



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

06 February 2024

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 12 February 2024 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details including Covid precautions.

**If you wish to join the meeting via Zoom please contact the Town Clerk*

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 15 January 2024 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Budget 2024-25 (attached)

Resolution FBP23/73 – that the statutory powers used when incurring expenditure should be reflected in the budget (recommendation of the Internal Auditor, interim audit)

8. Community Grant Request – Wirksworth Well Dressing and Carnival (attached)

A request for a grant of £1000 to assist with costs of the events.

9. Community Grant Request – Wirksworth Skate Park (attached)

A request for a grant of £2000 to assist with costs of the rebuild.

10. Community Grant Request – Stay and Play (attached)

A request for a grant of £288 to fund the costs of storage. Resolution FBP22/37 that the Town Council regularise arrangements with all users taking space via either occasional hire (booking form) or rental (lease). Resolution FBP22/55 that the Town Council may provide a grant to cover the (£288pa) cost of the Lease for Stay and Play store at Memorial Hall.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

11. Zoom Licence (attached)

The pro licence was taken out to provide connectivity during Covid as it provides for meetings longer than 40 minutes. In the past year, the zoom licence (£129.90) has not been used, although numerous video calls have been undertaken using Teams.

12. Meadows Tree Works (attached)

We have now received quotes for the works required (ET23/81), referred to FBP as E&T committee meeting was inquorate.

13. Office Equipment

The Desktop PCs(s) used in the office are reaching end of life and will require replacement as they will not support Windows 11 (recommendation of IT support - Windows 10 will reach end of support on October 14, 2025).

14. Staff Matters

A vacancy has arisen with the caretaking team following the departure of a member of staff. The recruitment process is underway to fill the post.



Paul Jennings
Clerk to the Town Council & Responsible Financial Officer