

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 22 April 2024 AT 6.30 PM

C23/132 Present: Cllr S Barker (Chair), Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr E McDonagh, Cllr F Rostron, Cllr P Taylor and Cllr S Thompson

In attendance: Paul Jennings (Town Clerk), April Fussell (Officer)
D Cllr Slack and Theresa Peltier DL (former High Sheriff 2023-24)

C23/133 Apologies: Cllr P Carr, Cllr A Pollock, Cllr C Whittall, C Cllr Murphy

C23/134 Variation of Order of Business: None

Open Forum opened 6:35pm

C23/135 Open Forum:

Theresa Peltier DL (former High Sheriff 2023-24) gave a brief summary of her work over the past year and presented the Town Council and the Town Council Office with certificates in recognition of the support that they provided during her term as High Sheriff.
D Cllr P Slack provided more detail to support their written report.

Open Forum closed 7:05pm

C23/136 Minutes of the meeting of the Wirksworth Town Council 18 March 2024:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 18 March 2024 were confirmed as a correct record.

C23/137 Town Mayor's Announcements: The reminded councillors of the Annual Town meeting on 29/4/24.

C23/138 To receive the committee recommendations

- Environment and Town dated 8 April 2024
- Finance Buildings and Personnel dated 15 April 2024

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 8 April 2024 and the Finance Buildings and Personnel Committee dated 15 April 2024

C23/139 Accounts Paid

March 2024 in the sum of £ 24044.83

RESOLVED that payment of the attached accounts in the sum of £24044.83 be approved.

C23/140 Meadows Working Party Recommendations – Appointment of Contractor

Recommendation of Meadows Working Party: To appoint Wildscapes CIC as the contractor to undertake the 1st phase of the landscaping works. That the appointment is subject to a further negotiation/ agreement to ensure that the maximum proportion of the project can be delivered within the assigned initial budget of £180k* (delegate to the Meadows Working Party on which elements should be included within the specification – to value engineer the original design). That a fixed price contract (with costed provisional items) be prepared by Urban Wilderness.

RESOLVED To appoint Wildscapes CIC as the contractor to undertake the 1st phase of the landscaping works. That the appointment is subject to a further negotiation/agreement to ensure that the maximum proportion of the project can be delivered within the assigned initial budget of £180k (but upto £230k*) (delegate to the Meadows Working Party on which elements should be included within the specification – to value engineer the original design). That a fixed price contract (with costed provisional items) be prepared by Urban Wilderness.

**A further grant application has been submitted and which if successful would provide a further sum of upto £50k towards the cost of the Meadows.*

C23/141 Atrium Roof Repair

Recommendation of FB&P Committee: that Ashbrook Roofing be instructed to undertake a repair to the roof at a cost of £25500+VAT. These works are too complicated for the two roofing/ building contractors who normally undertake work on the council building and given the pressing nature* of the works required, combined with the specialist and complex nature of the work, it is felt that risks posed by delaying works whilst seeking further quotes would not be in the public interest.

RESOLVED that Ashbrook Roofing be instructed to undertake a repair to the roof at a cost of £25500+VAT and that the Clerk be given delegated authority/ contingency of an additional 20%.

**to retain insurance cover, the underwriter/policy provider, Aviva, requires action by June, combined with the continuing deterioration in the fabric of the building posed by delaying commencement of the works. Ideally the works need to occur in the summer months when the building usage is lower and the weather should be more favourable. Any start later than this is likely to impact the building use for Festival as well as the increased volume of bookings/occasional lettings that occurs in September.*

