#### WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 15 September 2025 AT 6.30 PM

C25/40 Present: Clir A Pollock (Chair), Clir S Barker, Clir A Clamp, Clir A Jordan, Clir S Maskrey, Clir E McDonagh, Clir S Spencer, Clir S Thompson

In attendance: Paul Jennings (Town Clerk)

C25/41 Apologies: Cllr F Rostron, Cllr P Taylor, Cllr C Whittall and C Cllr A Hunter.

C25/42 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal interest in item 11 Community Grants as
	chair of NOW

C25/43 Minutes of the meeting of the Wirksworth Town Council 21 July 2025:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 21 July 2025 were confirmed as a correct record.

Town Mayor's Announcements: The Mayor attended the AGS Tree Planting, Festival opening, presented cups at the Horticultural show and for the mayor's charity completed a Tandem Parachute Jump.

#### C25/45 To receive the committee recommendations

- Environment and Town dated 1 September 2025
- Finance, Buildings and Personnel dated 8 September 2025

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 1 September 2025 and Finance Buildings and Personnel Committee dated 8 September 2025.

### C25/46 Accounts Paid

July and August 2025 in the sums of £26,811.66 & £33,789.37.

RESOLVED that payment of the attached accounts in the sums of £26,811.66 & £33,789.37 be approved.

### C25/47 Neighbourhood Plan

After discussion by both committees (E&T and FB&P), to consider what action might be taken in light of the recent decision by central government to withdraw funding for the preparation/updating of Neighbourhood Plans.

RESOLVED that the clerk approach DDDC to ascertain what financial assistance is available (if any) to parish and town council to assist with the preparation of Neighbourhood Plans.

Delegate Cllr Maskrey to raise with Paul Wilson (CE DDDC) the enforcement of Wirksworth NP by planning officers (as he will be meeting over another planning matter).

## C25/48 Streetscape Maintenance and Upkeep

Update following the meeting with DDDC Clean and Green Team to discuss re-wilding of DDDC land (and verges), the upkeep/ maintenance of the highways verges and streetscape (pavements, paths and public areas).

RESOLVED to delegate Cllr Maskrey and Cllr Thompson to meet with CCllr Hunter to discuss the neglect of the highway throughout Wirksworth.

All councillors to be provided with details of proposed action plan from DDDC Clean and Green Team. Any issues that are not dealt with to be flagged to the clerk to collate and raise with DDDC supervisor.

Cllr Clamp left room 7:45pm

## C25/49 Community Grant

Request from NOW for a grant of £800 to contribute towards of operational (Insurance) costs of providing the Skate Park.

RESOLVED that a grant of £800 be made.

Cllr Clamp left room 7:50pm

### C25/50 The Meadows Project

A case study presentation regarding the project will be given to fellow clerks and Councillors at the Derbyshire Association of Local Councils Day & AGM to be held on 8th October.

RESOLVED that the update be noted.

#### C25/51 External Audit

To receive the auditor's report for 2024-25.

RESOLVED That it be noted that the External Auditor raised no concerns.

#### C25/52 Internal Audit

To confirm the appointment of internal auditor for 2025-26.

RESOLVED That the Internal Auditor service provided by DALC (Derbyshire Association of Local Councils) be used for financial year 2025-26.

### C25/53 Budget and Precept 2026-27

To consider any issues that should be considered or included in the initial draft budget.

RESOLVED that the clerk provide a draft budget that includes potential additional large expense items such as Meadow Maintenance, Main Hall Floor, Memorial Hall Floor, Bolehill War Memorial, AV Meeting Solution for Council Chamber. Following on from the FB&P recommendation that the electricity supply to Town and Memorial Halls be changed to green supply via TUS confirm move to Corona 100% REGO fixed price until 31/5/2029 (commencing 1/4/26).

