

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 17 November 2025 AT 6.30 PM

C25/54 Present: Cllr A Pollock (Chair), Cllr S Barker, Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr E McDonagh, Cllr F Rostron, Cllr S Spencer, Cllr S Thompson and Cllr C Whittall

In attendance: 1 resident, D Cllr P Slack, C Cllr A Hunter and Paul Jennings (Town Clerk)

C25/55 Apologies: Cllr P Taylor

C25/56 Variation of Order of Business: to take item 9 Footpath Request immediately after open forum

C25/57 Members' Pecuniary Interests in Agenda Items: None

Open Forum opened 6:35pm

C25/58 Open Forum:
A resident spoke about the need to improve the footpath network including Bolehill to Washgreen.
C Cllr Hunter provided verbal report
D Cllr Slack read from his written report.

Open Forum closed 6.55pm

C25/59 Minutes of the meeting of the Wirksworth Town Council 20 October 2025:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 20 October 2025 were confirmed as a correct record.

C25/60 Footpath Request
A resident has requested that the Town Council consider improving the footpath network from Bolehill to Wash Green.

RESOLVED to refer the broader issue of footpaths in Wirksworth to E&T for more detailed discussion, including a review of footpaths which had previously been identified for submission as PRow (such as Breamfield).

C25/61 Town Mayor's Announcements: The Mayor hosted the Civic Service and also attended Wirksworth Remembrance events (letter of thanks to be sent to RBL)

C25/62 To receive the committee recommendations

- Environment and Town dated 3 November 2025
- Finance, Buildings and Personnel dated 10 November 2025

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 3 November 2025 and Finance Buildings and Personnel Committee dated 10 November 2025.

C25/63

Accounts Paid

October 2025 in the sums of £45,380.00.

RESOLVED that payment of the attached accounts in the sum of £45,380.00 be approved.

C25/64

Donation/Display of Art Work / Memorabilia

The Town Council have been approached with 2 separate requests. With the closure of the Heritage Centre, it is proposed that the Town Council consider a policy to deal with these and future requests.

RESOLVED that the council are not able to accept the 2 requests; the council will consider future requests on a case-by-case basis. The clerk to investigate the creation of a list of possible alternatives to Heritage Centre to respond to future requests.

C25/65

Town of Culture

The Government have opened nominations for the UK Town of Culture competition, which is targeted at small and medium sized towns.

<https://www.gov.uk/government/news/new-town-of-culture-competition-to-shine-a-spotlight-on-the-contribution-of-towns-that-tell-national-story>

RESOLVED to support in principle, with the matter to be referred to FB&P for more detailed discussion. Cllr Clamp to contact groups that participate in the Town Promotion Forum.

Cllr Maskrey depart 7:15pm

C25/66

Budget and Precept 2026-27 (attached)

To consider any amendment or additions to the draft budget, FBP25/48 recommend a precept of £268000.

RESOLVED that council increase the precept by 5.93% to £268 000 (subject to any further amendments until Jan 2026). The fees (2026/27) for occasional hire of Town/Memorial Hall to be raised to match the % precept increase.

C25/67

Safeguarding Policy and Procedure

UKSPF grant funding requires grant recipients to have a policy for this issue (FBP25/49).

RESOLVED to adopt the policy. All TC staff to be briefed on the policy.

C25/68

Parish & Town Council Liaison Forum 8 December 2024

To confirm councillors delegated to attend (and to establish what questions are a priority to posed to DCC officers).

RESOLVED that on this occasion no representative will attend.

C25/69

Town Councillor Representative - Playgroup

To consider whether to appoint a representative(s) to Wirksworth Play Group Trustees.

RESOLVED that Cllr McDonagh be the Town Council representative to Wirksworth Play Group Trustees.

C25/70

Delegated Decisions (Appendix 1)

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014).

RESOLVED to ratify the decision.

Date	Decision Taken	Alternative Options Considered and/or background information
27/10/25	To advise C Cllr A Hunter that Summer Lane should be prioritised for resurfacing	At the last Council meeting 20/10/25, prior to the meeting commencing C Cllr Hunter advised that there was an opportunity to get one road resurfaced in the Town and was seeking a recommendation from the Town Council. As there was not sufficient time to wait for the matter to be discussed as part of the November meetings, all councillors were asked for their recommendations. These were then collated and the Mayor, Deputy and both chairs of the Committees determined which road should be prioritised based upon councillors comments.

