

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 February 2026 AT 6.30 PM

C25/92 Present: Cllr S Thompson (Chair), Cllr A Clamp, Cllr S Barker, Cllr A Jordan, Cllr S Maskrey, Cllr F Rostron, Cllr S Spencer, Cllr P Taylor, and Cllr C Whittall

In attendance: 5 Residents, C Cllr A Hunter and Paul Jennings (Town Clerk)

C25/93 Apologies: Cllr A Pollock, Cllr E McDonagh, D Cllr L Peacock

C25/94 Variation of Order of Business: to take item 9 Container Location immediately after public element of open forum.

C25/95 Members' Pecuniary Interests in Agenda Items: None

Open Forum opened 6:35pm

C25/96 Open Forum:
Residents spoke about their concerns regarding the proposed location of the container on the Meadows, and confirmed their preferred location/orientation, which they felt would cause the least impact.

Open Forum closed 6.40pm

C25/97 Meadows
To receive recommendations from the working party
Proposed variation to agreed design: relocating container

RESOLVED to change the proposed location specified in the meadows design and relocate the container into the top area (same orientation).

Open Forum reopened 6:45pm

C25/98 Open Forum:
C Cllr Hunter provided a verbal report read from his written report.

Open Forum closed 6:55pm

C25/99 Minutes of the meeting of the Wirksworth Town Council 26 January 2025:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 26 January 2026 were confirmed as a correct record.

C25/100 Town Mayor's Announcements: None

- C25/101 To receive the committee recommendations**
- Environment and Town dated 2 February 2026 (inquire)
 - Finance Buildings and Personnel dated 9 February 2026

RESOLVED to adopt all the recommendations of Finance Buildings and Personnel dated 9 February 2026.

- C25/102 Accounts Paid**
January 2026 in the sum of £29519.46.

RESOLVED that payment of the attached accounts in the sums of £29519.46 be approved.

- C25/103 Meadows**
To receive recommendations from the working party
Proposed variation to agreed design: relocating container and installation of fencing and barrier planting of mini SUD.
Appointment of a contractor for the maintenance of the meadow element of Meadows.

RESOLVED that the costs of preparing the new location to allow the container to be sited in the new position are to be met from reserves. That the clerk be given delegation to make necessary arrangements with a budget of £2000. That the works be undertaken by the contractor with the lowest estimate, should they be unable to do the works within the necessary timescales (Container to be delivered w/c 16 March), then the 2nd lowest quote/contractor to be used.

That risk mitigation measures be undertaken to the mini SUD in the form of planting and fencing (costs to be met from Meadows budget).

That the clerk be delegated to negotiate a revised contract for management of the meadow in 2026/27 with the preferred supplier within the proposed budget of £8000.

- C25/104 Wyvern Rail**
There have been repeated occasions when bookings by Wyvern Rail have not been paid in a timely fashion without repeated chasing. The current invoice has been outstanding since July. The next step will be to decline accepting future bookings & to take action to recover the outstanding debt in line with the booking policy.

RESOLVED that steps be taken to recover the debt. Future bookings from Wyvern Rail must be referred to Council for discussion and agreement.

- C25/105 Windows at Town Hall**
A local supplier has provided an indication of the potential costs to install double glazed windows to the Town Hall. FBP25/87

recommend that the Council should now seek potential funding. The indicative cost of the work is £250k and should funding streams be found, the matter will need further consideration given the size of the potential contract and requirements of local government procurement legislation.

RESOLVED that the council recognise that it is necessary to continue to invest in the building and that steps should be taken to investigate potential funding streams and procurement processes to facilitate the works.

C25/106 Town of Culture

The Council has previously given support in principle. To enable the bid to progress, the council would need to agree to being the Accountable Body which submits the application (and also provide additional support - facilities and office resources).

RESOLVED to agree that the Town Council be the Accountable Body, draft documentation to be provided to the full council meeting in March. Given the short timescales, delegation to Mayor, deputy and committee Chairs to agree final documentation. That Town Council provide concessionary hire of Memorial Hall and meeting space at Town Hall (up to 6 meetings). That modest clerical support (copying/printing) be provided to facilitate the initial submission.

