

**WIRKSWORTH TOWN COUNCIL**

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 18 November 2024 AT 6.30 PM**

**C24/78 Present: Cllr E McDonagh (chair), Cllr S Barker, Cllr A Jordan, Cllr S Maskrey, Cllr F Rostron, Cllr P Taylor, and Cllr C Whittall.  
Cllr A Clamp (remote)  
In attendance: Paul Jennings**

**C24/79 Apologies: Cllr P Carr, Cllr A Pollock, Cllr S Thompson, D Cllr P Slack**

**C24/80 Variation of Order of Business: None**

**C24/81 Members' Pecuniary Interests in Agenda Items:**

Cllr Maskrey	Personal Interest as chair of Carnival and Well Dressings – item 10 Well Dressing/Carnival Support
Cllr Taylor	Personal Interest as Festival member – item 10 Festival Support
Cllr Rostron	Personal Interest as Festival member – item 10 Festival Support

**C24/82 Minutes of the meeting of the Wirksworth Town Council 21 October 2024:**

**RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 21 October were confirmed as a correct record.**

**C24/83 Town Mayor's Announcements: None**

**C24/84 To receive the committee recommendations**

- Environment and Town dated 4 November 2024
- Finance Buildings and Personnel dated 11 November 2024

**RESOLVED to adopt all the recommendations of the Environment and Town Committee dated 4 November 2024 and Finance Buildings and Personnel dated 11 November 2024**

**C24/85 Accounts Paid**  
October 2024 in the sum of £ 58,233.27

**RESOLVED that payment of the attached accounts in the sums of £58,233.27 be approved.**

**C24/86 Budget and Precept 2025-26**  
FBP24/50 have reviewed the projected budget, including proposed reductions in some expenditure lines to mitigate the impact of cost increases.

**RESOLVED That the council increase the precept by 8.58% to £253 000. The Town Council is proposing reducing discretionary spending and also start to replenish capital reserves which have been spent on both the Meadows and repairs to Town Hall roof. The Town Council will undertake a review of the cost of maintaining its current fixed assets, to assess the longer-term viability of its buildings which represent a significant proportion of the Council's existing fixed costs.**

**The Clerk to draft a proposal for increased costs for occasional hire of Town/Memorial Hall and Market, to that match the % precept increase.**

**C24/87 Festival and Well Dressing/Carnival Support**

Confirmation of the Concessional Hires provided to support these events in 2025 (in £2024 support was Festival £5375 and Carnival £257 actual - £1790 budget) in additional to grants to both groups (£1000 each in 24/25).

**RESOLVED That the council agree concessionary hires to both groups with the level to increase at the same level as the percentage rise in precept (anticipated to be 8.58%). The grant has been set as part of the proposed budget – these will decrease to £500 each to both groups.**

**C24/88 Christmas Lights Switch On**

To confirm marshalling arrangements for the event on the 7/12/24.

**RESOLVED That the councillors help marshal (Cllr Taylor, Cllr Barker volunteered – Cllr Jordan as backup), Clerk to contact councillors not present to ask if they will be able to help. Cllr McDonagh attending in capacity as Mayor.**

**C24/89 Dignity At Work Policy**

Recommendation FBP 24/53

To confirm adoption of the policy which replaces the existing Bullying and Harassment policy, to address the Town Council (employer) duty to take positive steps to prevent harassment in the workplace.

That all Town Councillor and staff to receive training on the positive duty to prevent harassment in the workplace.

**RESOLVED That the Council adopt the policy and that it be reviewed alongside other policies at the annual Town Council meeting.**

**C24/90 Remote Attendance and Proxy Voting Consultation**

The Government has launched a consultation on whether the measures in place during the pandemic should be adopted to allow remote attendance and voting by Councillors at Council meetings. (At present in England a Councillor may attend remotely but it does not enable voting nor count towards attendance record).

<https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/>

**RESOLVED That the council respond supporting remote attendance and voting for council meetings but not proxy votes. All councillors are encouraged to individually respond to the consultation.**

