

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 13 January 2025

FBP24/69 Present: Cllr A Clamp (Chairman), Cllr E McDonagh, Cllr A Jordan, Cllr A Pollock and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)

FBP24/70 Apologies for Absence: Cllr P Carr

FBP24/71 Variation in Order of Business: None

FBP24/72 Members' Pecuniary Interests in Agenda Items: None

FBP24/73 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 9 December 2024 were confirmed as a correct record.

FBP24/74 Monthly Budget Balance

The clerk identified those budget lines where there was a significant variation to the plan and provided an explanation for the differences.

REC that information be noted.

FBP24/75 Quarterly Balance Sheet & Bank

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

REC the position be noted.

FBP24/76 Local Government Pension Scheme 'Fit for the future' open consultation by the Ministry of Housing, Communities and Local Government (MHCLG)

As employers, Wirksworth TC are stakeholders in the LGPS, and may wish to review the proposals in the consultation and consider whether to respond. The consultation closes on **16th January 2025**.

REC the matter be noted.

FBP24/77 Letting Policy

The Council resolved in October to review the letting policy and processes applied when considering requests to hire the Town and Memorial Halls (following an issue with a booking).

At the time of the incident, the Town Council's insurer (Aviva) was advised of the issues related to the booking. In response, the Insurer has requested that for future bookings, the Town Council should advise them (the insurer) of any booking where it is considered that use of the building by a hirer might result in civil disturbance and/or risk to staff, property or the public. The insurer also advised that they may also

request additional mitigating measures and/or an additional premium before agreeing to continue/retain insurance cover (in relation to the use of a council building for the specified occasional hire).

REC the clerk prepares suggested amendments to the booking process and documentation to acknowledge the additional requirements of our insurers. This includes the creation of a transparent process within the booking policy that provides officers with the ability to consult /seek guidance from Councillors regarding bookings (such as those cases where it might be appropriate to refer a booking to the insurer).

FBP24/78 Fanny Shaw Building

The building has repeatedly been the target of ASB, resulting in damage to the door and the CCTV cameras (the incidents have been reported to the police).

REC that it be noted that the clerk had arranged for urgent replacement of the CCTV camera at the entrance to the building. That the clerk now investigates the costs of providing protective enclosures for the cameras, upgrading the CCTV to extend the duration of time that recordings are kept and seek advice/quotes on how to address the damage to the door.

FBP24/79 Town Hall Heating

The heating system is encountering more faults - these have been attributed to leaks within the closed system resulting in the boilers going offline and radiators becoming airlocked. These faults are making it harder to ensure that the building is consistently and sufficiently warm for room hirers.

REC that given the similarity of the Town Hall's system with those used in other large institutions/buildings, the clerk seeks advice from commercial plumbers such as those used by Derbyshire County Council regarding what steps might be taken to address the issues with the heating system.

FBP24/80 Clerks Time Sheet

October – December 2024 to be signed by the Chair.

REC the note that the Clerks TOIL was 5 hours as at end of Dec 2024.

The meeting closed at 7:45 pm

Chairman