

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 20 April 2026

**FBP25/104 Present: Cllr A Clamp (Chairman), Cllr A Jordan, Cllr E McDonagh,
Cllr A Pollock, Cllr S Spencer, Cllr S Thompson and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)**

FBP25/105 Apologies for Absence: None

FBP25/106 Members' Pecuniary Interests in Agenda Items: None

FBP25/107 Minutes:

**The minutes of the meeting of the Finance Buildings and
Personnel Committee dated 9 March 2026 were confirmed as a
correct record.**

FBP25/108 Monthly Budget Balance

The Clerk ran through the initial draft EoY figures.

**REC that in May, consideration be given to whether to carry
forward any budget surpluses into the new financial year – once
EoY accounts have been prepared.**

FBP25/109 Quarterly Balance Sheet & Bank Reconciliation

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and
bank reconciliation.

REC the position be noted.

FBP25/110 Petty Cash

Audit recommendation that the record of transactions be reviewed by
the Finance Committee..

**REC that it be noted that Cllr Clamp reviewed the documentation
and confirmed its accuracy.**

FBP25/111 Concessionary Hire – Twinning

The Town Hall is booked for the twinning visit welcome dinner. The
Town Council agreed in 2023 that it would provide a weekend or 2-day
hire to support the Twinning celebrations when Wirksworth is the “host”
Town. The anticipated cost of this booking is £1300 and the group will
pay for the cost of additional hire on the 3rd.day.

REC concession be approved.

FBP25/112 Community Grant

Wirksworth Book Festival are requesting a £100 grant towards the costs
of replacement road signs used during the event. .

REC that the grant be agreed, and that the signage/publicity for the event should acknowledge the Town Council's support.

FBP25/113 Asbestos Survey

The surveys have been updated for both Town and Memorial Halls. .

REC matter be noted.

FBP25/114 Stoney Wood – Viewing Platform & Steps

Stoney Wood Group have now established the potential costs to replace the structure and are seeking guidance on how to proceed..

REC the council support in principle the group's request. The Town Council would wish to be consulted on any final design to ensure that it provides sufficient longevity (to avoid future calls on the public purse for maintenance etc..). Once the end of year accounts have been prepared, the Town Council may be in a position to pledge financial support as contribution towards the costs of the installation.

FBP25/115 Staffing Matters

To provide an update on current staffing.

REC note the recent changes in caretaking staff and personal circumstances.

The meeting closed at 7:15 pm

Chairman