*The meeting closed at 7:35pm*

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Chairman

# Wirksworth Town Council

20 November 2024 (2024-2025)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
306	Fannyshaw Community	01/10/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
309	General Administration	01/10/2024		Lloyds Current		IT Support	Software Into Action	S	392.00	78.40	470.40
303	General Administration	01/10/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
314	Telephone	02/10/2024		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
300	Meadows Phase 1	02/10/2024		Unity Trust		Tree works	Thompson Tree	S	405.00	81.00	486.00
323	Civic Service	03/10/2024		Unity Trust		Catering	Peppers Cottage	S	650.00	130.00	780.00
352	Market Rents	04/10/2024		Lloyds Current		Cardnet payment	Cardnet	Z	0.26		0.26
312	General Administration	05/10/2024		Lloyds Current		Photocopier	Ricoh	S	290.80	58.16	348.96
318	Maintenance	08/10/2024		Lloyds Current		Maintenance works	Amazon	S	2.49	0.50	2.99
319	Maintenance	08/10/2024		Lloyds Current		Maintenance materials	Amazon	S	221.63	44.33	265.96
317	Fuel	08/10/2024		Lloyds Current		Gas	Corona Energy	L	279.33	13.97	293.30
324	Maintenance	08/10/2024		Unity Trust		Paint	Seymour Interiors	S	24.46	2.49	26.95
317	Fuel	08/10/2024		Lloyds Current		Gas	Corona Energy	L	81.23	4.06	85.29
325	Misc (Church Walk, Bolehill	08/10/2024		Lloyds Current		Defibrillator upkeep/costs	Defib Warehouse	S	279.00	55.80	334.80
322	Maintenance	09/10/2024		Unity Trust		Plumbing / Heating	MB Plumbing &	S	113.00	22.60	135.60
307	General Administration	09/10/2024		Lloyds Current		Payroll	Sage	S	85.00	17.00	102.00
320	Donations	09/10/2024	FBP24/34	Unity Trust	FBP24/34	Grant	Parkrun Ltd	S	500.00	100.00	600.00
315	Rates	10/10/2024		Lloyds Current		Rates	DDDC	Z	5,364.00		5,364.00
348	Maintenance	10/10/2024		Lloyds Current		Electrical equipment	Gateremotes Ltd	Z	35.40		35.40
308	Rates	10/10/2024		Lloyds Current		Rates	DDDC	Z	686.00		686.00
266	Wash Green Play Area	10/10/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	60.00		60.00
266	Kingsfield Play Area	10/10/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	94.00		94.00
266	Environmental	10/10/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	74.00		74.00
340	Maintenance	14/10/2024		Unity Trust		Restoration works	Ashbrook Roofing	S	26,292.90	5,258.58	31,551.48
311	Barmote Croft Toilets	14/10/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
347	General Administration	14/10/2024		Lloyds Current		Electrical equipment	Automatismos Esma	Z	48.06		48.06
321	Meadows Phase 1	14/10/2024		Unity Trust		Paint	Urban Wilderness	S	860.00	172.00	1,032.00
338	Maintenance	16/10/2024		Lloyds Current		Defibrillator upkeep/costs	Defib Store Ltd	S	139.00	27.80	166.80
343	Maintenance	17/10/2024		Unity Trust		Recycling collection	CPP	S	38.97	7.79	46.76
313	Telephone	18/10/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
310	Maintenance	19/10/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	71.13	14.23	85.36
310	Maintenance	19/10/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	71.00	14.20	85.20
316	General Administration	20/10/2024		Lloyds Current		Consumables	Viking	S	145.45	29.09	174.54
327	Rates	21/10/2024		Lloyds Current		Water	Water Plus	Z	74.56		74.56

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
329	Fuel	22/10/2024		Lloyds Current		Electricity	EDF Energy	L	80.68	4.03	84.71
330	Fuel	22/10/2024		Lloyds Current		Electricity	EDF Energy	S	451.14	90.23	541.37
328	Rates	22/10/2024		Lloyds Current		Water	Water Plus	Z	93.61		93.61
331	Fuel	22/10/2024		Lloyds Current		Electricity	EDF Energy	L	142.94	7.15	150.09
332	Fuel	22/10/2024		Lloyds Current		Electricity	EDF Energy	L	117.04	5.85	122.89
342	Barmote Croft Toilets	22/10/2024		Lloyds Current		Electricity	TotalEnergies	L	24.04	1.21	25.25
342	Barmote Croft Toilets	22/10/2024		Lloyds Current		Electricity	TotalEnergies	L	24.29	1.21	25.50
336	Rates	24/10/2024		Lloyds Current		Water	Water Plus	Z	31.26		31.26
349	Maintenance	25/10/2024		Unity Trust		Annual inspection	Lightening Strike	S	160.00	32.00	192.00
350	Maintenance	25/10/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
350	Maintenance	25/10/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
337	General Administration	25/10/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
344	Salaries	25/10/2024		Unity Trust		Salaries	Wirksworth Town	Z	4,973.45		4,973.45
345	Salaries	25/10/2024		Unity Trust		Tax & NI	HMRC	Z	1,279.32		1,279.32
346	Salaries	25/10/2024		Unity Trust		Pension contributions	DCC	Z	1,600.36		1,600.36
346	Wages	25/10/2024		Unity Trust		Pension contributions	DCC	Z	975.62		975.62
345	Wages	25/10/2024		Unity Trust		Tax & NI	HMRC	Z	238.74		238.74
344	Wages	25/10/2024		Unity Trust		Salaries	Wirksworth Town	Z	3,520.93		3,520.93
350	Bus Shelters	25/10/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	70.00		70.00
304	Managed Telecoms	26/10/2024		Lloyds Current		Internet	Ertel	S	43.95	8.79	52.74
341	Rates	28/10/2024		Lloyds Current		Water	Water Plus	Z	61.99		61.99
305	General Administration	28/10/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
326	General Administration	28/10/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	22.35		22.35
333	Rates	29/10/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
334	Rates	29/10/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
335	Rates	29/10/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
<b>Total</b>									<b>51,714.75</b>	<b>6,335.40</b>	<b>58,050.15</b>