The meeting closed at 7:35pm

+++++++

.....
Chairman

Wirksworth Town Council

18 November 2025 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
328	Fuel	01/10/2025		Lloyds Current		Gas	Corona Energy	L	133.60	6.68	140.28
309	Fannysshaw Community	01/10/2025		Unity Trust		Internet	W3Z	S	29.16	5.83	34.99
328	Fuel	01/10/2025		Lloyds Current		Gas	Corona Energy	L	100.16	5.01	105.17
306	General Administration	01/10/2025		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
312	General Administration	01/10/2025		Lloyds Current		IT Support	Software Into Action	S	392.00	78.40	470.40
321	Barmote Croft Toilets	01/10/2025		Unity Trust		Electricity	British Gas	L	16.62	0.83	17.45
332	Rates	02/10/2025		Lloyds Current		Water	Water Plus	Z	19.76		19.76
315	General Administration	03/10/2025		Lloyds Current		Photocopier	Ricoh	S	274.25	54.85	329.10
333	Rates	06/10/2025		Lloyds Current		Water	Water Plus	Z	10.65		10.65
334	Rates	06/10/2025		Lloyds Current		Water	Water Plus	Z	10.65		10.65
335	Rates	06/10/2025		Unity Trust		Water	Water Plus	Z	10.65		10.65
344	General Administration	07/10/2025		Lloyds Current		Cardnet payment	Cardnet	Z	0.28		0.28
317	Kingsfield Play Area	08/10/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	291.00		291.00
317	Wash Green Play Area	08/10/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	90.00		90.00
317	Planters & Verge	08/10/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	66.00		66.00
339	Maintenance	09/10/2025		Unity Trust		Clock maintenance	Les Kirk	Z	290.00		290.00
340	Maintenance	09/10/2025		Unity Trust		Clock maintenance	Lyreco	S	100.35	20.07	120.42
319	Maintenance	10/10/2025		Unity Trust		Air Freshener	Cathedral Leasing Ltd	S	8.67	1.73	10.40
311	Rates	10/10/2025		Lloyds Current		Rates	DDDC	Z	686.00		686.00
355	Rates	10/10/2025		Lloyds Current		Rates	DDDC	Z	5,364.00		5,364.00
314	Barmote Croft Toilets	14/10/2025		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
310	General Administration	15/10/2025		Unity Trust		Payroll	Sage	S	125.00	25.00	150.00
356	Rent Offices	16/10/2025		Unity Trust		Refund	Full Grown	S	275.00	55.00	330.00
346	Misc (Bolehill CP, Raven,	17/10/2025		Unity Trust		Defibrillator upkeep/costs	Defib shop. Imperative	S	63.95	12.79	76.74
347	Seating	17/10/2025		Unity Trust		Bench	TDP	S	1,249.49	249.90	1,499.39
320	General Administration	18/10/2025		Unity Trust		Maintenance materials	Viking	S	90.67	18.13	108.80
313	Maintenance	19/10/2025		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	75.00	15.00	90.00
313	Maintenance	19/10/2025		Unity Trust		Sanitary disposal/ service	Cathedral Leasing Ltd	S	83.16	16.63	99.79
349	Maintenance	21/10/2025		Unity Trust		Maintenance materials	Lyreco	S	129.20	17.14	146.34
324	Fuel	21/10/2025		Lloyds Current		Electricity	EDF Energy	S	425.69	85.14	510.83
325	Fuel	21/10/2025		Lloyds Current		Electricity	EDF Energy	L	55.31	2.77	58.08
322	Fannysshaw Community	21/10/2025		Unity Trust		Electricity	British Gas	L	24.96	1.24	26.20
326	Fuel	21/10/2025		Lloyds Current		Electricity	EDF Energy	L	139.18	6.96	146.14
327	Fuel	21/10/2025		Lloyds Current		Electricity	EDF Energy	L	116.43	5.82	122.25

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
348	Training	21/10/2025		Unity Trust		Training	DALC	Z	90.00		90.00
350	Misc (Bolehill CP, Raven,	22/10/2025		Lloyds Current		Defibrillator upkeep/costs	Defib shop. Imperative	S	86.05	17.21	103.26
351	Donations	22/10/2025		Unity Trust		Poppies/ wreaths	Royal British Legion	Z	60.00		60.00
352	Barmote Croft Toilets	22/10/2025		Unity Trust		Survey fees	healthmatic	S	375.00	75.00	450.00
353	Seating	23/10/2025		Unity Trust		Meadows works	Wildscapes (Sheffield	S	14,191.38	2,838.28	17,029.66
357	Community Store (Tarmac	24/10/2025		Unity Trust		Meadows works	Tarmac Trading Ltd	Z	2,229.37		2,229.37
316	Telephone	25/10/2025		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
329	General Administration	25/10/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
341	Wages	25/10/2025		Unity Trust		Pension contributions	DCC	Z	920.29		920.29
341	Salaries	25/10/2025		Unity Trust		Pension contributions	DCC	Z	1,752.45		1,752.45
342	Salaries	25/10/2025		Unity Trust		Tax & NI	HMRC	Z	1,741.61		1,741.61
342	Wages	25/10/2025		Unity Trust		Tax & NI	HMRC	Z	518.74		518.74
343	Wages	25/10/2025		Unity Trust		Salaries	Wirksworth Town	Z	3,180.52		3,180.52
343	Salaries	25/10/2025		Unity Trust		Salaries	Wirksworth Town	Z	5,338.99		5,338.99
307	Managed Telecoms	26/10/2025		Unity Trust		Internet	Emtel	S	43.95	8.79	52.74
336	Rates	27/10/2025		Lloyds Current		Water	Water Plus	Z	86.65		86.65
337	Rates	27/10/2025		Lloyds Current		Water	Water Plus	Z	29.29		29.29
338	Rates	27/10/2025		Lloyds Current		Water	Water Plus	Z	29.59		29.59
323	Barmote Croft Toilets	27/10/2025		Unity Trust		Electricity	British Gas	L	20.20	1.01	21.21
330	General Administration	28/10/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	9.50		9.50
318	Maintenance	30/10/2025		Lloyds Current		Maintenance materials	Amazon	S	12.84	2.57	15.41
354	Maintenance	30/10/2025		Lloyds Current		Maintenance materials	Amazon	S	13.47	2.69	16.16
345	Telephone	30/10/2025		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
331	General Administration	31/10/2025		Unity Trust		Bank charges	Unity Trust	Z	9.90		9.90
Total									41,718.13	3,671.77	45,389.90