The meeting closed at 7:45pm		
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		Chairman

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
146	Rates	01/07/2025		Lloyds Current		Water	Water Plus	Z	10.65		10.65
147	Rates	01/07/2025		Lloyds Current		Water	Water Plus	Z	10.65		10.65
148	Rates	01/07/2025		Lloyds Current		Water	Water Plus	Z	10.65		10.65
173	Maintenance	01/07/2025		Lloyds Current		Air Freshener	Cathedral Leasing Lt	d S	8.67	1.73	10.40
197	Maintenance	01/07/2025		Unity Trust		Annual inspection	CCT Lighting	S	732.00	146.40	878.40
167	Rates	01/07/2025		Lloyds Current		Rates	DDDC	Z	686.00		686.00
165	Fannyshaw Community	01/07/2025		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
171	General Administration	01/07/2025		Lloyds Current		Photocopier	Ricoh	S	274.04	54.80	328.84
162	General Administration	01/07/2025		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
166	General Administration	01/07/2025		Lloyds Current		Payroll	Sage	S	125.00	25.00	150.00
168	General Administration	01/07/2025		Lloyds Current		IT Support	Software Into Action	ı S	392.00	78.40	470.40
169	Maintenance	03/07/2025		Lloyds Current	1691303	Sanitary disposal/ service	Cathedral Leasing Lt	d S	75.00	15.00	90.00
169	Maintenance	03/07/2025		Lloyds Current	1691303	Sanitary disposal/ service	Cathedral Leasing Lt	d S	83.16	16.63	99.79
121	General Administration	04/07/2025		Lloyds Current		Maintenance materials	Viking	S	97.94	19.59	117.53
185	Misc (Bolehill CP, Raven,	07/07/2025		Lloyds Current		Defibrillator upkeep/costs	Safelincs	S	53.48	10.70	64.18
164	General Administration	07/07/2025		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
178	Fuel	08/07/2025		Lloyds Current		Gas	Corona Energy	L	207.16	10.36	217.52
178	Fuel	08/07/2025		Lloyds Current		Gas	Corona Energy	L	163.85	8.19	172.04
172	Telephone	14/07/2025		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
195	Maintenance	15/07/2025		Unity Trust		Fire safety	K&K Fire Protection	S	562.90	112.58	675.48
196	Maintenance	15/07/2025		Unity Trust		Fire safety	K&K Fire Protection	S	399.10	79.82	478.92
193	General Administration	15/07/2025		Unity Trust		Grant	Royal British Legion	Z	285.00		285.00
194	General Administration	15/07/2025		Unity Trust		Consumables	ESPO	S	74.35	14.87	89.22
216	General Administration	15/07/2025		Lloyds Current	50720506	Internet	Zen	S	30.00	6.00	36.00
	Wash Green Play Area	16/07/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	60.00		60.00
	Kingsfield Play Area	16/07/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	94.00		94.00
	Environmental	16/07/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	44.00		44.00
	Misc (Bolehill CP, Raven,	17/07/2025		Lloyds Current		Defibrillator upkeep/costs	Safelincs	S	74.99	15.70	90.69
	Misc (Bolehill CP, Raven,	17/07/2025		Lloyds Current		Defibrillator upkeep/costs	Safelincs	Z	3.49		3.49
	General Administration	17/07/2025		Lloyds Current		Postage costs	Evri	S	2.41	0.48	2.89
	General Administration	17/07/2025		Lloyds Current		Consumables	Viking	S Z	42.98 62.00	8.60	51.58
	General Administration	17/07/2025		Lloyds Current		Consumables	Viking	۷ ا	62.99	E 2E	62.99
176		21/07/2025		Lloyds Current		Electricity	EDF Energy	L	104.97	5.25	110.22
177	ruei	21/07/2025		Lloyds Current		Electricity	EDF Energy	S	348.87	69.78	418.65

