

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 21 July 2025 AT 6.30 PM

C25/22 Present: Cllr A Pollock (Chair), Cllr S Barker, Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr F Rostron, Cllr S Spencer, Cllr S Thompson

In attendance: Paul Jennings (Town Clerk), D Cllr P Slack, D Cllr D Greateorex, 2 Representatives and 1 volunteer from Wirksworth Community Response Group ("WCRG") and 1 representative from Eco Centre Future Group

C25/23 Apologies: Cllr E McDonagh, Cllr P Taylor, Cllr C Whittall and C Cllr A Hunter.

C25/24 Members' Pecuniary Interests in Agenda Items:
None declared.

Open Forum opened 6:35pm

C25/25 Open Forum:
Representatives from WCRG provided an update on the group's work to support residents of Wirksworth.
A representative of Eco Centre Future Group provided an update and sought support from the Town Council.
D Cllr P Slack read from his written report.

Open Forum closed 7.10pm

C25/26 Minutes of the meeting of the Wirksworth Town Council 16 June 2025:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 16 June 2025 were confirmed as a correct record.

C25/27 Town Mayor's Announcements: The Mayor attended the AGS Founders Day and the Cricket Club Presentation.

C25/28 To receive the committee recommendations

- Environment and Town dated 7 July 2025 (attached)
- Finance, Buildings and Personnel dated 14 July 2025 (attached)

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 7 July 2025 and Finance Buildings and Personnel Committee dated 14 July 2025

C25/29 Accounts Paid
June 2025 in the sums of £23,708.89

RESOLVED that payment of the attached accounts in the sum of £23,708.89 be approved

C25/30 Insurance

To approve the renewal quote proposed by broker James Hallam - £14323.60

RESOLVED that renewal quote be accepted.

C25/31 Cyber Insurance

To consider an additional specialist policy at a cost £842.88.
(It was a recommendation of the internal audit that dedicated cover be considered.)

RESOLVED that agreed to opt for the lowest level of Cyber Insurance (QUOTE # C-4X6F-070016).

C25/32 Ecocentre Closure

DCC Adult Services will cease education provision from the site from August 2025.

RESOLVED that the Town Council write a letter of support to the Eco Centre Future Group.

C25/33 Unitary Authority for Derbyshire

Consultation on the Government's plans to change the way local councils are set up across England, including in Derbyshire

<https://www.derbyshiredales.gov.uk/your-council/local-government-reorganisation/about-local-government-reorganisation>

RESOLVED that Town Council does not support the introduction of a unitary authority – It is felt that the needs of Wirksworth will be lost within a larger authority where there are fewer elected representatives than in turn cover larger geographical areas.

C25/34 Hybrid Meeting

Central Government are proposing to re-introduce legislation to allow hybrid meetings (virtual attendance) for local authorities. It is anticipated that councils will be able determine their own policies to manage the process and procedures around these new powers. Councils will need to determine whether they have the appropriate technology to effectively facilitate any remote access/participation in hybrid meetings.

RESOLVED That the Clerk investigate the options and costs of providing an AV solution to support the effective introduction of Hybrid meetings.

C25/35 Summer Lane, Oat Hill and Church Yard

Complaints have been received from residents regarding the maintenance at these locations.

RESOLVED That a site meeting be arranged with DDDC (delegated Cllr Barker, Cllr Maskrey, Pollock and Cllr Thompson to attend) to discuss the maintenance of the town and verges.

C25/36 Neighbourhood Plan

To consider what action might be taken in light of the recent decision by central government to withdraw funding for the preparation/updating of Neighbourhood Plans.

RESOLVED That the matter be discussed by both committees and full council in September. Consideration to be given to whether the Council prepare a Town Plan instead of an update to the existing Neighbourhood Plan - given the uncertainty surrounding the proposed revision of planning policy by central government. That the Town Council ensure that D Cllr Peacock is well informed regarding what should be included in the DDDC Local Plan to support the Town.

