



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

06 May 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 11 May 2026 at 6.30 p.m. in the Council Chamber\*, Town Hall, Wirksworth.

**Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details.** (\*If you wish to attend the meeting remotely please contact the Town Clerk)

## AGENDA

### 1. Apologies for Absence

### 2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

### 3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

### 4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

### 5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 20 April 2026 (previously circulated)

### 6. Monthly Budget Balance (to be circulated prior to the meeting)

To consider whether to apply any budget accruals into the new financial year.

### 7. Lift – Town Hall (attached)

The maintenance contract for both lifts has been changed, following a 3-month period where the main lift was out of service awaiting repair. It has been recommended that, to comply with current standards, full-length detection bars be installed on the main lift doors and that the lighting be upgraded. The new contractor has also offered a testing and adjustment service, which might address the frequent incidents where the lift gets stuck.

### 8. Internal Audit

To consider any issues raised by the auditor during their inspection on 11 May 2026 (awaiting receipt of their formal report).

### 9. LGPS Pension Fund Guidance (attached)

Updated guidance and procedures now apply in relation to unpaid leave.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:  
Community Cohesion, Communication and Environmental Impact**