



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

14 April 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 20 April 2026 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 9 March 2026 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

8. Petty Cash

Audit recommendation that the record of transactions be reviewed by the Finance Committee.

9. Concessionary Hire – Twinning

The Town Hall is booked for the twinning visit welcome dinner. The Town Council agreed in 2023 that it would provide a weekend or 2 day hire to support the Twinning celebrations when Wirksworth is the "host" Town. The anticipated cost of this booking is £1300 and the group will pay for the cost of additional hire on the 3rd day (in 2023 the value of the concessionary hire

10. Community Grant (attached)

Wirksworth Book Festival are requesting a £100 grant towards the costs of replacement road signs used during the event.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

11. Asbestos Survey (attached)

The surveys have been updated for both Town and Memorial Halls.

12. Stoney Wood – Viewing Platform & Steps

Stoney Wood Group have now established the potential costs to replace the structure and are seeking guidance on how to proceed.

13. Staffing Matters

To provide an update on current staffing.



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