work was given.</p> <p>The tree at the rear of the Memorial Hall close the market stall storage area has large limb that is overhanging into the garden at the rear of the Memorial Hall.</p> <p>The tree was showing signs of root heave (and the large lateral limb is now resting on the metal fence between the two areas. This shows that the tree has deteriorated since the recent tree inspection. As the tree moves away from the vertical, the risk of the tree falling increases and therefore timely intervention is required to stabilise the tree but also mitigate the risk posed by the large limb overhanging the Memorial Garden. Given the risk posed by any delays in actioning the work, the clerk approved the quote and an application for urgent tree work was made to DDDC by the contractor (on behalf of WTC).</p>