

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 March 2026 AT 6.30 PM

C25/111 Present: Cllr A Pollock (Chair), Cllr A Clamp, Cllr S Barker, Cllr A Jordan, Cllr S Maskrey, Cllr F Rostron, Cllr S Spencer, Cllr P Taylor, and Cllr S Thompson

In attendance: Member of Public, Rev Griffiths, D Cllr L Peacock and Paul Jennings (Town Clerk)

C25/112 Apologies: Cllr C Whittall, Cllr E McDonagh, C Cllr A Hunter

C25/113 Variation of Order of Business: None

C25/114 Members' Pecuniary Interests in Agenda Items: None

Open Forum opened 6:35pm

C25/115 Open Forum:

A member of the Playgroup raised recent difficulties over shared access and parking down Cemetery Lane.

Rev Griffiths provided an update on the Church Restoration Project and advised that they are seeking more member for the steering group to help with next phase (following a lottery grant award of £315k to assist with the development phase of the project).

D Cllr Peacock provided additional information to supplement her written report.

Open Forum closed 7:00pm

C25/116 Minutes of the meeting of the Wirksworth Town Council 16 February 2026:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 16 February 2026 were confirmed as a correct record.

C25/117 Town Mayor's Announcements:

C25/118 To receive the committee recommendations

- Environment and Town dated 2 March 2026
- Finance Buildings and Personnel dated 9 March 2026

RESOLVED to adopt all the recommendations of Environment and Town dated 2 March 2026 and Finance Buildings and Personnel dated 9 March 2026.

C25/119 Accounts Paid

February 2026 in the sum of £33,463.06.

RESOLVED that payment of the attached account in the sum of £33,463.06 be approved.

C25/120 Internal Control Policy

A review of the document has been undertaken by FB&P committee; the document has been updated to reflect revised processes and procedures.

RESOLVED that the revised policy be adopted.

C25/121 Data Retention Policy

The policy has been updated to include a GDPR Data Map.

RESOLVED that the revised policy be adopted.

C25/122 Noticeboards

Following discussion by FB&P it is recommended that full council review the provision of publicly accessible noticeboards (Gorse Bank, Steeple Grange, Mountfield Av and Cruck Beam).

RESOLVED that the Town Council would continue to maintain the public noticeboard on Cruck Beam, but would no longer maintain/replace other external public noticeboards (e.g. Gorse Bank, Mountfield Av).

C25/123 Town of Culture

To consider actions required to enable submission of the initial expression of interest.

RESOLVED that given the timescales for submission, Cllr Clamp and Cllr Spencer are to assist with drafting the Expression of Interest document (for subsequent approval via delegation). That Cllr Pollock, Cllr Thompson and Cllr Maskrey be delegated to review and approve the final EOI document to be submitted by the Town Council.

The meeting closed at 7:45 pm

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Chairman

Wirksworth Town Council

17 March 2026 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
535	Maintenance	01/02/2026		Unity Trust		Refuse collection	DDDC	Z	312.00		312.00
535	Maintenance	01/02/2026		Unity Trust		Refuse collection	DDDC	Z	312.00		312.00
534	General Administration	01/02/2026		Unity Trust		Signage	DDDC	S	48.00	9.60	57.60
517	Fannyslaw Community	02/02/2026		Unity Trust		Internet	W3Z	S	29.16	5.83	34.99
516	General Administration	02/02/2026		Unity Trust		HR Support	Castle Associates	S	43.00	8.60	51.60
519	General Administration	02/02/2026		Unity Trust		IT Support	Software Into Action	S	377.00	75.40	452.40
546	Maintenance	03/02/2026		Unity Trust		Annual inspection	Lightening Strike	S	160.00	32.00	192.00
521	Barmote Croft Toilets	03/02/2026		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
518	General Administration	03/02/2026		Unity Trust		Payroll	Sage	S	125.00	25.00	150.00
522	Telephone	03/02/2026		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
463	General Administration	04/02/2026		Unity Trust		Internet	Zen	S	30.00	6.00	36.00
540	Maintenance	05/02/2026		Unity Trust		Maintenance materials	ESPO	S	109.36	21.87	131.23
558	Maintenance	05/02/2026		Lloyds Current		Kitchen equipment	Nisbets	S	177.98	35.60	213.58
541	Stoney Wood	05/02/2026		Unity Trust		Annual inspection	Gordon Playground	S	60.00	12.00	72.00
541	Wash Green Play Area	05/02/2026		Unity Trust		Annual inspection	Gordon Playground	S	60.00	12.00	72.00
541	Kingsfield Play Area	05/02/2026		Unity Trust		Annual inspection	Gordon Playground	S	60.00	12.00	72.00
541	Fanny Shaw Skate Park	05/02/2026		Unity Trust		Annual inspection	Gordon Playground	S	60.00	12.00	72.00
524	Fuel	06/02/2026		Lloyds Current		Gas	Corona Energy	S	838.23	167.65	1,005.88
536	Maintenance	06/02/2026		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
544	Maintenance	06/02/2026		Unity Trust		Consumables	Complete	S	148.99	29.80	178.79
537	Maintenance	06/02/2026		Unity Trust		Maintenance works	Steve Bees	Z	350.00		350.00
537	Maintenance	06/02/2026		Unity Trust		Maintenance works	Steve Bees	Z	2,753.00		2,753.00
536	Maintenance	06/02/2026		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
524	Fuel	06/02/2026		Lloyds Current		Gas	Corona Energy	S	454.97	90.99	545.96
538	General Administration	06/02/2026		Unity Trust		Annual inspection	Warren Electrical	S	1,166.25	233.25	1,399.50
542	General Administration	06/02/2026		Unity Trust		Annual license	TRS Design Ltd	S	60.00	12.00	72.00
543	Meadows	06/02/2026		Unity Trust		Tree works	Thompson Tree	S	305.88	61.18	367.06
536	Bus Shelters	06/02/2026		Unity Trust		Window cleaning	Gavin Repton window	Z	70.00		70.00
545	Grit Bins	06/02/2026		Unity Trust		Consumables	Lester Lowes	S	487.50	97.50	585.00
545	Community Store (Tarmac)	06/02/2026		Unity Trust		Consumables	Lester Lowes	S	59.20	11.84	71.04
539	Maintenance	10/02/2026		Unity Trust		Plumbing / Heating	MB Plumbing &	Z	18.00		18.00
529	Rates	10/02/2026		Unity Trust		Water	Water Plus	Z	10.65		10.65
530	Rates	10/02/2026		Unity Trust		Water	Water Plus	Z	10.65		10.65
531	Rates	10/02/2026		Unity Trust		Water	Water Plus	Z	10.65		10.65