C25/107 Barmote Toilet – Grant

DDDC have agreed to provide a £1000 grant towards the operation of this facility in 2025/26 but requires the Town Council sign and comply with a grant agreement.

RESOLVED that agreement be signed; however, it be flagged that clause 2.4 will need to be amended for any future agreements.

C25/108 Publication Scheme

To review the existing publication scheme adopted in 2015 (to comply with Freedom of Information regulations)
<https://www.wirksworthtowncouncil.gov.uk/freedom-of-information/>

RESOLVED to note that the scheme remains up-to-date.

The following items would normally be dealt with by the Environment and Town meeting, all other items will be deferred to March committee meeting.

C25/109 Noise Compliant

A resident has contacted the Town Council requesting support with a noise issue arising from the Gym adjacent to the Memorial Hall.

RESOLVED to accept the recommendation of FB&P committee.

C25/110 Request to replace Bench on North End

Wirksworth Historians are requesting permission to replace the existing Marmax bench with a TDP bench as part of a proposed project researching the history of the area (and are seeking a letter of support for grant funding applications).

RESOLVED to accept the recommendation of FB&P committee.

The meeting closed at 8:05pm

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Chairman

Wirksworth Town Council

17 February 2026 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
464	Fannyshaw Community	01/01/2026		Unity Trust		Internet	W3Z	S	29.16	5.83	34.99
467	General Administration	01/01/2026		Unity Trust		IT Support	Software Into Action	S	377.00	75.40	452.40
462	General Administration	01/01/2026		Unity Trust		HR Support	Castle Associates	S	43.00	8.60	51.60
425	Maintenance	02/01/2026		Unity Trust		Maintenance materials	Viking	S	45.41	9.09	54.50
474	Maintenance	02/01/2026		Unity Trust		Cleaning	Viking	S	91.47	18.31	109.78
475	Rates	02/01/2026		Unity Trust	680	Water	Water Plus	Z	50.70		50.70
468	Maintenance	05/01/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	80.83	16.17	97.00
468	Maintenance	05/01/2026		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	86.00	17.20	103.20
470	General Administration	05/01/2026		Unity Trust		Photocopier	Ricoh	S	288.87	57.77	346.64
413	General Administration	05/01/2026		Unity Trust		Internet	Zen	S	30.00	6.00	36.00
488	Maintenance	06/01/2026		Unity Trust		Fire safety	K&K Fire Protection	S	180.00	36.00	216.00
488	Maintenance	06/01/2026		Unity Trust		Fire safety	K&K Fire Protection	S	391.00	78.20	469.20
488	Maintenance	06/01/2026		Unity Trust		Fire safety	K&K Fire Protection	S	352.00	70.40	422.40
495	Maintenance	06/01/2026		Unity Trust		PPE	Complete	S	35.98	7.20	43.18
496	Maintenance	06/01/2026		Unity Trust		Electrical works	WH Electrical Services	S	435.00	87.00	522.00
488	Maintenance	06/01/2026		Unity Trust		Fire safety	K&K Fire Protection	S	180.00	36.00	216.00
488	Maintenance	06/01/2026		Unity Trust		Fire safety	K&K Fire Protection	S	257.00	51.40	308.40
488	Maintenance	06/01/2026		Unity Trust		Fire safety	K&K Fire Protection	S	120.00	24.00	144.00
496	Maintenance	06/01/2026		Unity Trust		Electrical works	WH Electrical Services	S	435.00	87.00	522.00
473	General Administration	06/01/2026		Unity Trust		Office supplies	Viking	S	149.68	29.94	179.62
493	General Administration	06/01/2026		Unity Trust		Subscription fees	Parish Online	S	100.00	20.00	120.00
492	Seating	06/01/2026		Unity Trust		Meadows equipment	TDP	S	1,742.34	348.47	2,090.81
