

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 19 January 2026

**FBP25/71 Present: Cllr A Clamp (Chairman), Cllr E McDonagh, Cllr S Spencer
and Cllr A Jordan
In attendance: Paul Jennings (Town Clerk)**

FBP25/72 Apologies for Absence: Cllr C Whittall, Cllr A Pollock

FBP25/73 Variation in Order of Business: None

FBP25/74 Members' Pecuniary Interests in Agenda Items: None

FBP25/75 Minutes:

**The minutes of the meeting of the Finance Buildings and
Personnel Committee dated 8 December 2025 were confirmed as a
correct record.**

FBP25/76 Monthly Budget Balance

**REC that the Clerk investigate the variance in Occasional Lettings
comparing past 5 years Q3 figures to assess whether this is in line
with past trends.**

**FBP25/77 Quarterly Balance Sheet & Bank Reconciliation (to be circulated at
the meeting)**

**Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and
bank reconciliation.**

REC the position be noted.

FBP25/78 Asbestos Survey

**The last survey was undertaken in 2019, HSE recommend a review
every 12 months but the frequency of inspection will depend on the
location of the ACMs and other factors which could affect their
condition. (In response to the last survey, the highest risk ACM was
removed from the cellar at the Town Hall during 2020).**

**REC the Clerk seek quotes for an updated assessment from local
companies (given the changes within DCC Property Services).**

FBP25/79 Community Meeting Space Request

**Wirksworth Safer Roads are requesting free room hire under the
community meetings space scheme.**

REC that the request be agreed.

FBP25/80 Waste Collection

**In anticipation of the new Waste regulations, it is proposed to change
arrangements at the Memorial Hall – this will require the addition of 2
new bins for recycled waste.**

REC that the waste arrangements be changed at the Memorial Hall, replacing the 1100l general waste with 3x 240l general waste, paper/cardboard and glass/plastic.

FBP25/81 Clerks Time Sheet

October – December 2025 to be signed by the Chair.

REC that it be noted that the Clerk accrued TOIL is -1 hour.

The meeting closed at 7:10 pm

Chairman