

**WIRKSWORTH TOWN COUNCIL**

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 19 February 2024 AT 6.30 PM**

**C23/118 Present: Cllr E McDonagh (Chair), Cllr P Carr, Cllr A Clamp, Cllr S Maskrey, Cllr A Pollock, Cllr F Rostron, and Cllr P Taylor**

In attendance: Paul Jennings (Town Clerk)  
4 Co-option candidates, 1 member of the public, D Cllr L Peacock

**C23/119 Apologies: Cllr S Barker, Cllr A Jordan, Cllr C Whittall, D Cllr Slack, D Cllr Greatorex and C Cllr Murphy**

**C23/120 Variation of Order of Business: None**

**C23/121 Members' Pecuniary Interests in Agenda Items:**

A Clamp	Personal Interest (chair of NOW) – item within Minutes of FB&P Committee re Community Grant Request Wirksworth Skate Park
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**C23/122 Co-option to fill Casual Vacancy for Wirksworth Ward Seat**  
Prospective Candidates to speak for 3 minutes on the question:  
**“What can you bring to the Town Council if you were co-opted as a Councillor?”**  
*Candidates need to confirm/evidence with the Town Clerk their eligibility to stand as councillor prior to attendance at the meeting.*

Councillors then voted and by an absolute majority of those present and voting it was

**RESOLVED that Steve Thompson be co-opted on to the council.**  
(Cllr Thompson joined the meeting but did not vote on any matters as he had not been lawfully summoned as a councillor to attend the meeting)

*Open Forum opened 6:55pm*

**C23/123 Open Forum:**

D Cllr L Peacock provided more detail to support their written report. A representative of the Wirksworth Cricket Club provided an update on the planning issues related to the adjacent development and the required fence.

*Open Forum closed 7:15pm*

**C23/124 Minutes of the meeting of the Wirksworth Town Council 22 January 2024:**

**RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 22 January 2024 were confirmed as a correct record.**

**C23/125 Town Mayor's Announcements: None**

**C23/126 To receive the committee recommendations**

- Environment and Town dated 5 February 2024 (meeting inquorate and did not proceed)
- Finance Buildings and Personnel dated 12 February 2024

**RESOLVED to adopt the recommendations of the Finance Buildings and Personnel Committee dated 12 February 2024**

**C23/127 Accounts Paid**

January 2024 in the sum of £ 25,366.45

**RESOLVED that payment of the attached accounts in the sum of £25,366.45 be approved.**

**C23/128 Meadows Working Party Recommendations & update on Funding Applications**

An expression of Interest made to the DDDC administered Derbyshire Dales UK Shared Prosperity Fund & Rural England Prosperity Fund Call for Capital Projects: Improvements to Town Centres was successful and the Town Council has been asked to submit a full grant application. An application has been made to Severn Trent (as an alternative funder to UKSPF)

The works to complete the first phase of the Meadows design have been placed on the tender portal seeking contractor quotes.

Further expenditure (post tender support proposal/contract administration from Urban Wilderness).

**RESOLVED that the full application be made to DDDC administered Derbyshire Dales UK Shared Prosperity Fund & Rural England Prosperity Fund Call for Capital Projects: Improvements to Town Centres and that the application to Severn Trent be ratified.**

**That additional tender and project support from Urban Wilderness be agreed upto a cost £12000 and this to be funded as part of the overall project costs. The support from Urban wilderness is to provide technical/professional guidance through to completion of the 1<sup>st</sup> phase of the project works.**

**C23/129 Pavement Access**

A resident has raised concerns over accessibility of the pavement especially in the vicinity of the old market place (the matter was originally scheduled for discussion by E&T committee on 5/2/24 but the meeting was inquorate).

**RESOLVED that a proposal that the existing bollard be relocated to the edge area to ensure it remains clear for pedestrian access be discussed in detail at the next Environment and Town Committee meeting.**

**C23/130 Planning Application – Referred**

23/01310/FUL	Installation of 11no. Solar PV panels (Resubmission) at The Old Blacksmiths Shop Dale End Wirksworth Derbyshire DE4 4EJ
<p>WTC - No comment, however, Wirksworth Town Council requests that any development or change seeks to reduce the carbon footprint”</p> <p>The Town Councils position will be that a building’s impact on the environment should be of greater importance than the impact on the streetscape</p>	

**RESOLVED that the existing response remain unchanged and that the matter be flagged to the District Councillors.**

**C23/131 Internal Audit**

The auditor made a (non-material) recommendation to review the council risk management policy. This was referred alongside other recommendations to FB&P for more details discussion - the committee felt that the existing policy addressed the requirement of WTC, and advice was sought from auditor as to next steps.