The meeting closed at 7:40pm

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Chairman

Wirksworth Town Council

23 April 2024 (2023-2024)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
526	Fannyshaw Community	01/03/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
528	General Administration	01/03/2024		Lloyds Current		IT Support	Software Into Action	S	362.00	72.40	434.40
537	Rates	02/03/2024		Lloyds Current		Water	Water Plus	Z	16.66		16.66
538	Rates	02/03/2024		Lloyds Current		Water	Water Plus	Z	16.66		16.66
539	Rates	02/03/2024		Lloyds Current		Water	Water Plus	Z	16.66		16.66
524	Managed Telecoms	04/03/2024		Lloyds Current		Internet	Emtel	S	36.62	7.33	43.95
522	Storage	04/03/2024		Lloyds Current		Community grant	Stay and Play	Z	288.00		288.00
530	Barmote Croft Toilets	04/03/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
531	General Administration	04/03/2024		Lloyds Current		Photocopier	Ricoh	S	3.07	0.61	3.68
527	General Administration	04/03/2024		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
523	General Administration	04/03/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
532	Telephone	04/03/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
559	Maintenance	06/03/2024		Lloyds Current		Maintenance materials	Amazon	Z	8.60		8.60
536	General Administration	06/03/2024		Lloyds Current		Consumables	Viking	S	89.26	17.85	107.11
536	General Administration	06/03/2024		Lloyds Current		Consumables	Viking	Z	37.50		37.50
557	Market Stall Set-up &	07/03/2024		Lloyds Current		Keys	Amazon	Z	8.08		8.08
553	Wash Green Play Area	07/03/2024		Unity Trust		Maintenance works	Steve Maskrey	Z	140.00		140.00
554	Maintenance	08/03/2024		Lloyds Current		Maintenance materials	Amazon	S	5.76	1.15	6.91
555	Maintenance	08/03/2024		Lloyds Current		Maintenance materials	Amazon	S	5.76	1.16	6.92
556	Maintenance	08/03/2024		Lloyds Current		Maintenance materials	Amazon	S	5.76	1.17	6.93
558	Maintenance	08/03/2024		Lloyds Current		Maintenance materials	Amazon	S	10.00	2.00	12.00
549	Fuel	11/03/2024		Lloyds Current		Gas	Corona Energy	S	1,616.05	323.21	1,939.26
549	Fuel	11/03/2024		Lloyds Current		Gas	Corona Energy	S	1,059.31	211.86	1,271.17
565	Maintenance	12/03/2024		Lloyds Current		Maintenance materials	Russells	S	33.33	6.67	40.00
560	Maintenance	13/03/2024		Unity Trust		Lift maintenance	L.E.S.	S	518.65	103.73	622.38
564	Maintenance	13/03/2024		Unity Trust		Consumables	Complete	S	110.16	22.03	132.19
564	Maintenance	13/03/2024		Unity Trust		Consumables	Complete	S	78.36	15.67	94.03
551	Wash Green Play Area	13/03/2024		Unity Trust		Maintenance materials	Lester Lowes	S	98.70	19.74	118.44
552	Kingsfield Play Area	13/03/2024		Unity Trust		Maintenance works	Steve Maskrey	Z	60.00		60.00
550	Training	13/03/2024		Unity Trust		Training	Ashbourne Town	Z	105.00		105.00
561	General Administration	13/03/2024		Unity Trust		Annual license	TRS Design Ltd	S	50.00	10.00	60.00
562	General Administration	13/03/2024		Unity Trust		Advert	DCC	S	112.00	22.40	134.40
563	Christmas	13/03/2024		Unity Trust		Christmas Lights	MK Illuminations	S	986.97	197.39	1,184.36
543	Donations	14/03/2024	C23/126	Unity Trust		Grant	NOW	Z	2,000.00		2,000.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
544	Well Dressing & Carnival	14/03/2024	C23/126	Unity Trust		Grant	Well dressings	Z	1,000.00		1,000.00
535	General Administration	15/03/2024		Lloyds Current		Annual license	Information	Z	35.00		35.00
529	Maintenance	19/03/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
529	Maintenance	19/03/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
573	Maintenance	20/03/2024		Unity Trust		Fire safety	K&K Fire Protection	S	139.09	27.82	166.91
574	Stoney Wood	20/03/2024		Unity Trust		Annual inspection	Gordon Playground	S	55.00	11.00	66.00
574	Wash Green Play Area	20/03/2024		Unity Trust		Annual inspection	Gordon Playground	S	55.00	11.00	66.00
574	Kingsfield Play Area	20/03/2024		Unity Trust		Annual inspection	Gordon Playground	S	55.00	11.00	66.00
576	General Administration	20/03/2024		Unity Trust		Consumables	Complete	S	50.73	4.48	55.21
575	Town Promotions	20/03/2024		Unity Trust		Advert	Community Fayre	Z	81.00		81.00
545	Fuel	21/03/2024		Lloyds Current		Electricity	EDF Energy	S	596.57	119.32	715.89
546	Fuel	21/03/2024		Lloyds Current		Electricity	EDF Energy	L	111.34	5.57	116.91
540	Rates	21/03/2024		Lloyds Current		Water	Water Plus	Z	154.44		154.44
541	Rates	21/03/2024		Lloyds Current		Water	Water Plus	Z	259.19		259.19
542	Rates	21/03/2024		Lloyds Current		Water	Water Plus	Z	38.40		38.40
547	Fuel	21/03/2024		Lloyds Current		Electricity	EDF Energy	L	162.24	8.11	170.35
548	Fuel	21/03/2024		Lloyds Current		Electricity	EDF Energy	L	236.06	11.80	247.86
534	General Administration	25/03/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
569	Salaries	25/03/2024		Unity Trust		Pension contributions	DCC	Z	1,323.80		1,323.80
567	Salaries	25/03/2024		Unity Trust		Salaries	Wirksworth Town	Z	4,371.29		4,371.29
568	Salaries	25/03/2024		Unity Trust		Tax & NI	HMRC	Z	982.73		982.73
568	Wages	25/03/2024		Unity Trust		Tax & NI	HMRC	Z	243.08		243.08
567	Wages	25/03/2024		Unity Trust		Salaries	Wirksworth Town	Z	3,507.73		3,507.73
569	Wages	25/03/2024		Unity Trust		Pension contributions	DCC	Z	936.22		936.22
566	General Administration	27/03/2024		Unity Trust		Expenses	Paul Jennings	S	13.32	2.66	15.98
566	General Administration	27/03/2024		Unity Trust		Expenses	Paul Jennings	S	12.49	2.50	14.99
525	General Administration	28/03/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
533	General Administration	28/03/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	21.27		21.27
578	General Administration	28/03/2024		Lloyds Current		Catering	Sour Cow -Kelly	Z	22.50		22.50
570	Rates	31/03/2024		Lloyds Current		Water	Water Plus	Z			
571	Rates	31/03/2024		Lloyds Current		Water	Water Plus	Z			
572	Rates	31/03/2024		Lloyds Current		Water	Water Plus	Z			
577	General Administration	31/03/2024		Unity Trust		Bank charges	Unity Trust	Z	18.00		18.00
Total									22,725.24	1,319.59	24,044.83