



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Website: [www.wirksworthtowncouncil.gov.uk](http://www.wirksworthtowncouncil.gov.uk)

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

10 February 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 16 February 2026 at 6.30 p.m. in the Town Hall, Wirksworth.

**Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details.** (\*If you wish to attend the meeting remotely please contact the Town Clerk)

## AGENDA

### 1. Apologies for Absence

### 2. Variation of Order of Business

- Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.

### 3. Members' Interests in Agenda Items

- To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

### 4. Open Forum: (3 minutes per speaker, total available 15 minutes)

- Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)
- Police Matters (A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)
- Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
- District & County Councillor Reports

### 5. To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 26 January 2026 (attached)

### 6. Town Mayor's Announcements

### 7. To receive the recommendations from Committees:-

- Environment and Town dated 2 February 2026 (inquire)
- Finance, Buildings and Personnel dated 9 February 2026 (attached)

### 8. Accounts Paid

January 2026 in the sum of £ 29,519.46

### 9. Meadows (attached)

To receive recommendations from the working party

- Proposed variation to agreed design: relocating container and installation of fencing and barrier planting of mini SUD.
- Appointment of a contractor for maintenance of the meadow element of Meadows.

### 10. Wyvern Rail (Unpaid Invoice)

There have been repeated occasions when bookings by Wyvern Rail have not been paid in a timely fashion without repeated chasing. The current invoice has been outstanding since July, the next step will be to decline accepting future bookings & to take action to recover the outstanding debt in line with the booking policy.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:  
Community Cohesion, Communication and Environmental Impact**

## 11. Windows at Town Hall

A local supplier has provided an indication of the potential costs to install double glazed windows to the Town Hall. FBP25/87 recommend that the Council should now seek potential funding. The indicative cost of the work is £250k and should funding streams be found, the matter will need further consideration given the size of the potential contract and requirements of local government procurement legislation.

## 12. Town of Culture (attached)

The Council has previously given support in principle. To enable the bid to progress, the council would need to agree to being the Accountable Body which submits the application (and also provide additional support - facilities and office resources).

## 13. Barmote Toilet – Grant (attached)

DDDC have agreed to provide a £1000 grant towards the operation of this facility in 2025/26 but requires the Town Council sign and comply with a grant agreement.

## 14. Publication Scheme

To review the existing publication scheme adopted in 2015 (to comply with Freedom of Information regulations)

<https://www.wirsworthtowncouncil.gov.uk/freedom-of-information/>

*The following items would normally be dealt with by the Environment and Town meeting, all other items will be deferred to March committee meeting.*

## 15. Noise Compliant (attached)

A resident has contacted the Town Council requesting support with a noise issue arising from the Gym adjacent to the Memorial Hall.

## 16. Request to replace Bench on North End (attached)

Wirsworth Historians are requesting permission to replace the existing Marmax bench with a TDP bench as part of a proposed project researching the history of the area (and are seeking a letter of support for grant funding applications).

*The remaining items are matters for full council.*

## 17. Town Councillor Representative Reports



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