

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 16 October 2023 AT 6.30 PM

C23/89 Present: Cllr S Barker (Chair), Cllr P Carr, Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr E McDonagh, Cllr K Player, Cllr F Rostron, Cllr P Taylor and Cllr C Whittall

In attendance: Paul Jennings (Town Clerk)
D Cllr Peacock, D Cllr Greatorex and D Cllr Slack

C23/90 Apologies: Cllr A Pollock

C23/91 Variation of Order of Business: None

C23/92 Members' Pecuniary Interests in Agenda Items: None

Open Forum opened 6:35pm

C23/93 Open Forum:

D Cllrs provide a verbal report in addition to a written report.

Open Forum closed 6:55pm Cllr Whittall, Cllr Taylor left room

C23/94 Minutes of the meeting of the Wirksworth Town Council 18 September 2023:

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 18 September 2023 were confirmed as a correct record.

Cllr Whittall, Cllr Taylor returned

C23/95 Town Mayor's Announcements: The Mayor attended Ecclesbourne Valley Railway Play Area and new wagon event, DDDC Clean and Green Walkabout and Waltham House open day.

C23/96 To receive the committee recommendations

- Environment and Town dated 2 October 2023
- Finance Buildings and Personnel dated 9 October 2023

RESOLVED to adopt the recommendations of the Environment and Town dated 2 October 2023 and Finance Buildings and Personnel dated 9 October 2023.

C23/97 Accounts Paid

September 2023 in the sums of £59214.5

RESOLVED that payment of the attached accounts in the sums of £59214.50 be approved.

- C23/98** **CCTV Policy**
To consider the adoption of a new policy to ensure the Town Council complies with Information Commissioners updated guidance regarding CCTV (Recommendation by FBP Committee Resolution FBP23/56).
- RESOLVED to adopt the policy.**
- C23/99** **Strategic Priorities**
To agree next steps in the process to progress establishing the strategic priorities of the council. Resolution C23/77 to consider a proposal to adopt fundamental principles underlying all council decisions (Community Cohesion, Communication and Environmental Impact).
- RESOLVED to adopt fundamental principles which will underly all council decisions - Community Cohesion, Communication and Environmental Impact, to be reviewed in 12 months.**
- C23/100** **Does Wirksworth need a hotel in the town**
Other towns in the Derbyshire Dales have Hotels - the availability of this type of accommodation supports and contributes to the visitor economy.
- RESOLVED that Cllr Carr and Cllr Whittall to explore how to progress this and report to Environment and Town Committee with proposals on next steps.**
- C23/101** **AGS School Liaison**
Proposal to meet with Head Teacher to discuss current policy restricting pupils from leaving school premises at lunch (traders have reported that the policy has impacted turnover). This would also provide the opportunity to raise other issues related to the town and school.
- RESOLVED to write to AGS head teacher in order understand the background to the policy so this may be shared with traders. That the Mayor should visit local schools to discuss and progress matters of community interest.**
- C23/102** **Communication Policy**
To consider how the Town Council communicates.
- Item withdrawn.**
- C23/103** **Green Town Initiative**
That Wirksworth should become the first Green Town in Derbyshire Dales. As an example, Wirksworth Town Council believes that measures such as solar panels that reduce a building's carbon footprint should be prioritised within the planning process rather than prevented by planning regulations such as Article 4 designation.

RESOLVED that Cllr Carr be delegated to explore the concept of a Green Town and report back to council in due course.

C23/104 Wirksworth Twinning Association

During the recent Wirksworth Twinning visit event, a celebratory artwork was created and Wirksworth Twinning Association have requested that the Town Council to display this within the Town Hall. The Twinning association have also prepared a report based upon feedback sought during the visit.

RESOLVED that the request be agreed in principle and that the Clerk should liaise with Twinning over potential locations and report back to council for a final decision.

C23/105 Budget and Precept 2024-25

To consider any issues that should be considered or included in the initial draft budget.

RESOLVED that the Clerk should share the updated budget and precept sheets with all councillors.