C25/37 Meadows Maintenance and Seating

To provide a progress update regarding the works to install seating and the ongoing maintenance contract.

RESOLVED to note that discussions are ongoing with the contractor to clarify the tasks to be undertaken within the maintenance contract (following the departure of key personnel within company).

C25/38 Task List

Summary of resolutions which require action with progress updates.

RESOLVED to note the matter.

C25/39 Delegated Decisions (Appendix 1)

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014).

RESOLVED that the decision be ratified.

Date	Decision Taken	Alternative Options Considered and/or background information
30/06/2025	To provide Memorial Hall as a venue for a public meeting regarding the proposed closure of the Eco centre.	At the last Council meeting 16/6/25, concern was expressed regarding the news that the Eco Centre was due to close. It was also noted that, given the timescales, it was likely that action would need to be taken before the next opportunity to discuss the matter as a council (Full Council meeting on 21/7). Cllr Taylor requested use of a room to hold a meeting – within the existing booking policy provision is made to allow Councillors to use the Council Chamber for Council business (if pre-booked).

		A meeting was scheduled for 30/6 at 6pm in the Council Chamber, but there was concern that there would be insufficient space to accommodate the number of people who might attend. Cllr Taylor requested that a larger space be made available - as the main hall already had a booking, the Memorial Hall was offered as an alternative.
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The meeting closed at 8.30pm

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Chairman

Wirksworth Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
108	Fannyshaw Community	02/06/2025		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
113	Barmote Croft Toilets	02/06/2025		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
107	General Administration	02/06/2025		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
111	General Administration	02/06/2025		Lloyds Current		IT Support	Software Into Action	S	392.00	78.40	470.40
112	Maintenance	03/06/2025		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	75.00	15.00	90.00
112	Maintenance	03/06/2025		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	83.16	16.63	99.79
112	General Administration	03/06/2025		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	11.08	2.22	13.30
115	Wash Green Play Area	04/06/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	85.00		85.00
115	Kingsfield Play Area	04/06/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	94.00		94.00
120	General Administration	04/06/2025		Lloyds Current		Consumables	Viking	S	54.81	10.96	65.77
120	General Administration	04/06/2025		Lloyds Current		Consumables	Viking	Z	10.58		10.58
115	Town Planters	04/06/2025		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	44.00		44.00
119	Fuel	05/06/2025		Lloyds Current		Gas	Corona Energy	S	478.45	95.69	574.14
128	Maintenance	05/06/2025		Unity Trust		Consumables	ESPO	S	82.15	16.43	98.58
118	Fuel	05/06/2025		Lloyds Current		Gas	Corona Energy	S	296.68	59.34	356.02
129	Misc (Bolehill CP, Raven,	05/06/2025		Unity Trust		Bench	TDP	S	135.84	27.17	163.01
130	Mayors Charity & Events	05/06/2025		Unity Trust		Donation	Aquabox	Z	242.50		242.50
137	Maintenance	09/06/2025		Unity Trust		Consumables	ESPO	S	48.10	9.62	57.72
126	Rates	09/06/2025		Lloyds Current		Water	Water Plus	Z	25.17		25.17
136	Stoney Wood	09/06/2025		Unity Trust		Maintenance works	Steve Maskrey	Z	50.00		50.00
135	Town Planters	09/06/2025		Unity Trust		Planters	Burleys	S	2,986.15	597.23	3,583.38
142	Maintenance	10/06/2025		Lloyds Current		Air Freshener	Cathedral Leasing Ltd	S	8.67	1.73	10.40
110	Rates	10/06/2025		Lloyds Current	70198784	Rates	DDDC	Z	686.00		686.00
141	Market Stall Set-up &	10/06/2025		Lloyds Current		Market stalls	MadeBy Bishop	S	106.29	21.26	127.55
105	General Administration	10/06/2025		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
131	Mayors Charity & Events	10/06/2025		Unity Trust		Donation	Colts	Z	242.50		242.50
150	Maintenance	12/06/2025		Lloyds Current		Maintenance materials	Amazon	S	9.41	1.88	11.29
151	Maintenance	12/06/2025		Lloyds Current		Maintenance materials	Amazon	S	14.12	2.82	16.94
161	Maintenance	12/06/2025		Lloyds Current		Garden maintenance	Amazon	S	12.27	2.46	14.73
114	Telephone	13/06/2025		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
152	Maintenance	15/06/2025		Lloyds Current		Maintenance materials	Amazon	S	10.78	2.17	12.95
153	Maintenance	15/06/2025		Lloyds Current		Maintenance materials	Amazon	S	20.82	4.17	24.99
154	Maintenance	15/06/2025		Lloyds Current		Maintenance materials	Amazon	S	24.27	4.85	29.12
143	Barmote Croft Toilets	16/06/2025		Unity Trust		Electricity	British Gas	L	15.25	0.76	16.01

