

## WIRKSWORTH TOWN COUNCIL

### MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 22 January 2024 AT 6.30 PM

**C23/106 Present:** Cllr S Barker (Chair), Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr E McDonagh, Cllr A Pollock, Cllr F Rostron, and Cllr C Whittall

In attendance: Paul Jennings (Town Clerk)

1 member of the public, D Cllr L Peacock and C Cllr D Murphy

**C23/107 Apologies:** Cllr P Carr, Cllr P Taylor

**C23/108 Variation of Order of Business:** None

**C23/109 Members' Pecuniary Interests in Agenda Items:** None

*Open Forum opened 6:35pm*

**C23/110 Open Forum:**

C Cllr D Murphy provided a verbal report

D Cllr L Peacock provided more detail to support their written report.

*Open Forum closed 7:15pm*

**C23/111 Minutes of the meeting of the Wirksworth Town Council 18 December 2023:**

**RESOLVED** that the minutes of the meeting of Wirksworth Town Council dated 18 December 2023 were confirmed as a correct record.

**C23/112 Town Mayor's Announcements:** The Mayor will be meeting with the Head of AGS later this month.

**C23/113 To receive the committee recommendations**

- Environment and Town dated 8 January 2024
- Finance Buildings and Personnel dated 15 January 2024

**RESOLVED** to adopt the recommendations of the Environment and Town Committee dated 8 January 2024 and Finance Buildings and Personnel Committee dated 15 January 2024

**C23/114 Accounts Paid**

December 2023 in the sum of £ 21,066.56

**RESOLVED** that payment of the attached accounts in the sum of £21,066.56 be approved.

**C23/115 Co-option Process – Vacant Seat**

To consider how to fill the vacant seat on Wirksworth Ward should DDDC Electoral Services confirm that a casual vacancy exists and can therefore be filled by co-option.

**RESOLVED** that the vacancy be filled by co-option at the next full council meeting on 19<sup>th</sup> February 2024. The vacancy to be advertised, candidates asked to provide an expression of interest including a brief statement (no more than 300 words) addressing the question “What can you bring to the Town Council if you were co-opted as a councillor?” by 12/2/24 (to allow statement to be included in the agenda pack). The Clerk to contact those candidates that were unsuccessful at the last co-option in 2023 to advise them of the new vacancy. All other elements of the co-option process remain the same as before.

**C23/116 Meadows Funding Application**

An expression of Interest has been made to the DDDC administered Derbyshire Dales UK Shared Prosperity Fund & Rural England Prosperity Fund Call for Capital Projects: Improvements to Town Centres

**RESOLVED** that the decision to submit an expression of interest (“Eoi”) be ratified. That should the Eoi be successful (this should be known by 5/2/24), the application be prepared to move to the next stage of the process (deadline 23/2/24). It is acknowledged that the timescales and requirements/conditions of this grant funding stream present risks to the Town Council including potential reliance on meeting any shortfall/contingency from reserves. Therefore notwithstanding the decision to move forward with the application, the council reserves the right to review or withdraw their application at any stage should it feel that (financial) risks posed by proceeding with the application outweigh the potential offered by this funding stream.

**C23/117 Review of Christmas Arrangements**

In 2022, the Town Council took over arrangements for the supply and decoration of Christmas Tree on the Market Place car park from Wirksworth Rotary Club. At the same time, the Council also took on the Festive Light Switch-on as well as starting a Sunday Christmas Market. In 2023, the Sunday Market was arranged by the Town Council as part a wider Christmas themed weekend sharing some of the logistics and marketing with the Farmer’s Market. Due to adverse weather, the Sunday Market in Wirksworth was cancelled (alongside other nearby markets such as Belper).

**RESOLVED** that in 2024 the opportunity to operate a Christmas themed weekend market be passed to the Farmer’s Market (i.e. the Town Council will no longer operate a separate market on the Sunday after Farmers Market in December). That the Town Council continue to arrange the Saturday Lights Switch On, however that Town Councillors will be expected to attend the event to assist with marshalling. The presence of councillors will provide much needed