The meeting closed at 8:45pm

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Chairman

**Wirksworth Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
244	Fannyshaw Community	01/09/2023	Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
230	Maintenance	04/09/2023	Unity Trust Current		Consumables	Complete	S	26.64	5.33	31.97
240	General Administration	04/09/2023	Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
245	General Administration	04/09/2023	Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
243	General Administration	04/09/2023	Lloyds Current		Telephony rental	BNP Paribas	S	109.71	21.94	131.65
230	General Administration	04/09/2023	Unity Trust Current		Consumables	Complete	Z	39.54		39.54
231	General Administration	05/09/2023	Unity Trust Current		Accountancy services	PKF Littlejohn LLP	S	630.00	126.00	756.00
248	General Administration	05/09/2023	Lloyds Current		Petty Cash	Wirksworth Town	Z	100.00		100.00
224	Depot	06/09/2023	Unity Trust Current		Electrical works	Warren Electrical	S	682.36	136.47	818.83
226	General Administration	06/09/2023	Unity Trust Current		IT equipment	Software Into Action	S	100.00	20.00	120.00
227	General Administration	06/09/2023	Unity Trust Current		IT Support	Software Into Action	S	5.00	1.00	6.00
228	General Administration	06/09/2023	Lloyds Current		IT Support	Software Into Action	S	357.00	71.40	428.40
229	Market Promotion	06/09/2023	Unity Trust Current		Advert	Community Fayre	Z	42.75		42.75
225	Barmote Croft Toilets	06/09/2023	Unity Trust Current		CCTV	Overwatch Security	Z	2,850.00		2,850.00
274	Maintenance	07/09/2023	Lloyds Current		Maintenance materials	Viking	S	74.97	14.99	89.96
246	Rates	11/09/2023	Lloyds Current		Rates	DDDC	Z	668.00		668.00
262	Maintenance	13/09/2023	Lloyds Current		Maintenance materials	Screwfix	S	127.46	25.51	152.97
255	General Administration	13/09/2023	Lloyds Current		Telephony	Nokia HMD	S	41.65	8.33	49.98
232	Barmote Croft Toilets	14/09/2023	Lloyds Current		Internet	Smarty	S	15.00	3.00	18.00
259	Maintenance	15/09/2023	Unity Trust Current		Recycling collection	CPP	S	37.50	7.50	45.00
263	Maintenance	15/09/2023	Unity Trust Current		Fire safety	K&K Fire Protection	S	15,387.64	3,077.53	18,465.17
264	Maintenance	15/09/2023	Unity Trust Current		Fire safety	K&K Fire Protection	S	1,247.51	249.50	1,497.01
265	Maintenance	15/09/2023	Unity Trust Current		Fire safety	K&K Fire Protection	S	314.76	62.95	377.71
266	Maintenance	15/09/2023	Unity Trust Current		Fire safety	K&K Fire Protection	S	207.15	41.43	248.58
256	Misc (Church Walk,	15/09/2023	Unity Trust Current		Maintenance materials	Lester Lowes	S	33.40	6.68	40.08
258	General Administration	15/09/2023	Unity Trust Current		Accountancy services	Scribe	S	79.00	15.80	94.80
257	Meadows	15/09/2023	Unity Trust Current		Tree works	Thompson Tree Services	S	1,560.00	312.00	1,872.00
260	Wash Green Play Area	15/09/2023	Unity Trust Current		Grass & verge cutting	JM Stevenson (Roy)	Z	78.00		78.00
260	Misc (Church Walk,	15/09/2023	Unity Trust Current		Grass & verge cutting	JM Stevenson (Roy)	Z	60.00		60.00
261	Insurance	15/09/2023	Unity Trust Current		Insurance	James Hallam Council	Z	12,139.95		12,139.95
252	Donations	15/09/2023	c23/64	Unity Trust Current	Community grant	Festival	Z	1,000.00		1,000.00
253	Town Promotions	15/09/2023	c23/67	Unity Trust Current	Community grant	NOW	Z	2,000.00		2,000.00

Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
251 Maintenance	18/09/2023		Unity Trust Current		Window cleaning	Gavin Repton window	Z	50.00		50.00
237 Rates	18/09/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
238 Rates	18/09/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
239 Rates	18/09/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
251 Maintenance	18/09/2023		Unity Trust Current		Window cleaning	Gavin Repton window	Z	50.00		50.00
251 Bus Shelters	18/09/2023		Unity Trust Current		Window cleaning	Gavin Repton window	Z	70.00		70.00
247 Maintenance	19/09/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
247 Maintenance	19/09/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
273 Market Stall Set-up &	20/09/2023		Lloyds Current		Office supplies	Amazon	S	60.61	12.14	72.75
271 General Administration	20/09/2023		Lloyds Current		Office supplies	Amazon	S	5.33	1.07	6.40
272 General Administration	20/09/2023		Lloyds Current		Office supplies	Amazon	S	15.82	3.17	18.99
233 Fuel	21/09/2023		Lloyds Current		Electricity	EDF Energy	L	27.99	1.40	29.39
235 Fuel	21/09/2023		Lloyds Current		Electricity	EDF Energy	L	137.77	6.89	144.66
236 Fuel	21/09/2023		Lloyds Current		Electricity	EDF Energy	L	192.51	9.63	202.14
234 Fuel	21/09/2023		Lloyds Current		Electricity	EDF Energy	S	505.80	101.16	606.96
241 Managed Telecoms	21/09/2023		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
267 Salaries	25/09/2023		Unity Trust Current		Tax & NI	HMRC	Z	875.95		875.95
268 Salaries	25/09/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	4,098.01		4,098.01
269 Salaries	25/09/2023		Unity Trust Current		Pension contributions	DCC	Z	1,235.63		1,235.63
269 Wages	25/09/2023		Unity Trust Current		Pension contributions	DCC	Z	859.67		859.67
268 Wages	25/09/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	3,277.13		3,277.13
267 Wages	25/09/2023		Unity Trust Current		Tax & NI	HMRC	Z	141.52		141.52
254 General Administration	25/09/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
242 General Administration	28/09/2023		Lloyds Current		Internet	Zen	S	19.98	4.00	23.98
250 Meadows Design Works	28/09/2023		Unity Trust Current		Meadows works	Urban Wilderness	S	2,000.00	400.00	2,400.00
249 General Administration	28/09/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	7.00		7.00
270 General Administration	29/09/2023		Lloyds Current		Photocopier	Ricoh	S	285.19	57.04	342.23
216 General Administration	30/09/2023		Unity Trust Current		Bank charges	Unity Trust	Z	18.00		18.00
Total								54,343.59	4,870.91	59,214.50