



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

10 June 2025

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 16 June 2025 at 6.30 p.m. in the Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details. (*If you wish to attend the meeting remotely please contact the Town Clerk)

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business**
 - Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.
3. **Members' Interests in Agenda Items**
 - To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.
4. **Open Forum: (3 minutes per speaker, total available 15 minutes)**
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)
 - Police Matters (A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 19 May 2025 (attached)**
6. **Town Mayor's Announcements**
7. **To receive the recommendations from Committees:-**
 - Environment and Town dated 2 June 2025 (attached)
 - Finance, Buildings and Personnel dated 9 June 2025 (attached)
8. **Accounts Paid**

April and May 2025 in the sums of £34,705.51 and £21,586.33
9. **Town Councillor Representation on External Bodies – Fair Trade**

To consider whether a representative should be appointed following clarification from the group.
10. **IT and Cyber Security Policy (attached)**

FB&P recommend the adoption of a policy to address new requirements (regarding Digital and Data Compliance) within the 2025/26 External Audit regime.
11. **Town Hall Incident (attached)**

A door fell from the ceiling (Near-Miss Report completed) and steps are being taken to mitigate the risk of further incidents.
12. **DCC Proposed Extinguishment of Highway (attached)**

Derbyshire County Council are seeking comments regarding a proposed Extinguishment of Highway Order

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

(under s116 Highways Act 1980) at Wash Green, Wirksworth.

13. Caretaker

Given current staffing issues, to consider a small group of Councillors to act as key holders to open and close the buildings (in the event of an emergency/absence of staff).

14. Town Councillor Representative Reports



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