

## WIRKSWORTH TOWN COUNCIL

### MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 17 July 2023 AT 6.30 PM

**C23/48 Present: Cllr S Barker (Chair), Cllr P Carr, Cllr A Clamp, Cllr A Jordan, Cllr S Maskrey, Cllr K Player and Cllr F Rostron**

In attendance: Paul Jennings (Town Clerk)  
D Cllr P Slack, D Cllr Peacock and C Cllr D Murphy and 7 members of public

**C23/49 Apologies: Cllr E McDonagh, Cllr A Pollock, Cllr C Whittall and Cllr P Taylor.**

**C23/50 Variation of Order of Business: To take item 17 Community Grant Request to NOW at end of the meeting**

**C23/51 Members' Pecuniary Interests in Agenda Items:**

Cllr Clamp	Personal Interest as Member of Now in Item 17 Community Grant Request of £2000 to NOW
Cllr Carr	Personal Interest as Member of Now in Item 17 Community Grant Request of £2000 to NOW

*Open Forum opened 6:35pm*

**C23/52 Open Forum:**

A resident raised their concerns regarding volume and speed of traffic (particularly HGVs) down Derby Rd and past Summer Lane/Water Lane junctions also citing recent damage to a telecoms box that has left numerous residents without phone/internet connection. The resident has asked the Council to lobby for measures to be taken to address the matter.

A member of the public raised the proposed amended and resubmitted planning application (Knockerdown Inn) in nearby ward requesting that the council consider making a response (to planners). A resident raised recent incident of flooding at Bolehill (Oakerthorpe Rd) during recent rainfall requesting that the Town Council assist in escalating the matter in order to secure action from DCC Highways in cleaning gullies/drainage systems and ensuring that they are able to function correctly.

A resident raised concerns regarding speeding within the town with particular reference to Coldwell St, requesting that the Town Council work to raise awareness of the issue and to requesting support for speed reductions schemes such as "20s Plenty".

C Cllr Murphy provided a verbal report.

D Cllr Slack and D Cllr L Peacock provided a verbal report.

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*Open Forum closed 7:35pm*

- C23/53 Minutes of the meeting of the Wirksworth Town Council 19 June and 10 July 2023:**
- RESOLVED** that the minutes of the meeting of Wirksworth Town Council dated 19 June and 10 July 2023 were confirmed as a correct record.
- C23/54 Town Mayor's Announcements: The Mayor attended the Founders Day Service.**
- C23/55 To receive the committee recommendations**
- Environment and Town dated 3 July 2023
- RESOLVED** to adopt the recommendations of the Environment and Town Working Party dated 3 July 2023.
- C23/56 Accounts Paid**  
Jun 2023 in the sum of £21,677.21
- RESOLVED** that payment of the attached accounts in the sums of £21,677.21 be approved.
- C23/57 Parish & Town Council Liaison Forum**  
To delegate a representative to attend the event organised by Derbyshire County Council for Parish and Town Councils.
- RESOLVED** that the Clerk contact all councillors seeking a representative to attend the Forum.
- C23/58 Role of Mayor/Chair of Town Council**  
To consider the possibility of separating the ceremonial and chairing aspects of (future) Mayor's role to spread the workload and responsibility across councillors.
- RESOLVED** to note the information, however on a broader nature of councillor's role, the Council should consider participation in the NALC Civility and Respect Charter and the matter to be discussed at the next full council meeting.
- C23/59 Strategic Priorities**  
To agree next steps in the process to progress establishing the strategic priorities of the council.
- RESOLVED** to delegate to Cllr Carr and Cllr Player to circulate to all councillors copies of the whiteboards (generated at the last meeting) alongside a proposed set of goals and actions, seeking comments by 18/8/23.  
Cllr Carr and Cllr Player to then be delegated to revise documentation based upon councillor's comments and prepare a

**draft for agreement by council in September – the document to form the basis of discussion at a further meeting to enable development of an action plan to support and progress the agreed strategic goals.**

**C23/60 Warmer Wirksworth**

A request to provide free space and funding to this initiative.

**RESOLVED to investigate the Town Council’s original resolution to determine why there has been a misunderstanding regarding the degree of support/involvement by the Town Council in this project. That the Town Council should write to WCRG to thank them for their invaluable contribution to this project. That in regard to the specific request from Warmer Wirksworth, the Town Council would consider a request to provide funding under the Community Grant scheme for the group. The Town Council would encourage Warmer Wirksworth to consider sites such as Waltham House or Wellspring which would be more suited to hosting/providing a warm space.**

**C23/61 Remembrance Arrangements**

The Town Council is responsible for the parade including insurance. It was proposed that the parade arrangements be amended following the 2022 Remembrance Sunday. This led to a number of discussions with the Church and also representatives of the RBL –which occurred prior to the appointment of the new Team Rector, Reverend Neil Griffiths.

