

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 10 June 2024

**FBP24/1 Present: Cllr A Clamp (Chairman), Cllr P Carr, Cllr A Jordan, Cllr E McDonagh, Cllr A Pollock, and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)**

FBP24/2 Apologies for Absence: None

FBP24/3 Variation in Order of Business: None

FBP24/4 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal Interest in 12 Fannyshaw Skate Park Inspections as NOW Chair
Cllr McDonagh	Pecuniary Interest in 9 Community Grant Request for Wirksworth CoE Infant School
Cllr Pollock	Personal Interest in 10 Community Defib – Gorsey Bank

FBP24/5 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 13 May 2024 were confirmed as a correct record.

FBP24/6 Monthly Budget Balance

REC that the position be noted (need to monitor following lines: 2,12 Fuel, 3,13 Rates and 4 Occasional Lettings and 15 Lettings)

FBP24/7 Community Grant Request

Bolehill Improvement Group are seeking support (£250) with the hard landscaping costs required to prepare "Parkers Piece" for the installation of a Coronation bench.

REC that a grant of £250 be made (there is a budget line for the Bolehill Car Park "Parkers Piece" within Estates and if necessary this grant could be funded from the Estates budget as the works are being undertaken to Town Council land).

FBP24/8 Community Grant Request

Community Orchestra are seeking support (£400) towards the costs of additional sheet music.

REC that the grant of £100 be made and that the group be reminded that the T&Cs of the grant require that the Town Council be acknowledged in all publicity.

Cllr McDonagh dep 7:05pm

FBP24/9 Community Grant Request

Wirksworth CoE Infant School are seeking support (£91.35) towards the costs of annual disco (which is held in the Town Hall).

REC that a grant of £91.35 be made, however the group are to be advised that the council would not wish to support this event on an annual basis.

Cllr McDonagh ret 7:10pm

FBP24/10 Community Defib – Gorse Bank

Gorse Bank Residents Association are considering funding the purchase and installation of a Defib and have asked for support from the Town Council - at present the Town Council fund the replacement pads/batteries for community defibs e.g Bolehill, WW Memorial Bowls Club.

REC that council support this defib in the same manner as other community defibs (replacement batteries and pads). However support for further installations of Defibs by community groups will be assessed on strategic need of the area proposed. That a new Defib line be established in the account (2025-26) to more accurately budget for this expenditure.

FBP24/11 Main Hall – Safety Inspection

A Safety Test and Engineering report has been prepared by CCT covering the Stage, Lighting and fittings.

REC that the council acknowledges the report and its findings be noted.

FBP24/12 Fanny Shaw Skate Park

The replacement skate park has now been completed, previously the Town Council undertook a weekly inspection of the site on behalf of the NOW.

REC that the Town Council resume inspection now the skate park is complete – NOW to provide an updated site plan and escalation procedure to support the inspections. That NOW be officially thanked for their work in reinstating the skate park (within the same letter confirming resumption of inspections).

FBP24/13 Town Clerks Job Evaluation

FBP23/113 - job evaluation of the Town Clerk's role has now been undertaken by DALC.

REC that the job evaluation for the post be accepted.

FBP24/14 Staff Matters

To consider next steps in the office staffing review process.

REC that the Clerk (in liaison with Cllr Clamp and McDonagh) prepare a job evaluation of the office roles including potential cost implications of recommended changes.

The meeting closed at 8.00 pm

Chairman