482	Maintenance	07/01/2026		Lloyds Current		White goods	Amazon	S	56.66	11.33	67.99
483	Maintenance	07/01/2026		Lloyds Current		White goods	Amazon	S	11.07	2.21	13.28
481	Maintenance	07/01/2026		Lloyds Current		Defibrillator upkeep/costs	Amazon	S	5.83	1.17	7.00
477	Rates	08/01/2026		Unity Trust	191	Water	Water Plus	Z	10.31		10.31
478	Rates	08/01/2026		Unity Trust	860	Water	Water Plus	Z	10.31		10.31
479	Rates	08/01/2026		Unity Trust	653	Water	Water Plus	Z	10.31		10.31
494	General Administration	08/01/2026		Unity Trust		Annual license	TRS Design Ltd	S	360.00	72.00	432.00
466	Rates	10/01/2026		Unity Trust		Rates	DDDC	Z	686.00		686.00
497	Rates	12/01/2026		Unity Trust		Water	Water Plus	Z	30.57		30.57
471	Telephone	14/01/2026		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
502	General Administration	14/01/2026		Lloyds Current		PPE	ASPLI Safety Ltd	L	33.50	1.50	35.00
498	General Administration	14/01/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
499	General Administration	14/01/2026		Lloyds Current		Bank charges	Lloyds Bank	Z	8.50		8.50
515	General Administration	16/01/2026		Lloyds Current		Cardnet payment	Cardnet	Z	1.34		1.34
503	General Administration	19/01/2026		Unity Trust		Membership Fees	SLCC	Z	316.00		316.00
504	General Administration	19/01/2026		Unity Trust		Annual license	Software Into Action	S	165.00	33.00	198.00
506	Grit Bins	19/01/2026		Unity Trust		Grit bin maintenance	Thomas Batterley	Z	1,700.00		1,700.00
505	Footpath Maintenance	19/01/2026		Unity Trust		Rights of Way payment	Steve Maskrey	Z	495.00		495.00
472	Fannyshaw Community	20/01/2026		Unity Trust		Electricity	British Gas	L	36.60	1.83	38.43
486	Fuel	21/01/2026		Unity Trust		Electricity	EDF Energy	S	478.46	95.69	574.15
487	Fuel	21/01/2026		Unity Trust		Electricity	EDF Energy	L	107.29	5.36	112.65
484	Fuel	21/01/2026		Unity Trust		Electricity	EDF Energy	L	120.45	6.02	126.47
485	Fuel	21/01/2026		Unity Trust		Electricity	EDF Energy	L	163.14	8.16	171.30
465	General Administration	21/01/2026		Unity Trust		Payroll	Sage	S	125.00	25.00	150.00
489	Salaries	23/01/2026		Unity Trust		Tax & NI	HMRC	Z	1,740.88		1,740.88
490	Salaries	23/01/2026		Unity Trust		Salaries	Wirksworth Town	Z	5,300.12		5,300.12
491	Salaries	23/01/2026		Unity Trust		Pension contributions	DCC	Z	1,743.07		1,743.07
491	Wages	23/01/2026		Unity Trust		Pension contributions	DCC	Z	1,374.94		1,374.94
490	Wages	23/01/2026		Unity Trust		Salaries	Wirksworth Town	Z	4,671.77		4,671.77
489	Wages	23/01/2026		Unity Trust		Tax & NI	HMRC	Z	900.08		900.08
469	Barmote Croft Toilets	25/01/2026		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
480	Rates	26/01/2026		Unity Trust	722	Water	Water Plus	Z	47.31		47.31
507	Managed Telecoms	26/01/2026		Unity Trust		Internet	Emtel	S	43.95	8.79	52.74
508	Maintenance	27/01/2026		Lloyds Current		Maintenance materials	Wickes	S	23.33	4.67	28.00
513	Maintenance	28/01/2026		Lloyds Current		Keys	Timpsons	Z	74.00		74.00
512	General Administration	28/01/2026		Unity Trust		PPE	Complete	S	94.15	18.83	112.98
510	General Administration	28/01/2026		Unity Trust		Signage	Bravo Boards	Z	275.00		275.00
509	Training	28/01/2026		Unity Trust		Training	DALC	Z	55.00		55.00
511	Christmas	28/01/2026		Unity Trust		Christmas Tree	Mr Christmas tree	S	916.67	183.33	1,100.00
501	Fannyshaw Community	29/01/2026		Unity Trust		Electricity	British Gas	L	22.71	1.13	23.84
514	Telephone	30/01/2026		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
500	General Administration	31/01/2026		Unity Trust		Bank charges	Unity Trust	Z	13.50		13.50
Total									27,916.76	1,602.70	29,519.46