**RESOLVED to note the new arrangements proposed by Church and Legion branch will result in no formal parade during the observance of Remembrance on Sunday (no road closure will be required).**

**C23/62 Meadows Design (Meadows Working Party)**

The next stage of the project is for the Landscape Designer to prepare tender documentation in order to support the selection of contractors to undertake the landscaping/groundwork for the first stages of the design. The cost associated with the production of the tender documentation is within the original agreed budget (+10% contingency), however the work involved in managing the tender process (and any subsequent project management of the construction/landscaping works) is not included within the budget.

**RESOLVED to request that the designers now prepare documentation to enable the council to seek tenders/contractors to implement the proposed design. That the tender management and any associated funding bids should be managed inhouse (within the existing resources of the council). That Cllr Maskrey join the Working Party to assist in this next stage of the project.**

**C23/63 Delegated Decisions**

Open and Accountable Local Government Aug 2014 specified that any decisions taken using delegated powers should be recorded.

Date	Decision Taken	Alternative Options Considered and/or background information
14/6/23	To provide a letter of support to IQ for funding application	<p>The IQ provided an update on their plans to redevelop the NSC site at the Environment and Town Committee meeting in November. The council made no resolution in response to the presentation in order to avoid any issues of predetermination regarding the planning application.</p> <p>The councillors verbally expressed their in principle support for the proposal to invest in the site (7 councillors were present at the meeting).</p> <p>This established a (soft) precedent of in-principle support for the project without commenting in any detail in regard to the actual plans (at which the point the council might choose to provide a comment).</p>

**RESOLVED to ratify the decision.**

*The following items would normally be dealt with by Finance Building and Personnel Committee*

**C23/64 Community Grant Request**

Wirksworth Festival are requesting support of £1000 – these funds were allocated within the budget for 2023/24. The Council also agreed a concessionary let of (up to) 10 days at a value of £4950 - Resolution C22/122.

**RESOLVED that the grant be agreed, however that the Council seek clarification and discussion with the Festival Committee (for 2024) in regard to the pricing structure applied by the Festival. There are concerns that at present not all residents are entitled to the same pricing treatment, resulting in some residents paying more than non-resident participants in the festival.**

**C23/65 Energy Contract**

DCC have advised that they are reviewing the suppliers of Gas and Electric which are negotiated on bulk through the NEPO (North East Procurement Organisation) and CCS (Crown Commercial Service).

**RESOLVED to agree that the contracts remain within DCC procurement framework.**

**C23/66 Return of Equipment (attached)**

The portable projection screen was leant out in 2022, despite repeat requests this has not been returned

**RESOLVED to note that the screen had now been returned**

**C23/67 Community Grant Request Request**

NOW are requesting support of £2000 – to support the updating of the Town’s promotional website “Discover Wirksworth”.

**RESOLVED** the grant be agreed (taken from Town Promotion budget), given the amount that the Town Council seek a formal report on the project progress from NOW within 12 months.

