

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 12 February 2024

FBP23/77 Present: Cllr A Clamp (Chairman), Cllr P Carr, Cllr A Jordan, Cllr E McDonagh and Cllr C Whittall
In attendance: 1 member of the public and Paul Jennings (Town Clerk)

FBP23/78 Apologies for Absence: Cllr S Barker

FBP23/79 Variation in Order of Business: None

FBP23/80 Members' Pecuniary Interests in Agenda Items:

A Clamp	Personal Interest (chair of NOW) – item 9 Community Grant Request Wirksworth Skate Park
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FBP23/81 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 15 January 2024 were confirmed as a correct record.

FBP23/82 Monthly Budget Balance

REC That whilst there are some variances against budget most lines will be within the revised budget agreed in December. The projected shortfall in occasional letting income will be reviewed at year end (to allow for season variances) to determine if the assumptions within the budget should be revised.

FBP23/83 Budget 2024-25

Resolution FBP23/73 – that the statutory powers used when incurring expenditure should be reflected in the budget (recommendation of the Internal Auditor, interim audit)

REC that it be noted that the budget now reflects statutory powers.

FBP23/84 Community Grant Request – Wirksworth Well Dressing and Carnival

A request for a grant of £1000 to assist with costs of the events.

REC that the grant be approved.

FBP23/85 Community Grant Request – Wirksworth Skate Park

A request for a grant of £2000 to assist with costs of the rebuild.

REC that the grant be approved (with expenditure met from Existing Fanny Shaw Skate Park budget and Contingency line 49 Budget Variance).

FBP23/86 Community Grant Request – Stay and Play

A request for a grant of £288 to fund the costs of storage. Resolution FBP22/37 that the Town Council regularise arrangements with all users taking space via either occasional hire (booking form) or rental (lease). Resolution FBP22/55 that the Town Council may provide a grant to cover the (£288pa) cost of the Lease for Stay and Play store at Memorial Hall.

REC that the grant be approved.

FBP23/87 Zoom Licence

The pro licence was taken out to provide connectivity during Covid as it provides for meetings longer than 40 minutes. In the past year, the zoom licence (£129.90) has not been used, although numerous video calls have been undertaken using Teams.

REC that the licence be cancelled, but that it may be renewed at a later date should the need arise again.

FBP23/88 Meadows Tree Works

We have now received quotes for the works required (ET23/81), referred to FBP as E&T committee meeting was inquorate.

REC that the works be placed with Thompson Tree Services.

FBP23/89 Office Equipment

The Desktop PCs(s) used in the office are reaching end of life and will require replacement as they will not support Windows 11 (recommendation of IT support - Windows 10 will reach end of support on October 14, 2025).

REC that clerk investigate possible option for replacement equipment from Software into Action (IT support).

FBP23/90 Staff Matters

A vacancy has arisen with the caretaking team following the departure of a member of staff. The recruitment process is underway to fill the post.

REC that the clerk now recruit to fill the vacant post.

The meeting closed at 7:20 pm

Chairman