

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 11 December 2023

**FBP23/63 Present: Cllr A Clamp (Chairman), Cllr S Barker, Cllr P Carr, Cllr A Jordan, and Cllr C Whittall
In attendance: Paul Jennings (Town Clerk)**

FBP23/64 Apologies for Absence: Cllr E McDonagh

FBP23/65 Variation in Order of Business: None

FBP23/66 Members' Pecuniary Interests in Agenda Items: None

FBP23/67 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 13 November 2023 were confirmed as a correct record.

FBP23/68 Monthly Budget Balance

REC that the position be noted.

FBP23/69 Community Meeting Space Request

Safer Roads for Wirksworth are requesting meetings space under the community meetings space scheme.

REC that a request be agreed (with the condition that the space used complies with the T&C of the scheme i.e. use of Council Chamber not other spaces in Town/Memorial Hall).

FBP23/70 Building Assessment

Aviva (Insurer) have undertaken a site visit (Town Hall) to review existing policies and procedures as well as an inspection of the general building condition and physical H&S measures in place. The insurer has flagged up a concern over the chair stacks leant against the wall in the club room with a recommendation that these should be contained (e.g chair trolley).

Building Maintenance issue identified within the atrium – the skylights are leaking and frames are showing signs of deterioration.

**REC that a chair trolley be reinstated for use in the club room.
That the atrium issue be flagged to full council given the potential cost involved in a repair, that enquiries be made regarding a contractor to establish what works remedial works might be required.**

FBP23/71 Town Hall Gutter

The gutter on the property adjacent to the Town Hall is blocked resulting in water cascading down the front of the Town Hall.

REC that a property owner be contacted to request that the gutter be cleared.

FBP23/72 Budget 2024/25

To consider the implication of the proposed budget and any additional/potential expenditure required in the following financial year.

REC that the budget projections include an increase of 8.6% for consideration by Full Council.

The meeting closed at 7:25 pm

Chairman