

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 September 2024 AT 6.30 PM

C24/46 Present: Cllr E McDonagh (chair), Cllr A Clamp, Cllr S Barker, Cllr A Jordan, Cllr S Maskrey, Cllr F Rostron, Cllr P Taylor, and Cllr C Whittall.

In attendance: Paul Jennings (Town Clerk), Revd. Neil Griffiths

C24/47 Apologies: Cllr P Carr, Cllr A Pollock, Cllr S Thompson, D Cllr D Greatorex, C Cllr Murphy

C24/48 Members' Pecuniary Interests in Agenda Items:

None declared.

Open Forum opened 6:35pm

C24/49 Open Forum:

Revd. Griffiths provided information on the proposed project to undertake major repairs to St Marys Church which is currently on the English Heritage "At Risk" Register. Grant funding will be sought to cover the costs of the works which are anticipated to begin no earlier than Q1 2026. The project was launched during the festival and is called "Faith, Folk and Foundations". The Town Council will be approached in due course for a letter of support to assist with seeking grant funding.

Open Forum closed 6:45pm

C24/50 Minutes of the meeting of the Wirksworth Town Council 15 July 2024:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 15 July 2024 were confirmed as a correct record.

C24/51 Town Mayor's Announcements: The Mayor reminded all councillor of the Civic Service on 29 September, which will be a celebration of volunteering in the community.

C24/52 To receive the committee recommendations

- Environment and Town dated 2 September 2024
- Finance Buildings and Personnel dated 9 September 2024

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 2 September 2024 and Finance Buildings and Personnel Committee dated 9 September 2024

C24/53 Accounts Paid

July and August 2024 in the sums of £ 21510.00 and £60575.70

RESOLVED that payment of the attached accounts in the sums of £ 21510.00 and £60575.70 be approved.

C24/54 Anthony Gell School Foundation - John Thompson Bursary

Trustees are very keen to attract bids from young people up to 25 years old - not just Gell students

RESOLVED That the council note that the Trust has a wider remit via the John Thompson Bursary to support individuals (up to the age of 25).

C24/55 Meadows

Update from the Working Party – progress update now that works have commenced on site.

Additional support has been secured from Longcliffe Quarries (towards aggregate) and Vernon Robert Bowmer Charitable Trust (Interpretation/Signage) alongside existing donation from Ben Bennetts (Limestone Boulders).

RESOLVED That a contingency of upto 10% of the project (£20 000) be agreed and authorisation to spend this be delegated to the Meadows Working Party (any spend to be reported back to full council). These additional funds (contingency) will be met from reserves.

That the Town Council recognise and acknowledge the support in any publicity and that official letters of thanks be sent to the donors.

C24/56 Traveller Site Consultation

E&T Committee have drafted a response to the consultation and referred the wider issue of the public consultation and any participation by the Town Council.

RESOLVED That the council response and position is that we recognise that the Traveller community has a right to live in a safe and appropriate location that supports their culture and lifestyle choices, however the Town Council's stance on the suitability of the site adjacent to Stoney Wood remains unchanged from 2019 – this site does not represent an appropriate location to house Travellers.

The geography of the space is not safe for the Travellers Family (from comments in previous DDDC reports), alongside obvious traffic concerns around access and egress to and from the site.

At present, there are no utilities on site and in our experience the land often has flowing surface water during wet weather.

The site is adjacent to the entry to Stoney Wood, and by many residents it is seen as an extension of the woodland owned by the Town Council which provides an important community green space. The site is maintained by the very active community group, Stoney Wood Group. This group maintain the site but also host and facilitate many activities throughout the year, such as hosting concerts, arts festival events and seasonal celebrations, as well as weekly gatherings and events. Use of the District Council land will jeopardise all these community uses and may not be compatible with a family living in close proximity to the site.

The area owned by the District Council has remained unused (and left to nature) since 2020 and the biodiversity on the site would be impacted by its use as a traveller site (there is a legal obligation to establish Biodiversity Net Gain).

Finally, should the site be used, the Town Council seeks assurances from the District Council that we will not be affected by this decision.

In practical terms this includes:

Remediation of any impact on the Town Council estate, which occurs within duration of the site use a temporary traveller's site. DDDC to remove any other travellers both on the site and/or on WTC property.

DDDC to assist the Town Council to take measures to protect its estate from unauthorised use.

The remediation and assistance to be provided in a timely manner. (This means for example, clearance of debris or repair of damage when it occurs and not simply when the site is vacated).

All councillors (who are able) to attend the meeting hosted by the District Council at 8pm in Main Hall, Wirksworth Town Hall, Coldwell Street, Wirksworth. Cllr McDonagh to read out the statement regarding the Town Council position at the meeting.

