



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

05 December 2023

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Committee on MONDAY 11 December 2023 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details including Covid precautions.

**If you wish to join the meeting via Zoom please contact the Town Clerk*

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 13 November 2023 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Community Meeting Space Request (attached)

Safer Roads for Wirksworth are requesting meetings space under the community meetings space scheme.

8. Building Assessment

Aviva (Insurer) have undertaken a site visit (Town Hall) to review existing policies and procedures as well as an inspection of the general building condition and physical H&S measures in place. The insurer has flagged up a concern over the chair stacks leant against the wall in the club room with a recommendation that these should be contained (e.g chair trolley).

Building Maintenance issue identified within the atrium – the skylights are leaking and frames are showing signs of deterioration.


9. Town Hall Gutter (Cllr Barker)

The gutter on the property adjacent to the Town Hall is blocked resulting in water cascading down the from of the Town Hall.

**Resolution C23/99 - The 3 principles that will underly all Council Decisions are:
Community Cohesion, Communication and Environmental Impact**

10. Budget 2024/25 (attached)

To consider the implication of the proposed budget and any additional/ potential expenditure required in the following financial year.



Paul Jennings

Clerk to the Town Council & Responsible Financial Officer