

## **WIRKSWORTH TOWN COUNCIL**

### **Minutes of a Meeting of the Finance Buildings and Personnel Committee held 14 July 2025**

**FBP25/12 Present:** Cllr A Clamp (Chairman), Cllr A Jordan, Cllr A Pollock,  
and Cllr S Spencer  
**In attendance:** Paul Jennings (Town Clerk)

**FBP25/13 Apologies for Absence:** Cllr E McDonagh, Cllr C Whittall

**FBP25/14 Variation in Order of Business:** None

**FBP25/15 Minutes:**

**The minutes of the meeting of the Finance Buildings and  
Personnel Committee dated 9 June 2025 were confirmed as a  
correct record.**

**FBP25/16 Monthly Budget Balance**

**REC that the position be noted**

**FBP25/17 Quarterly Balance Sheet & Bank Reconciliation**

Cllr Clamp (not Chair - Fin Rgs 2.2) initialled to confirm the bank  
statement and bank reconciliation.

**REC the position be noted.**

**FBP25/18 Community Meeting Space Request**

Wirksworth Twinning are requesting meeting space under the  
community meetings space scheme.

**REC the request be granted.**

**FBP25/19 Pride Flag Donation**

In 2020, it was agreed that the Town Council would fly rainbow flags at  
the Town Hall (in the same manner that flags are flown for Festival,  
Armistice day etc.). Initially, this was to occur in February each year  
(using a flag donated by a local resident). A request has been received  
to expand this to flying the flag during Pride month (June) and to accept  
the donation of a new updated rainbow flag.

**REC the donation be accepted and that the flag be flown in  
February and then again for Pride Month (June) – arrangements to  
reviewed as needed.**

**FBP25/20 Banking Arrangements**

To consider opening a deposit account with Hinkley and Rugby Building  
Society (FBP25/08).

To consider alternatives to replace the use of a Debit Card with Lloyds.

**REC that a deposit account be opened with Hinkley and Rugby Building Society.**  
**That a charge card (or similar arrangement) be established for the Town Clerk with Unity Trust to replace the Lloyds debit card.**

**FBP25/21    Energy Suppliers**

To consider whether to seek competitive quotes for Town and Memorial Hall Buildings following the recent change for Fanny Shaw CB and Barmote Toilets (which achieved significant savings).

**REC that the other energy supplies be reviewed (the review to be scheduled around office resourcing).**

**FBP25/22    Leases review of approach & processes (deferred in February FBP24/92)**

To review the approach and processes applied to the management of the leases for the spaces across the Town Council estate - at present Town Hall (6) and Memorial Halls (7).

**REC the matter be deferred until September 2025**

**FBP25/23    Memorial Hall Floor**

Room users (and caretakers) have reported concerns over the safety of the wooden floor surface in the hall which continues to deteriorate.

**REC that flooring contractors be contacted to seek recommendations and quotes to address the issue (replacement and/or alternative surfacing)**

**FBP25/24    Clerk's Time Sheet**

April -June 2025, to be signed by the Chair.

**REC that it be noted that the clerk accrued TOIL is 5 hours.**

*The meeting closed at 7.15 pm*

Chairman