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
174	Fuel	21/07/2025		Lloyds Current		Electricity	EDF Energy	L	118.46	5.92	124.38
175	Fuel	21/07/2025		Lloyds Current		Electricity	EDF Energy	L	94.03	4.70	98.73
187	General Administration	21/07/2025		Lloyds Current		Internet	Zen	S	30.00	6.00	36.00
188	General Administration	21/07/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
186	Rates	22/07/2025		Lloyds Current		Water	Water Plus	Z	86.65		86.65
184	Fannyshaw Community	22/07/2025		Unity Trust		Electricity	British Gas	L	15.23	0.76	15.99
211	Insurance	23/07/2025		Unity Trust		Insurance	James Hallam Counc	cil Z	613.28		613.28
212	Insurance	23/07/2025		Unity Trust		Insurance	James Hallam Counc	cil Z	584.37		584.37
199	Maintenance	24/07/2025		Lloyds Current		Maintenance materials	Midland Ladders	S	193.29	38.66	231.95
180	General Administration	24/07/2025		Lloyds Current		Consumables	Viking	S	70.58	14.12	84.70
189	Rates	25/07/2025		Lloyds Current		Water	Water Plus	Z	29.59		29.59
170	Barmote Croft Toilets	25/07/2025		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
182	Salaries	25/07/2025		Unity Trust		Salaries	Wirksworth Town	Z	5,175.97		5,175.97
183	Salaries	25/07/2025		Unity Trust		Pension contributions	DCC	Z	1,688.80		1,688.80
181	Salaries	25/07/2025		Unity Trust		Tax & NI	HMRC	Z	1,639.96		1,639.96
181	Wages	25/07/2025		Unity Trust		Tax & NI	HMRC	Z	652.50		652.50
183	Wages	25/07/2025		Unity Trust		Pension contributions	DCC	Z	1,038.82		1,038.82
182	Wages	25/07/2025		Unity Trust		Salaries	Wirksworth Town	Z	3,535.21		3,535.21
215	General Administration	25/07/2025		Unity Trust		Duplicate	DCC	Z	2,292.46		2,292.46
163	Managed Telecoms	26/07/2025		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
201	Maintenance	28/07/2025		Unity Trust		Recycling collection	CPP	S	28.00	5.60	33.60
202	Maintenance	28/07/2025		Unity Trust		Window cleaning	Gavin Repton windo	w Z	50.00		50.00
202	Maintenance	28/07/2025		Unity Trust		Window cleaning	Gavin Repton windo	w Z	50.00		50.00
203	Market Stall Set-up &	28/07/2025		Unity Trust		Market stalls	Karl Dumelow	Z	1,750.00		1,750.00
210	Barmote Croft Toilets	28/07/2025		Unity Trust		Electricity	British Gas	L	24.49	1.22	25.71
200	General Administration	28/07/2025		Unity Trust		Membership Fees	National Allotment	S	70.00	14.00	84.00
204	General Administration	28/07/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	24.89		24.89
202	Bus Shelters	28/07/2025		Unity Trust		Window cleaning	Gavin Repton windo	w Z	70.00		70.00
208	Rates	29/07/2025		Lloyds Current		Water	Water Plus	Z	19.12		19.12
218	Maintenance	29/07/2025		Lloyds Current		Maintenance materials	Home Bargains	S	8.33	1.66	9.99
213	Maintenance	29/07/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	503.00		503.00
217	Maintenance	29/07/2025		Lloyds Current		Maintenance materials	B&Q	Z	5.00		5.00
205	Rates	30/07/2025		Lloyds Current		Water	Water Plus	Z	10.31		10.31
206	Rates	30/07/2025		Lloyds Current		Water	Water Plus	Z	10.31		10.31
207	Rates	30/07/2025		Lloyds Current		Water	Water Plus	Z	10.31		10.31

