



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

03 June 2025

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 9 June 2024 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 12 May 2025 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. IT and Cyber Security Policy (attached)

The 2025/26 External Audit regime will include a new requirement within the Annual Governance Statement Assertions regarding Digital and Data Compliance. Smaller Authorities Proper Practices Panel Practitioners' Guide 2025 details the steps required to demonstrate compliance and recommends the adoption of a

8. Energy Supply - Barmote Croft Toilets and Fanny Shaw Community Building

To address the high standing charge compared to the low usage in both sites, a review of suppliers has been undertaken and the supplier has been switched to British Gas for both sites.

9. Banking Arrangements

To consider changing some of the existing accounts held with Lloyds, including payment mandates, following the closure of Lloyds Branches in Matlock and Ashbourne.

10. Barmote Croft Toilets (attached)

To consider replacing existing doors (x3) and the installation of auto locks to the Ladies' and Gentlemen's toilets.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

11. VE Day Grant from DDDC

Wirksworth Branch of Royal British Legion arranged a VE Celebration (cost to be met from DDDC Grant).

12. Staff Matters

To provide an update on staffing and progress with recruitment of a replacement caretaker.



Paul Jennings

Clerk to the Town Council & Responsible Financial Officer