

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 18 December 2023 AT 6.30 PM

C23/106 Present: Cllr S Barker (Chair), Cllr P Carr, Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr A Pollock, Cllr F Rostron, Cllr P Taylor and Cllr C Whittall

In attendance: Paul Jennings (Town Clerk)
2 members of Stoney Wood Group and D Cllr Slack

C23/107 Apologies: Cllr E McDonagh

C23/108 Variation of Order of Business: None

C23/109 Members' Pecuniary Interests in Agenda Items:

Cllr Taylor	Personal Interest item - FB&P recommendation to agree the provision of Concessionary Meeting Space to Safer Roads Group
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Open Forum opened 6:35pm

C23/110 Open Forum:

Stoney Wood provided a video presentation.
D Cllr P Slack provided a verbal report.

Open Forum closed 7:15pm

C23/111 Minutes of the meeting of the Wirksworth Town Council 16 October 2023:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 20 November 2023 were confirmed as a correct record.

C23/112 Town Mayor's Announcements: The Mayor attended the Peace Ceremony and Christmas Tree Lights Switch-On

C23/113 To receive the committee recommendations

- Environment and Town dated 4 December 2023
- Finance Buildings and Personnel dated 11 December 2023

RESOLVED to adopt the recommendations of the Environment and Town Committee dated 4 December 2023 and Finance Buildings and Personnel Committee dated 11 December 2023

C23/114 Grit Bin Policy

ET recommendation to adopt a policy regarding management and provision of grit bins.

RESOLVED that the policy be amended to include a reference to other authority grit bins (via website link). That the wording of the policy be amended to “Wirksworth Town Council has adopted this Grit Bin Policy in order to clarify that the Town Council are not responsible for the purchase or supply of salt / grit bins. The Town Council’s policy regarding grit bins is that it will not provide any additional grit bins (or salt piles) as the responsibility for highways is Derbyshire County Council, footpaths are the responsibility of Derbyshire County Council/Derbyshire Dales District Council or in some cases Housing associations such as Nottingham Community Housing Association and EAC Housing Care”.

C23/115 Accounts Paid

November 2023 in the sum of £ 35,549.69

RESOLVED that payment of the attached accounts in the sums of £35,549.69 be approved.

C23/116 Aviva (Insurer) Premises Review

Aviva (Insurer) have undertaken a site visit (Town Hall) to review existing policies and procedures as well as an inspection of the general building condition and physical H&S measures in place. Amongst the concerns flagged up by the insurer was a concern over Building Maintenance with an issue identified within the atrium – the skylights are leaking and frames are showing signs of deterioration (FB&P have requested that the matter be referred to Full Council given the potential significant costs of works to this part of the building).

RESOLVED that the Clerk should seek quotes/contractors to resolve the issue with the atrium. Any other matters raised by Aviva in their report inspection report to be referred to FB&P for discussion.

C23/117 Bequest

The Town Council have received a bequest from the Estate of Jean Briers.

RESOLVED that the £5000 bequest be used towards funding for the Meadows. That the contribution will be recognised and acknowledged within the project.

C23/118 Budget and Precept 2024-2025

To consider what level of precept should be request based upon the proposed budget for 2024-25.

RESOLVED that a precept be set at £233000 for 2024-25 (representing an increase of 8.6%).

C23/119 Interim Internal Audit

To receive the internal auditors report and consider any actions in response to the interim audit.

RESOLVED that report be referred to the FB&P committee for discussion on the actions to address the 3 areas identified within the interim audit report.

C23/120 East Midlands Airport Airspace Change Stage 2 - Gateway outcome
As a stakeholder, the Town Council has been updated on the progress of the Airspace Change Programme.

RESOLVED that the matter be noted.

C23/121 Meadows
Request that the Town Council provide a quarterly update to residents regarding progress on the Meadows.

RESOLVED that the council accepts the principle of updates but refers this back to E&T Committee for discussion regarding frequency and format.

C23/122 Wirksworth Drains, Mains and Sewers
Proposal to form a small sub-group/working party that focusses on lobby/engage with the different parties to address the issues faced in the town, and potential issues in the future – with DCC, Anthony Gell, Severn Trent, Developers. With an initial focus on the recent flooding.

RESOLVED that the matter be referred back to E&T Committee for more detailed discussion – with a strong recommendation that issue of part of Wirksworth (Gorse Bank) being cut-off by flood waters requires escalation.

C23/123 HRH Portrait
Central government are offering a free official portrait of HM the King to all local authorities.

RESOLVED that the Town Council request a portrait.

