



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: [enquiries@wirksworth.gov.uk](mailto:enquiries@wirksworth.gov.uk)

Website: [www.wirksworthtowncouncil.gov.uk](http://www.wirksworthtowncouncil.gov.uk)

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

13 January 2026

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 19 January 2026 at 6.30 p.m. in the Council Chamber\*, Town Hall, Wirksworth.

**Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details.** (\*If you wish to attend the meeting remotely please contact the Town Clerk)

## **AGENDA**

**1. Apologies for Absence**

**2. Variation of Order of Business**

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

**3. Members' Interests in Agenda Items**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

**4. Open Forum**

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

**5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 8 December 2025 (previously circulated)**

**6. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)**

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

**7. Monthly Budget Balance (to be circulated prior to the meeting)**

**8. Asbestos Survey (attached)**

The last survey was undertaken in 2019, HSE recommend a review every 12 months but the frequency of inspection will depend on the location of the ACMs and other factors which could affect their condition. (In response to the last survey, the highest risk ACM was removed from the cellar at the Town Hall during 2020).

**9. Community Meeting Space Request (attached)**

Wirksworth Safer Roads are requesting free room hire under the community meetings space scheme.

**10. Waste Collection**

In anticipation of the new Waste regulations, it is proposed to change arrangements at the Memorial Hall – this will require the addition of 2 new bins for recycled waste.

**11. Clerks Time Sheet**

October – December 2025 to be signed by the Chair.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:  
Community Cohesion, Communication and Environmental Impact**