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
209	Telephone	30/07/2025		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
214	General Administration	31/07/2025		Unity Trust		Bank charges	Unity Trust	Z	9.75		9.75
219	General Administration	31/07/2025		Lloyds Current		Cardnet payment	Cardnet	Z	0.80		0.80
232	Maintenance	01/08/2025		Lloyds Current		Refuse collection	DDDC	Z	312.00		312.00
234	Fuel	01/08/2025		Lloyds Current		Gas	Corona Energy	L	137.77	6.89	144.66
232	Maintenance	01/08/2025		Lloyds Current		Refuse collection	DDDC	Z	312.00		312.00
234	Fuel	01/08/2025		Lloyds Current		Gas	Corona Energy	L	115.83	5.79	121.62
223	Fannyshaw Community	01/08/2025		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
226	General Administration	01/08/2025		Lloyds Current		IT Support	Software Into Action	n S	392.00	78.40	470.40
233	General Administration	01/08/2025		Lloyds Current		Annual license	DDDC	Z	180.00		180.00
243	Maintenance	04/08/2025		Lloyds Current		Garden maintenance	Russells	S	233.33	46.67	280.00
220	General Administration	08/08/2025		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
231	Maintenance	10/08/2025		Lloyds Current		Air Freshener	Cathedral Leasing Lt	td S	8.67	1.73	10.40
225	Rates	10/08/2025		Lloyds Current		Rates	DDDC	Z	686.00		686.00
244	Insurance	12/08/2025		Unity Trust		Insurance	James Hallam Counc	cil Z	13,738.99		13,738.99
228	Barmote Croft Toilets	14/08/2025		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
224	General Administration	14/08/2025		Lloyds Current		Payroll	Sage	S	125.00	25.00	150.00
259	VAT	14/08/2025		Lloyds Current	263038419	VAT	HMRC	R		325.99	325.99
259	VAT	14/08/2025		Lloyds Current	263038419	VAT	HMRC	Z	0.20		0.20
259	VAT	14/08/2025		Lloyds Current	263038419	VAT	HMRC	Z	0.51		0.51
252	Maintenance	18/08/2025		Unity Trust		Plumbing / Heating	MB Plumbing &	S	60.00	12.00	72.00
256	Maintenance	18/08/2025		Lloyds Current		Maintenance materials	Amazon	S	14.21	2.84	17.05
257	Maintenance	18/08/2025		Lloyds Current		Maintenance materials	Amazon	S	21.63	4.32	25.95
258	Maintenance	18/08/2025		Lloyds Current		Maintenance materials	Amazon	S	6.21	1.24	7.45
238	Fannyshaw Community	18/08/2025		Unity Trust		Electricity	British Gas	L	21.15	1.05	22.20
227	Maintenance	19/08/2025		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Lt	td S	75.00	15.00	90.00
255	Maintenance	19/08/2025		Unity Trust		Expenses	Paul Jennings	S	5.07	1.02	6.09
227	Maintenance	19/08/2025		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Lt	td S	83.16	16.63	99.79
254	General Administration	19/08/2025		Unity Trust		Consumables	ESPO	S	135.35	27.07	162.42
255	Training	19/08/2025		Unity Trust		Expenses	Paul Jennings	Z	15.00		15.00
239	Rates	21/08/2025		Lloyds Current		Electricity	EDF Energy	S	360.30	72.06	432.36
251	Fuel	21/08/2025		Lloyds Current	8700103185	Electricity	SSE	L	119.43	5.98	125.41
248	Rates	21/08/2025		Lloyds Current		Water	Water Plus	Z	91.52		91.52
240	Rates	21/08/2025		Lloyds Current		Electricity	EDF Energy	L	75.70	3.79	79.49
241	Rates	21/08/2025		Lloyds Current		Electricity	EDF Energy	L	119.11	5.96	125.07

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
242	Rates	21/08/2025		Lloyds Current		Electricity	EDF Energy	L	94.63	4.73	99.36
247	Salaries	22/08/2025		Unity Trust		Salaries	Wirksworth Town	Z	5,869.33		5,869.33
245	Salaries	22/08/2025		Unity Trust		Pension contributions	DCC	Z	1,960.15		1,960.15
246	Salaries	22/08/2025		Unity Trust		Tax & NI	HMRC	Z	2,071.96		2,071.96
246	Wages	22/08/2025		Unity Trust		Tax & NI	HMRC	Z	697.93		697.93
245	Wages	22/08/2025		Unity Trust		Pension contributions	DCC	Z	1,046.44		1,046.44
247	Wages	22/08/2025		Unity Trust		Salaries	Wirksworth Town	Z	3,523.42		3,523.42
229	Telephone	25/08/2025		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
235	General Administration	25/08/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
249	Rates	26/08/2025		Lloyds Current		Water	Water Plus	Z	30.57		30.57
221	Managed Telecoms	26/08/2025		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
250	Rates	28/08/2025		Lloyds Current		Water	Water Plus	Z	19.76		19.76
253	Misc (Bolehill CP, Raven,	28/08/2025		Unity Trust		Annual inspection	Catena Inspection 8	& S	110.18	22.04	132.22
236	General Administration	28/08/2025		Lloyds Current		Bank charges	_ Lloyds Bank	Z	36.18		36.18
237	General Administration	31/08/2025		Unity Trust		Bank charges	Unity Trust	Z	9.75		9.75
							Tota	al	59,033.47	1,567.56	60,601.03