The meeting closed at 8:30pm

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Chairman

Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
334	01/11/2023		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
338	01/11/2023		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
340	01/11/2023		Lloyds Current		IT Support	Software Into Action	S	362.00	72.40	434.40
343	01/11/2023		Lloyds Current		Refuse collection	DDDC	Z	274.95		274.95
343	01/11/2023		Lloyds Current		Refuse collection	DDDC	Z	274.95		274.95
377	01/11/2023		Lloyds Current		Telephony	Daisy Communications	S	195.11	39.02	234.13
319	01/11/2023	FBP23/54	Lloyds Current		Grant	NOW	Z	720.00		720.00
323	02/11/2023		Lloyds Current		Defibrillator upkeep/costs	Defib Warehouse	S	66.95	13.39	80.34
370	02/11/2023		Unity Trust Current		Consumables	ESPO	S	49.75	9.95	59.70
360	02/11/2023		Unity Trust Current		Website	TRS Design Ltd	S	100.00	20.00	120.00
358	02/11/2023		Unity Trust Current		Survey fees	Capstone Consulting	Z	1,050.00		1,050.00
337	03/11/2023		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
336	03/11/2023		Lloyds Current		Internet	Zen	S	29.00	5.80	34.80
342	03/11/2023		Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
380	03/11/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
381	03/11/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
382	03/11/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
353	05/11/2023		Unity Trust Current		Training	DALC	Z	55.00		55.00
349	07/11/2023		Lloyds Current		Gas	Corona Energy	L	101.48	5.07	106.55
277	07/11/2023		Unity Trust Current		Grit bin maintenance	Salisbury & Wood	S	714.00	142.80	856.80
349	07/11/2023		Lloyds Current		Gas	Corona Energy	S	638.97	127.79	766.76
363	07/11/2023		Unity Trust Current		Bench	TDP	S	897.81	179.56	1,077.37
350	07/11/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
359	08/11/2023		Unity Trust Current		Grass & verge cutting	Steve Maskrey	Z	40.00		40.00
362	08/11/2023		Unity Trust Current	HA124	Donation	Royal British Legion	Z	60.00		60.00
359	08/11/2023		Unity Trust Current		Grass & verge cutting	Steve Maskrey	Z	80.00		80.00
357	09/11/2023		Unity Trust Current		Lift maintenance	L.E.S.	S	1,846.25	369.25	2,215.50
364	09/11/2023		Unity Trust Current		Maintenance works	Lindway Scaffolding Ltd	S	150.00	30.00	180.00
364	09/11/2023		Unity Trust Current		Maintenance works	Lindway Scaffolding Ltd	S	2,541.92	508.38	3,050.30
361	09/11/2023		Unity Trust Current		Maintenance works	MAR Stone Masonry	Z	1,100.00		1,100.00
339	10/11/2023		Lloyds Current		Rates	DDDC	Z	668.00		668.00
365	13/11/2023		Unity Trust Current		Grass & verge cutting	JM Stevenson (Roy)	Z	49.00		49.00

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365	13/11/2023		Unity Trust Current		Grass & verge cutting	JM Stevenson (Roy)	Z	43.00		43.00
366	13/11/2023		Unity Trust Current		Insurance	James Hallam Council	Z	488.98		488.98
367	14/11/2023		Unity Trust Current		Plumbing / Heating	MB Plumbing & Heating	S	75.00	15.00	90.00
368	16/11/2023		Unity Trust Current		Lift maintenance	L.E.S.	S	918.75	183.75	1,102.50
369	16/11/2023		Unity Trust Current		Copying/Printing	D.D. Design & Print	S	230.00	46.00	276.00
378	16/11/2023		Lloyds Current		Catering	Sour Cow -Kelly Harrison	Z	43.75		43.75
379	17/11/2023		Lloyds Current		Catering	Sour Cow -Kelly Harrison	Z	43.75		43.75
341	19/11/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
341	19/11/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
335	20/11/2023		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
345	21/11/2023		Lloyds Current		Electricity	EDF Energy	L	248.29	12.41	260.70
346	21/11/2023		Lloyds Current		Electricity	EDF Energy	L	153.77	7.69	161.46
347	21/11/2023		Lloyds Current		Electricity	EDF Energy	L	28.76	1.44	30.20
348	21/11/2023		Lloyds Current		Electricity	EDF Energy	S	623.02	124.60	747.62
352	22/11/2023		Lloyds Current		Electricity	SSE	L	195.86	9.79	205.65
376	22/11/2023		Unity Trust Current		Recycling collection	CPP	S	30.00	6.00	36.00
374	22/11/2023		Unity Trust Current		Office supplies	Complete	Z	37.50		37.50
375	22/11/2023		Unity Trust Current		Training	DALC	Z	201.80		201.80
372	23/11/2023		Unity Trust Current		Consumables	Complete	S	64.68	12.94	77.62
372	23/11/2023		Unity Trust Current		Consumables	Complete	Z	62.50		62.50
356	24/11/2023		Unity Trust Current		Tax & NI	HMRC	Z	1,883.06		1,883.06
354	24/11/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	5,710.38		5,710.38
355	24/11/2023		Unity Trust Current		Pension contributions	DCC	Z	1,844.89		1,844.89
355	24/11/2023		Unity Trust Current		Pension contributions	DCC	Z	1,480.03		1,480.03
354	24/11/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	5,124.94		5,124.94
356	24/11/2023		Unity Trust Current		Tax & NI	HMRC	Z	991.43		991.43
384	28/11/2023		Lloyds Current		Maintenance materials	Amazon	S	5.34	1.07	6.41
388	28/11/2023		Lloyds Current		Maintenance materials	Screwfix	S	58.32	11.66	69.98
351	28/11/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	22.24		22.24
383	28/11/2023		Lloyds Current		Water	Water Plus	Z	66.38		66.38
344	29/11/2023		Lloyds Current		Consumables	Viking	S	155.69	31.14	186.83
385	29/11/2023		Lloyds Current		Maintenance materials	Amazon	S	35.07	7.02	42.09
387	29/11/2023		Lloyds Current		Maintenance materials	Amazon	S	13.32	2.66	15.98
421	29/11/2023		Unity Trust Current		PPE	Complete	S	71.23	14.25	85.48
386	29/11/2023		Lloyds Current		Maintenance materials	Amazon	S	6.70	1.34	8.04

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PAYMENTS LIST**

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373 Maintenance	30/11/2023		Lloyds Current		Maintenance materials	Sam Turner & Sons	S	99.74	19.95	119.69
						Total		33,533.00	2,102.17	35,635.17