



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

10 March 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 16 March 2026 at 6.30 p.m. in the Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business**
 - Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.
3. **Members' Interests in Agenda Items**
 - To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.
4. **Open Forum: (3 minutes per speaker, total available 15 minutes)**
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)
 - Police Matters (A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 16 February 2026 (attached)**
6. **Town Mayor's Announcements**
7. **To receive the recommendations from Committees:-**
 - Environment and Town dated 2 March 2026 (attached)
 - Finance, Buildings and Personnel dated 9 March 2026 (attached)
8. **Accounts Paid**

February 2026 in the sum of £ 33,463.06
9. **Internal Control Policy**

A review of the document has been undertaken by FB&P committee; the document has been updated to reflect revised processes and procedures.
10. **Data Retention Policy**

The policy has been updated to include a GDPR Data Map.
11. **Noticeboards**

Following discussion by FB&P it is recommended that full council review the provision of publicly accessible noticeboards (Gorse Bank, Steeple Grange, Mountfield Av and Cruck Beam).
12. **Town of Culture**

To consider actions required to enable submission of the initial expression of interest.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

13. Town Councillor Representative Reports



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