

# TUESDAY MARKET



## Trader Contact form

Name: \_\_\_\_\_

Trading name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description of goods for sale:

In order to trade,  
this form must be  
returned to the  
Town Council office  
at least 7 days  
prior to the market



Markets@wirksworth.gov.uk



01629 823408



Town Hall  
Coldwell Street  
Wirksworth

### For Office use

### Staff Initials

Public Liability	<input type="checkbox"/>	Required	<input type="checkbox"/>	Copy taken	<input type="checkbox"/>
Food Hygiene Certificate	<input type="checkbox"/>	Required	<input type="checkbox"/>	Copy taken	<input type="checkbox"/>
Market stall Number	<input type="checkbox"/>	Number	<input type="checkbox"/>	Stall holder advised	<input type="checkbox"/>

# WIRKSWORTH TUESDAY MARKET

Every Tuesday in the garden adjacent to the Memorial Hall,  
St John Street, Wirksworth DE4 4DS

Market trading hours: 07:30-13:30

Traders set up between: 07:30-09:00

Traders take down between: 12:30-14:30

## INFORMATION

January 2024

### Set-up & take down

- Traders need to be on site and trading by 09:00 latest.
- A member of Wirksworth Town Council [WTC] will be on hand 07:00-09:00 during market set up.
- No stall may set-up after 09:00
- **Vehicle access via the adjacent Memorial Hall car park will cease by 09:00 and any vehicle on site must be removed by this deadline.**
- There is no vehicular access to the main trading area.
- Concessionary all-day parking has been negotiated with DDDC for the Market Place or Barmote Croft car parks. WTC will issue a parking permit and collect a parking fee of £4.20 from traders who wish to take up this offer -please request in advance where possible so permits can be prepared.
- Rubbish must be taken away at the end of trading.
- Traders should operate until at least 12:30.

### General Rules

- Traders operate on a casual basis and stalls should be pre-booked a week in advance.
- An external contractor erects stalls in advance and therefore we cannot guarantee to accommodate traders who turn up on the day without booking.
- New traders are required to book in with WTC before setting up for the first time.
- No vehicles on any surface other than Tarmac.
- No items are permitted to be placed in the area immediately in front of the War Memorial. This area is determined by a different surface.
- Full terms and conditions are available upon request from the Town Clerk's Office –contact details below.

### Tarpaulins

- WTC provide tarpaulins and clips.
- Tarpaulins will be available to traders upon arrival for self-erection, assistance may be available.
- At the end of the day's trade, traders are required to remove the tarpaulin, fold it and clip it to the market stall.

### Extreme Weather

- In case of forecast high winds, council tarps will not be used, traders may use their own tarps or trade without (be aware that liability lies with the stallholder where own tarp is used). If council tarps are not used and the Memorial Hall is not booked out, up to 13 tables will be available inside for traders, first come first served.
- Snowfall: In most circumstances the market will still operate, if staff can get in and the site can be sufficiently cleared.

### Pricing

- Market Stall £15.00
- Additional Stall\* £10.00  
(\*adjacent market stalls subject to availability)
- Car Parking (per day) £ 4.20

**Note: There will be no market between 20 December 2023 - 07 January 2024**

### Contact:

📧 [markets@wirksworth.gov.uk](mailto:markets@wirksworth.gov.uk) 📞 01629 823408 📧 Town Hall, Coldwell Street, Wirksworth DE4 4EU

Wirksworth Town Council have made a significant investment in the Market.  
Thank you for helping us make it a success.