C24/57 Parish & Town Council Liaison Forum 15 October 2024

To confirm councillors delegated to attend (and to establish what questions are a priority to pose to officers).

RESOLVED That Cllr Barker, Cllr Taylor and Cllr Thompson be delegated to attend the event.

C24/58 Internal Audit

To confirm the appointment of internal auditor for 2024-25.

RESOLVED That the Internal Auditor service provided by DALC (Derbyshire Association of Local Councils) be used for financial year 2024-25.

C24/59 Budget and Precept 2025-26

To consider any issues that should be considered or included in the initial draft budget.

RESOLVED That the Clerk prepare an initial draft based upon current spending trends and make allowance for cost inflation of 2/3% and a potential increase in precept of up to 5%.

C24/60 Use of Artificial Intelligence

Update and guidance from Software into Action (WTC IT support) regarding the use of tools such as Chat GPT.

RESOLVED That the matter be noted.

C24/61 Delegated Decisions

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014).

RESOLVED That the decision be ratified.

Date	Decision Taken	Alternative Options Considered and/or background information
15/8/24	To undertake additional repair works to the Atrium Roof	Repair works were scheduled during August to tackle the leak above the atrium. The repairs were required by TC insurers following a building inspection. Resolution C23/141 approved the initial quote/expenditures and acknowledged that it might be necessary to approve additional works providing the clerk with delegation to agree upto 20% additional costs. Once the scaffolding was in place, a full assessment of the entire pitched roof was undertaken. The roofing contractor advised the entire atrium roof required work (beyond the area of the glass panels). Whilst it would be possible to patch/replace the broken tiles on the remaining portion of the roof slopes, the roofing contractor could not guarantee the repairs. The alternative option was to remove and relay all tiles, it was estimated that 40% of the tiles would need to be replaced (i.e. not reusable). The costs of the additional works exceed the expenditure limit delegated to the clerk and therefore the question of whether to proceed with full re-roof of atrium became a separate delegated decision.

The meeting closed at 8:20pm

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Chairman

Wirksworth Town Council

17 September 2024 (2024-2025)

PAYMENTS LIST

Vo Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
165 Rates	01/07/2024		Lloyds Current		Water	Water Plus	Z	11.95		11.95
166 Rates	01/07/2024		Lloyds Current		Water	Water Plus	Z	11.95		11.95
167 Rates	01/07/2024		Lloyds Current		Water	Water Plus	Z	11.95		11.95
157 Fannyshaw Community	01/07/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
154 General Administration	01/07/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
158 General Administration	01/07/2024		Lloyds Current		Payroll	Sage	S	85.00	17.00	102.00
160 General Administration	01/07/2024		Lloyds Current		IT Support	Software Into Action	S	382.00	76.40	458.40
164 Telephone	01/07/2024		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
174 Donations	01/07/2024		Unity Trust		Grant	Wirksworth Infant	Z	91.35		91.35
153 Grit Bins	01/07/2024		Lloyds Current		Grit bin maintenance	GritBins.net	S	110.00	22.00	132.00
152 Maintenance	02/07/2024		Lloyds Current		Defibrillator upkeep/costs	Defib Warehouse	S	107.33	21.47	128.80
175 General Administration	02/07/2024		Unity Trust		Audit	DALC	Z	405.00		405.00
187 Mayors Charity & Events	02/07/2024		Unity Trust		Mayors Charity	Wirksworth Music	Z	360.00		360.00
188 Mayors Charity & Events	02/07/2024		Unity Trust		Mayors Charity	Aquabox	Z	360.00		360.00
73 General Administration	04/07/2024		Lloyds Current		Photocopier	Ricoh	S	338.08	67.61	405.69
179 Training	09/07/2024		Lloyds Current		Training	CPD Online College	S	336.00	67.20	403.20
81 Fuel	10/07/2024		Lloyds Current		Gas	Corona Energy	S	457.51	91.50	549.01
81 Fuel	10/07/2024		Lloyds Current		Gas	Corona Energy	L	144.89	7.24	152.13
159 Rates	10/07/2024		Lloyds Current		Rates	DDDC	Z	686.00		686.00
162 Barmote Croft Toilets	14/07/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
180 Fannyshaw Community	15/07/2024		Unity Trust		Maintenance works	Culligan Water Ltd	S	177.66	35.53	213.19
83 Fannyshaw Community	16/07/2024		Lloyds Current		White goods	Nisbets	S	314.99	62.99	377.98
182 Maintenance	18/07/2024		Unity Trust		Plumbing / Heating	MB Plumbing &	S	125.00	25.00	150.00
181 Market Stall Set-up &	18/07/2024		Unity Trust		Market stalls	Karl Dumelow	Z	2,030.00		2,030.00
183 Stoney Wood	18/07/2024		Unity Trust		Maintenance works	Steve Maskrey	Z	260.00		260.00
163 Telephone	18/07/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
161 Maintenance	19/07/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
161 Maintenance	19/07/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
168 Rates	21/07/2024		Lloyds Current		Water	Water Plus	Z	71.36		71.36
155 Managed Telecoms	22/07/2024		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
177 Rates	23/07/2024		Lloyds Current		Water	Water Plus	Z	74.43		74.43
176 General Administration	23/07/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
178 Rates	25/07/2024		Lloyds Current		Water	Water Plus	Z	31.26		31.26
170 Salaries	25/07/2024		Unity Trust		Salaries	Wirksworth Town	Z	4,554.76		4,554.76