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
547	General Administration	10/02/2026		Lloyds Current		Postage costs	Post Office Ltd	Z	10.25		10.25
561	Barmote Croft Toilets	13/02/2026		Lloyds Current		Maintenance materials	Amazon	S	11.71	2.34	14.05
563	Barmote Croft Toilets	13/02/2026		Lloyds Current		Maintenance materials	Amazon	Z	5.49		5.49
564	Barmote Croft Toilets	13/02/2026		Lloyds Current		Maintenance materials	Amazon	S	21.37	4.27	25.64
565	Barmote Croft Toilets	13/02/2026		Lloyds Current		Maintenance materials	Amazon	Z	6.99		6.99
559	General Administration	13/02/2026		Lloyds Current		Cardnet payment	Cardnet	Z	0.28		0.28
520	Maintenance	18/02/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	80.83	16.17	97.00
556	Maintenance	18/02/2026		Unity Trust		Maintenance works	JM Stevenson (Roy)	Z	240.00		240.00
520	Maintenance	18/02/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	86.00	17.20	103.20
557	Barmote Croft Toilets	18/02/2026		Unity Trust		Maintenance works	healthmatic	S	5,902.50	1,180.50	7,083.00
555	General Administration	18/02/2026		Unity Trust		Signage	Bravo Boards	Z	345.00		345.00
523	Fannyshaw Community	19/02/2026		Unity Trust		Electricity	British Gas	L	40.33	2.01	42.34
566	General Administration	19/02/2026		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
566	General Administration	19/02/2026		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
560	General Administration	20/02/2026		Lloyds Current		Cardnet payment	Cardnet	Z	1.35		1.35
525	Fuel	23/02/2026		Unity Trust		Electricity	EDF Energy	L	110.58	5.53	116.11
527	Fuel	23/02/2026		Unity Trust		Electricity	EDF Energy	S	439.82	87.97	527.79
528	Fuel	23/02/2026		Unity Trust		Electricity	EDF Energy	L	104.44	5.22	109.66
526	Fuel	23/02/2026		Unity Trust		Electricity	EDF Energy	L	184.51	9.23	193.74
553	General Administration	24/02/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
562	Barmote Croft Toilets	25/02/2026		Lloyds Current		Maintenance materials	Amazon	S	4.82	0.96	5.78
550	Salaries	25/02/2026		Unity Trust		Pension contributions	DCC	Z	1,743.07		1,743.07
548	Salaries	25/02/2026		Unity Trust		Salaries	Wirksworth Town	Z	5,300.32		5,300.32
549	Salaries	25/02/2026		Unity Trust		Tax & NI	HMRC	Z	1,740.68		1,740.68
549	Wages	25/02/2026		Unity Trust		Tax & NI	HMRC	Z	448.92		448.92
548	Wages	25/02/2026		Unity Trust		Salaries	Wirksworth Town	Z	4,152.18		4,152.18
550	Wages	25/02/2026		Unity Trust		Pension contributions	DCC	Z	1,145.96		1,145.96
533	Rates	26/02/2026		Unity Trust		Water	Water Plus	Z	74.63		74.63
552	Managed Telecoms	26/02/2026		Unity Trust		Internet	Emtel	S	43.95	8.79	52.74
532	Maintenance	27/02/2026		Lloyds Current		Maintenance materials	Amazon	S	11.80	2.36	14.16
551	General Administration	27/02/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	8.50		8.50
554	General Administration	28/02/2026		Unity Trust		Bank charges	Unity Trust	Z	15.45		15.45
Total									31,142.70	2,320.36	33,463.06