*The meeting closed at 8:55pm*

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Chairman

**Wirksworth Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
85 Fannyshaw Community	01/06/2023		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
118 Rates	01/06/2023		Lloyds Current		Water	Water Plus	Z	33.22		33.22
119 Rates	01/06/2023		Lloyds Current		Water	Water Plus	Z	37.78		37.78
81 General Administration	01/06/2023		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
86 General Administration	01/06/2023		Lloyds Current		Payroll	Sage	S	80.50	16.10	96.60
88 General Administration	01/06/2023		Lloyds Current		IT Support	Software Into Action	S	357.00	71.40	428.40
90 Fuel	05/06/2023		Lloyds Current		Gas	Corona Energy	L	304.95	15.25	320.20
90 Fuel	05/06/2023		Lloyds Current		Gas	Corona Energy	S	543.51	108.70	652.21
94 Fuel	06/06/2023		Lloyds Current		Electricity	EDF Energy	L	27.50	1.38	28.88
95 Fuel	06/06/2023		Lloyds Current		Electricity	EDF Energy	S	550.50	110.10	660.60
96 Fuel	06/06/2023		Lloyds Current		Electricity	EDF Energy	L	208.67	10.43	219.10
97 Fuel	06/06/2023		Lloyds Current		Electricity	EDF Energy	L	75.72	3.79	79.51
104 General Administration	06/06/2023		Lloyds Current		Office Equipment	Amazon	S	22.66	4.53	27.19
87 Rates	10/06/2023		Lloyds Current		Rates	DDDC	Z	668.00		668.00
105 Maintenance	12/06/2023		Lloyds Current		Maintenance materials	Screwfix	S	235.75	47.17	282.92
113 Maintenance	13/06/2023		Unity Trust Current		Plumbing / Heating	MB Plumbing & Heating	S	250.00	50.00	300.00
113 Maintenance	13/06/2023		Unity Trust Current		Plumbing / Heating	MB Plumbing & Heating	S	1,030.00	206.00	1,236.00
108 Maintenance	13/06/2023		Unity Trust Current		Consumables	Complete	S	11.00	2.20	13.20
112 Maintenance	13/06/2023		Unity Trust Current		Bus shelter cleaning	Gavin Repton window	Z	50.00		50.00
106 Market Stall Set-up &	13/06/2023		Lloyds Current		Trestles	Nisbets	S	308.91	61.78	370.69
108 Maintenance	13/06/2023		Unity Trust Current		Consumables	Complete	S	78.56	15.71	94.27
112 Maintenance	13/06/2023		Unity Trust Current		Bus shelter cleaning	Gavin Repton window	Z	50.00		50.00
110 General Administration	13/06/2023		Unity Trust Current		Audit	DALC	Z	200.00		200.00
111 Training	13/06/2023		Unity Trust Current		Training	DALC	Z	55.00		55.00
109 General Administration	13/06/2023		Unity Trust Current		Office supplies	SLCC	S	51.50	0.80	52.30
107 Wash Green Play Area	13/06/2023		Unity Trust Current		Grass & verge cutting	JM Stevenson (Roy)	Z	46.00		46.00
107 Misc (Church Walk,	13/06/2023		Unity Trust Current		Grass & verge cutting	JM Stevenson (Roy)	Z	46.00		46.00
112 Bus Shelters	13/06/2023		Unity Trust Current		Bus shelter cleaning	Gavin Repton window	Z	70.00		70.00
82 Managed Telecoms	14/06/2023		Lloyds Current		Internet	Emtel	S	43.95	8.79	52.74
92 General Administration	16/06/2023		Lloyds Current		Stationary, sundries	Viking	S	56.91	11.38	68.29
93 General Administration	16/06/2023		Lloyds Current		Stationary, sundries	Viking	S	88.72	10.24	98.96
91 Rates	17/06/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
91 Rates	17/06/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
91 Rates	17/06/2023		Lloyds Current		Water	Water Plus	Z	11.47		11.47
89 Maintenance	19/06/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
89 Maintenance	19/06/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
99 Fuel	22/06/2023		Lloyds Current		Electricity	EDF Energy	S	539.19	107.84	647.03
101 Fuel	22/06/2023		Lloyds Current		Electricity	EDF Energy	L	27.80	1.39	29.19
98 Fuel	22/06/2023		Lloyds Current		Electricity	EDF Energy	L	126.83	6.34	133.17
100 Fuel	22/06/2023		Lloyds Current		Electricity	EDF Energy	L	187.89	9.39	197.28
114 Depot	23/06/2023		Unity Trust Current		Glee Club Store works	Tradefast	S	2,625.00	525.00	3,150.00
117 Salaries	23/06/2023		Unity Trust Current		Pension contributions	Wirksworth Town	Z	1,224.51		1,224.51
117 Wages	23/06/2023		Unity Trust Current		Pension contributions	Wirksworth Town	Z	845.55		845.55
115 Salaries	23/06/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	4,065.08		4,065.08
116 Salaries	23/06/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	860.06		860.06
115 Wages	23/06/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	3,229.24		3,229.24
116 Wages	23/06/2023		Unity Trust Current		Salaries	Wirksworth Town	Z	132.02		132.02
102 General Administration	25/06/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
84 General Administration	27/06/2023		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
83 General Administration	28/06/2023		Lloyds Current		Internet	Zen	S	19.98	4.00	23.98
103 General Administration	28/06/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	28.68		28.68
121 Rates	30/06/2023		Lloyds Current		Water	Water Plus	Z	60.21		60.21
120 General Administration	30/06/2023		Lloyds Current		Copying/Printing	Ricoh	S	249.25	49.85	299.10
122 General Administration	30/06/2023		Unity Trust Current		Bank charges	Unity Trust	Z	18.00		18.00
							<b>Total</b>	<b>20,161.55</b>	<b>1,515.66</b>	<b>21,677.21</b>