**additional stewards and emphasise that this event is now operated and provided by the Town Council.**

*The meeting closed at 8:05pm*

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Chairman

**Wirksworth Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
400 General Administration	01/12/2023		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
397 Rates	01/12/2023		Lloyds Current		Water	Water Plus	Z	31.13		31.13
398 Rates	01/12/2023		Lloyds Current		Water	Water Plus	Z	50.55		50.55
399 Telephone	01/12/2023		Lloyds Current		Telephony	Daisy Communications	S	188.25	37.65	225.90
402 General Administration	01/12/2023		Lloyds Current		Internet	Zen	S	8.12	1.62	9.74
403 Fannyshaw Community	01/12/2023		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
406 General Administration	01/12/2023		Lloyds Current		IT Support	Software Into Action	S	362.00	72.40	434.40
409 General Administration	04/12/2023		Unity Trust Current		Annual license	Software Into Action	S	165.00	33.00	198.00
427 Christmas	05/12/2023		Unity Trust Current		Christmas Market stall	Christmas Market stall	S	125.00	25.00	150.00
428 Christmas	05/12/2023		Unity Trust Current		Christmas Market stall	Christmas Market stall	S	58.33	11.67	70.00
418 Training	06/12/2023		Unity Trust Current		Training	DALC	Z	200.00		200.00
420 Training	06/12/2023		Unity Trust Current		Training	PSS Ltd	Z	245.00		245.00
420 Training	06/12/2023		Unity Trust Current		Training	PSS Ltd	S	1,600.00	320.00	1,920.00
426 Christmas	06/12/2023		Unity Trust Current		Christmas Market stall	Christmas Stall holders	Z	325.00		325.00
429 Christmas	06/12/2023		Unity Trust Current		Christmas Market stall	Christmas Market Stall	Z	150.00		150.00
410 Town Promotions	07/12/2023		Unity Trust Current		Advert	Community Fayre	Z	81.00		81.00
405 Rates	11/12/2023		Lloyds Current		Rates	DDDC	Z	668.00		668.00
419 Telephone	11/12/2023		Unity Trust Current		Telephony	Zen Systems	S	169.00	33.80	202.80
419 Telephone	11/12/2023		Unity Trust Current		Telephony	Zen Systems	S	144.00	28.80	172.80
419 Telephone	11/12/2023		Unity Trust Current		Telephony	Zen Systems	S	1,445.71	289.14	1,734.85
408 Barmote Croft Toilets	13/12/2023		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
417 Donations	13/12/2023	FBP23/72	Unity Trust Current		Grant	Warmer Wirksworth	Z	300.00		300.00
401 Managed Telecoms	18/12/2023		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
389 Salaries	18/12/2023		Unity Trust Current	3512	Salaries	Wirksworth Town	Z	4,302.60		4,302.60
389 Wages	18/12/2023		Unity Trust Current	3512	Salaries	Wirksworth Town	Z	3,491.34		3,491.34
390 Wages	18/12/2023		Unity Trust Current		Tax & NI	HMRC	Z	233.88		233.88
390 Salaries	18/12/2023		Unity Trust Current		Tax & NI	HMRC	Z	1,006.73		1,006.73
391 Salaries	18/12/2023		Unity Trust Current		Pension contributions	DCC	Z	1,313.61		1,313.61
391 Wages	18/12/2023		Unity Trust Current		Pension contributions	DCC	Z	930.36		930.36
394 Rates	18/12/2023		Lloyds Current		Water	Water Plus	Z	11.10		11.10
395 Rates	18/12/2023		Lloyds Current		Water	Water Plus	Z	11.10		11.10
396 Rates	18/12/2023		Lloyds Current		Water	Water Plus	Z	11.10		11.10
407 Maintenance	19/12/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80

**Wirksworth Town Council  
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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
407	19/12/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
422	19/12/2023		Unity Trust Current		Plumbing / Heating	MB Plumbing & Heating	S	214.00	42.80	256.80
423	19/12/2023		Unity Trust Current		Training	DALC	Z	55.00		55.00
404	20/12/2023		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
413	21/12/2023		Lloyds Current		Electricity	EDF Energy	L	287.31	14.37	301.68
414	21/12/2023		Lloyds Current		Electricity	EDF Energy	L	153.78	7.69	161.47
416	21/12/2023		Lloyds Current		Electricity	EDF Energy	L	28.71	1.44	30.15
415	21/12/2023		Lloyds Current		Electricity	EDF Energy	S	591.13	118.22	709.35
371	22/12/2023		Lloyds Current		Electricity	SSE	L	195.86	9.79	205.65
392	27/12/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
412	27/12/2023		Lloyds Current		Water	Water Plus	Z	45.13		45.13
393	28/12/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	22.19		22.19
424	28/12/2023		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
425	29/12/2023		Lloyds Current		Photocopier	Ricoh	S	250.02	50.00	300.02
430	31/12/2023		Unity Trust Current		Bank charges	Unity Trust	Z	18.00		18.00
<b>Total</b>								<b>19,893.32</b>	<b>1,173.24</b>	<b>21,066.56</b>