Wirksworth Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
160	General Administration	16/06/2025		Lloyds Current		Cardnet payment	Cardnet	Z	1.71		1.71
109	General Administration	18/06/2025		Lloyds Current		Payroll	Sage	S	125.00	25.00	150.00
149	Maintenance	19/06/2025		Lloyds Current		Keys	Timpsons	S	104.17	20.83	125.00
155	Maintenance	24/06/2025		Unity Trust		Recycling collection	CPP	S	20.00	4.00	24.00
155	Maintenance	24/06/2025		Unity Trust		Recycling collection	CPP	S	20.00	4.00	24.00
159	Maintenance	24/06/2025		Unity Trust		Expenses	Paul Jennings	Z	21.73		21.73
138	General Administration	24/06/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
158	Market Promotion	24/06/2025		Unity Trust		Advert	Community Fayre	Z	42.75		42.75
156	General Administration	24/06/2025		Unity Trust		Bank charges	HMRC	Z	200.00		200.00
157	Christmas	24/06/2025		Unity Trust		Christmas Lights	MK Illuminations	S	1,026.87	205.37	1,232.24
124	Fuel	25/06/2025		Lloyds Current		Electricity	EDF Energy	L	105.65	5.28	110.93
125	Fuel	25/06/2025		Lloyds Current		Electricity	EDF Energy	L	417.42	20.87	438.29
145	Rates	25/06/2025		Lloyds Current		Water	Water Plus	Z	43.23		43.23
122	Fuel	25/06/2025		Lloyds Current		Electricity	EDF Energy	L	100.76	5.04	105.80
123	Fuel	25/06/2025		Lloyds Current		Electricity	EDF Energy	L	123.00	6.15	129.15
132	Salaries	25/06/2025		Unity Trust		Pension contributions	DCC	Z	1,688.80		1,688.80
133	Salaries	25/06/2025		Unity Trust		Tax & NI	HMRC	Z	1,640.16		1,640.16
134	Salaries	25/06/2025		Unity Trust		Salaries	Wirksworth Town	Z	5,175.77		5,175.77
134	Wages	25/06/2025		Unity Trust		Salaries	Wirksworth Town	Z	3,131.66		3,131.66
133	Wages	25/06/2025		Unity Trust		Tax & NI	HMRC	Z	674.62		674.62
132	Wages	25/06/2025		Unity Trust		Pension contributions	DCC	Z	934.83		934.83
106	Managed Telecoms	26/06/2025		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
144	Fannyshaw Community	27/06/2025		Unity Trust		Electricity	British Gas	L	9.15	0.45	9.60
139	Barmote Croft Toilets	27/06/2025		Lloyds Current		Electricity	TotalEnergies	L	24.66	1.23	25.89
127	General Administration	27/06/2025		Lloyds Current		Bank charges	Lloyds Bank	Z	39.55		39.55
140	Rates	30/06/2025		Lloyds Current		Water	Water Plus	Z	19.76		19.76
117	General Administration	30/06/2025		Unity Trust		Bank charges	Unity Trust	Z	8.25		8.25
116	Telephone	30/06/2025		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
Total									22,378.16	1,330.73	23,708.89