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
171	Salaries	25/07/2024		Unity Trust		Tax & NI	HMRC	Z	1,025.13		1,025.13
172	Salaries	25/07/2024		Unity Trust		Pension contributions	DCC	Z	1,429.97		1,429.97
172	Wages	25/07/2024		Unity Trust		Pension contributions	DCC	Z	978.67		978.67
171	Wages	25/07/2024		Unity Trust		Tax & NI	HMRC	Z	239.66		239.66
170	Wages	25/07/2024		Unity Trust		Salaries	Wirksworth Town	Z	3,530.36		3,530.36
173	General Administration	25/07/2024		Lloyds Current		Consumables	Viking	S	89.30	17.86	107.16
173	General Administration	25/07/2024		Lloyds Current		Consumables	Viking	Z	42.50		42.50
184	Maintenance	26/07/2024		Unity Trust		Fire safety	K&K Fire Protection	S	133.01	26.60	159.61
185	Maintenance	26/07/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
185	Maintenance	26/07/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	50.00		50.00
169	General Administration	26/07/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	20.97		20.97
193	General Administration	26/07/2024		Lloyds Current		Cardnet payment	Cardnet	Z	4.32		4.32
186	Town Promotions	26/07/2024	C24/42	Unity Trust		Grant	NOW	Z	1,000.00		1,000.00
185	Bus Shelters	26/07/2024		Unity Trust		Window cleaning	Gavin Repton window	Z	70.00		70.00
156	General Administration	29/07/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
190	Rates	30/07/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
191	Rates	30/07/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
192	Rates	30/07/2024		Lloyds Current		Water	Water Plus	Z	11.57		11.57
189	Telephone	30/07/2024		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
252	Maintenance	01/08/2024		Lloyds Current		Refuse collection	DDDC	Z	302.76		302.76
252	Maintenance	01/08/2024		Lloyds Current		Refuse collection	DDDC	Z	302.00		302.00
197	Fannyslaw Community	01/08/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
194	General Administration	01/08/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
203	General Administration	01/08/2024		Lloyds Current		IT Support	Software Into Action	S	382.00	76.40	458.40
205	General Administration	01/08/2024		Lloyds Current		Annual license	DDDC	Z	180.00		180.00
198	General Administration	01/08/2024		Lloyds Current		Payroll	Sage	S	85.00	17.00	102.00
210	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	80.34	4.02	84.36
211	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	81.61	4.08	85.69
213	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	S	357.64	71.53	429.17
214	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	S	365.21	73.04	438.25
230	Maintenance	07/08/2024		Lloyds Current		Garden maintenance	Russells	S	190.83	38.17	229.00
215	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	S	363.62	72.72	436.34
217	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	127.29	6.36	133.65
218	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	128.59	6.43	135.02
219	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	102.76	5.14	107.90