**RESOLVED that Town Council retain its existing Internal Controls document which addresses the risk management and mitigation measures of the council.**

*The meeting closed at 7:50pm*

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Chairman

## Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
448 Rates	02/01/2024		Lloyds Current		Water	Water Plus	Z	30.13		30.13
449 Rates	02/01/2024		Lloyds Current		Water	Water Plus	Z	34.28		34.28
435 Fannyshaw Community	02/01/2024		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
432 General Administration	02/01/2024		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
438 General Administration	02/01/2024		Lloyds Current		IT Support	Software Into Action	S	362.00	72.40	434.40
411 General Administration	04/01/2024		Lloyds Current		Maintenance materials	Viking	S	187.15	37.43	224.58
411 General Administration	04/01/2024		Lloyds Current		Maintenance materials	Viking	Z	25.77		25.77
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	S	1,471.51	294.30	1,765.81
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	S	787.17	157.43	944.60
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	258.44	12.92	271.36
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	227.70	11.39	239.09
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	210.79	10.54	221.33
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	245.68	12.28	257.96
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	355.21	17.76	372.97
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	128.01	6.40	134.41
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	S	648.95	129.79	778.74
479 Fuel	05/01/2024		Lloyds Current		Gas	Corona Energy	L	355.64	17.78	373.42
437 Rates	10/01/2024		Lloyds Current		Rates	DDDC	Z	668.00		668.00
455 Maintenance	15/01/2024		Unity Trust Current		Clock maintenance	Les Kirk	Z	160.00		160.00
457 Maintenance	15/01/2024		Unity Trust Current		Iron / Metal work	Hammerhead Forge	Z	485.00		485.00
460 Maintenance	15/01/2024		Unity Trust Current		Window cleaning	Gavin Repton window	Z	50.00		50.00
456 Maintenance	15/01/2024		Unity Trust Current		Electrical works	Warren Electrical	S	585.01	117.00	702.01
460 Maintenance	15/01/2024		Unity Trust Current		Window cleaning	Gavin Repton window	Z	50.00		50.00
440 Barmote Croft Toilets	15/01/2024		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
441 General Administration	15/01/2024		Lloyds Current		Photocopier	Ricoh	S	125.00	25.00	150.00
456 Climate Emergency	15/01/2024		Unity Trust Current		Electrical works	Warren Electrical	S	341.12	68.23	409.35
458 Christmas	15/01/2024		Unity Trust Current		Christmas Market stall	Christmas Market Stall	Z	50.00		50.00
459 General Administration	15/01/2024		Unity Trust Current		Website	TRS Design Ltd	S	300.00	60.00	360.00
460 Bus Shelters	15/01/2024		Unity Trust Current		Window cleaning	Gavin Repton window	Z	70.00		70.00
462 Christmas	15/01/2024		Unity Trust Current		Christmas Tree	Harlite	S	1,003.10	200.62	1,203.72
473 Maintenance	16/01/2024		Unity Trust Current		Recycling collection	CPP	S	40.00	8.00	48.00
442 General Administration	16/01/2024		Lloyds Current		Petty Cash	Wirksworth Town	Z	100.00		100.00
461 General Administration	16/01/2024		Unity Trust Current		Annual license	Parish Online	S	45.00	9.00	54.00

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oucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
468	17/01/2024		Unity Trust Current		Lift maintenance	L.E.S.	S	138.39	27.68	166.07
450	17/01/2024		Lloyds Current		Water	Water Plus	Z	11.47		11.47
451	17/01/2024		Lloyds Current		Water	Water Plus	Z	11.47		11.47
452	17/01/2024		Lloyds Current		Water	Water Plus	Z	11.47		11.47
436	17/01/2024		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
467	17/01/2024		Unity Trust Current		Membership Fees	SLCC	Z	288.00		288.00
469	17/01/2024		Unity Trust Current		Band hire	BM&W Brass Band	Z	125.00		125.00
471	18/01/2024		Unity Trust Current		Paint	Seymour Interiors	S	102.30	20.46	122.76
470	18/01/2024		Unity Trust Current		Rights of Way payment	Steve Maskrey	Z	495.00		495.00
439	19/01/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
439	19/01/2024		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
477	19/01/2024		Lloyds Current		Telephony	Smarty	S	4.50	0.90	5.40
433	22/01/2024		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
444	23/01/2024		Lloyds Current		Electricity	EDF Energy	L	86.62	4.33	90.95
445	23/01/2024		Lloyds Current		Electricity	EDF Energy	S	639.39	127.88	767.27
446	23/01/2024		Lloyds Current		Electricity	EDF Energy	L	167.16	8.36	175.52
447	23/01/2024		Lloyds Current		Electricity	EDF Energy	L	288.69	14.43	303.12
453	23/01/2024		Lloyds Current		Water	Water Plus	Z	66.38		66.38
454	23/01/2024		Lloyds Current		Water	Water Plus	Z	50.55		50.55
474	23/01/2024		Lloyds Current		Telephony	Amazon	S	132.50	26.50	159.00
475	23/01/2024		Lloyds Current		Signage	Amazon	S	12.41	2.49	14.90
476	23/01/2024		Lloyds Current		Signage	Amazon	S	5.82	1.17	6.99
463	25/01/2024		Unity Trust Current		Salaries	Wirksworth Town	Z	4,344.43		4,344.43
463	25/01/2024		Unity Trust Current		Salaries	Wirksworth Town	Z	3,507.39		3,507.39
464	25/01/2024		Unity Trust Current		Tax & NI	HMRC	Z	964.90		964.90
464	25/01/2024		Unity Trust Current		Tax & NI	HMRC	Z	254.72		254.72
465	25/01/2024		Unity Trust Current		Pension contributions	DCC	Z	1,313.61		1,313.61
465	25/01/2024		Unity Trust Current		Pension contributions	DCC	Z	937.65		937.65
431	26/01/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	23.37		23.37
443	26/01/2024		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
434	29/01/2024		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
<b>Total</b>								<b>23,788.13</b>	<b>1,578.32</b>	<b>25,366.45</b>