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
253	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	139.88	6.99	146.87
254	Fuel	07/08/2024		Lloyds Current		Electricity	EDF Energy	L	95.10	4.76	99.86
221	Barmote Croft Toilets	07/08/2024		Unity Trust		Water	Water Plus	Z	4,373.69		4,373.69
226	Maintenance	12/08/2024		Unity Trust		Electrical works	Warren Electrical	S	55.10	11.02	66.12
207	Rates	12/08/2024		Lloyds Current		Gas	Corona Energy	L	268.39	13.42	281.81
207	Rates	12/08/2024		Lloyds Current		Gas	Corona Energy	L	118.84	5.94	124.78
199	Rates	12/08/2024	70198784	Lloyds Current		Rates	DDDC	Z	686.00		686.00
225	Stoney Wood	12/08/2024		Unity Trust		Maintenance materials	Lester Lowes	S	55.11	11.02	66.13
226	Fannyshaw Community	12/08/2024		Unity Trust		Electrical works	Warren Electrical	S	200.00	40.00	240.00
227	Insurance	12/08/2024		Unity Trust		Insurance	James Hallam Council	Z	511.71		511.71
228	Insurance	12/08/2024		Unity Trust		Insurance	James Hallam Council	Z	12,618.00		12,618.00
229	Meadows Phase 1	12/08/2024		Unity Trust		Meadows works	Urban Wilderness	S	68.80	13.76	82.56
231	Training	13/08/2024		Lloyds Current		Training	CPRE	Z	15.00		15.00
204	General Administration	14/08/2024		Unity Trust		IT Support	Software Into Action	S	10.00	2.00	12.00
202	Telephone	14/08/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
232	Fannyshaw Community	14/08/2024		Lloyds Current		Electricity	SSE	S	143.16	28.63	171.79
251	Market Rents	16/08/2024		Lloyds Current		Cardnet payment	Cardnet	Z	0.13		0.13
200	Maintenance	19/08/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
200	Maintenance	19/08/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
201	Barmote Croft Toilets	19/08/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
242	Wash Green Play Area	19/08/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	60.00		60.00
242	Kingsfield Play Area	19/08/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	94.00		94.00
242	Environmental	19/08/2024		Unity Trust		Grass & verge cutting	JM Stevenson (Roy)	Z	44.00		44.00
241	General Administration	19/08/2024		Unity Trust		PPE	Complete	S	98.26	19.65	117.91
243	General Administration	19/08/2024		Unity Trust		Membership Fees	National Allotment	S	55.00	11.00	66.00
244	Meadows Phase 1	19/08/2024		Unity Trust		Meadows works	Urban Wilderness	S	360.00	72.00	432.00
212	Fuel	21/08/2024		Lloyds Current		Electricity	EDF Energy	L	82.81	4.14	86.95
216	Fuel	21/08/2024		Lloyds Current		Electricity	EDF Energy	S	301.96	60.39	362.35
248	Maintenance	21/08/2024		Unity Trust		Maintenance works	Ashbrook Roofing	S	12,750.00	2,550.00	15,300.00
249	Maintenance	21/08/2024		Unity Trust		Maintenance works	Steve Bees	Z	2,437.00		2,437.00
245	Maintenance	21/08/2024		Unity Trust		Paint	Seymour Interiors	S	132.50	26.50	159.00
255	Fuel	21/08/2024		Lloyds Current		Electricity	EDF Energy	L	123.17	6.16	129.33
220	Fuel	21/08/2024		Lloyds Current		Electricity	EDF Energy	L	101.26	5.06	106.32
224	Rates	21/08/2024		Lloyds Current		Water	Water Plus	Z	75.21		75.21
250	Fannyshaw Community	21/08/2024		Lloyds Current		Keys	Timpsons	Z	55.00		55.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
247	Misc_Church Walk, Bolehill	21/08/2024		Unity Trust		Consultancy Services	Babenko Associates	Z	2,025.00		2,025.00
246	Meadows	21/08/2024		Unity Trust		Tree works	Thompson Tree	S	1,419.70	283.94	1,703.64
195	Managed Telecoms	22/08/2024		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
222	Rates	22/08/2024		Lloyds Current		Water	Water Plus	Z	74.87		74.87
233	Salaries	23/08/2024		Unity Trust		Salaries	Wirksworth Town	Z	5,496.46		5,496.46
234	Salaries	23/08/2024		Unity Trust		Tax & NI	HMRC	Z	1,595.92		1,595.92
235	Salaries	23/08/2024		Unity Trust		Pension contributions	DCC	Z	1,804.53		1,804.53
235	Wages	23/08/2024		Unity Trust		Pension contributions	DCC	Z	969.55		969.55
234	Wages	23/08/2024		Unity Trust		Tax & NI	HMRC	Z	226.61		226.61
233	Wages	23/08/2024		Unity Trust		Salaries	Wirksworth Town	Z	3,505.83		3,505.83
223	Rates	27/08/2024		Lloyds Current		Water	Water Plus	Z	32.28		32.28
208	General Administration	27/08/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
206	Maintenance	28/08/2024		Lloyds Current		Consumables	Viking	S	63.84	12.77	76.61
238	Rates	28/08/2024		Lloyds Current		Water	Water Plus	Z	11.95		11.95
239	Rates	28/08/2024		Lloyds Current		Water	Water Plus	Z	11.95		11.95
240	Rates	28/08/2024		Lloyds Current		Water	Water Plus	Z	11.95		11.95
209	General Administration	28/08/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	20.76		20.76
196	General Administration	28/08/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
236	Telephone	30/08/2024		Lloyds Current		Telephony	Zen Systems	S	144.00	28.80	172.80
Total									77,775.56	4,310.14	82,085.70