

## WIRKSWORTH TOWN COUNCIL

### MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 20 MARCH 2023 AT 6.30 PM

**C22/155 Present:** Cllr E McDonagh (Chair), Cllr S Barker, Cllr M Bennett, Cllr Carr, Cllr Casselden, Cllr A Clamp, Cllr A Jordan, Cllr A Pollock, and Cllr C Whittall

In attendance: D Cllr P Slack, 2 members of public and P Jennings (Town Clerk)

Remote Attendance (Zoom): D Cllr M Ratcliffe

**C22/156 Apologies:** Cllr P Taylor, Cllr Stockell

**C22/157 Variation of Order of Business**  
To take item 10 Millers Green Telecoms Mast immediately after open forum and to take items 12 Community Meeting Space Request and 11 Non-Compliant Hirers – Farmers Market as the last agenda items.

**C22/158 Members' Pecuniary Interests in Agenda Items:**

Cllr A Clamp – 11 Non-Compliant Hirers – Farmers Market
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Cllr P Carr - 12 Community Meeting Space Request
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*Open Forum opened 6:35pm*

**C22/159 Open Forum:**

D Cllr Slack and Ratcliffe provided more information in support of their written report.

A resident spoke to provide more background in support of their request regarding the Millers Green Telecoms Mast

*Open Forum closed 6:55pm*

**C22/160 Millers Green Telecoms Mast**

A further request has been received requesting support with a petition. Resolution from E&T in December :

***“ET 22/68 FOI request - re Monopole Mast structure sited Miller's Green***

*A request has been received regarding the installation and its compliance with safety standards.*

***REC that the Town Council write to District and County Councillors to escalate the concerns. “***

This resolution has been actioned.

The council is mindful of both the 6 month rule (Standing Order 7) and that this is the last meeting of the council before entering the Pre Election Period.

Cllr Casselden had spoken with HSE who confirmed that they were also an appropriate body to escalate this matter to requesting investigation.

RESOLVED that the residents also be advised to contact Health and Safety Executive to escalate/investigate this matter.

**C22/161 To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 20 February 2023**

**RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 20 February 2023 were confirmed as a correct record.**

**C22/162 Town Mayor Announcements – none**

**C22/163 To receive the recommendations from Committees:-**  
Environment & Town dated 6 March 2023  
Finance, Buildings and Personnel dated 13 March 2023

**RESOLVED to adopt the recommendations of the Environment and Town Committee dated 6 March 2023 and Finance, Buildings & Personnel Committee dated 13 March 2023.**

**C22/164 Accounts Paid**

February 2023 in the sum of £18,180.57

**RESOLVED that payment of the attached account in the sum of £18,180.57 be approved.**

**C22/165 Wilder Wirksworth**

The community group wish to purchase a field and woods south of Summer Lane as a Community Asset with the aim to create a wildlife space and protect the land from future development. The Council has already established a precedent of support for the objectives and work of this group in October 2020 Resolution C20/74.

RESOLVED that the Council gives its support to the plan by Wilder Wirksworth to purchase a field and woods south of Summer Lane as a Community Asset. Their aim is to create a beautiful wildlife space and protect the land from future development.

*The following 2 items would normally be dealt with by Finance Building and Personnel Committee meeting but there were insufficient members to be quorate for the discussion.*

*Cllr Carr dep 7:30pm*

**C22/166 Community Meeting Space Request**

Wirksworth Traders Group are requesting meetings space under the community meetings space scheme.

**RESOLVED that the request be granted.**

*Cllr Carr ret 7:35pm : Cllr Clamp dep 7:35pm*

**C22/167 Non-Compliant Hirers – Farmer Market**

Under Delegated Powers, the officers manage bookings (to ensure staffing and compliance with H&S etc..) but clarification/guidance is

being sought on the appropriate course of action when a hirer fails to provide sufficient and/or timely information in support of their bookings.

In November, documentation was requested in support of the Farmers Market Booking (evidence of Insurance, Market Plan, Risk Assessment). To date only a risk assessment has been received.

The Council has sought to clarify the documentation required when using the outdoor space with new terms and conditions effective from April 2023, requiring that documentation should be submitted at least 1 month before a booking. In January, advance notice was given of these proposed changes to the Farmers Market operator including clarifying the documentation required.

This matter was discussed at length given the importance and prominence of this event within the town with options considered that included cancellation of the booking, operation of the event by the Town Council.

**RESOLVED that in the absence of a policy to deal with the implications of the cancellation of a major event due to non-compliance with the Council's booking policies/documentation, that the council seek confirmation in writing that NOW accept full liability for the event and on this basis the council will extend the deadline for the documentation until (latest) June. The matter may then be reconsidered once the new council has taken office.**

**That in the meantime, a meeting with NOW be arranged to urgently obtain the missing documentation (delegating representation to Cllr Whittall, Cllr Barker, Cllr Carr, Cllr Pollock and the Clerk – min of 2 Cllrs to attend).**

*The meeting closed at 8.25pm*

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Chairman

**Wirksworth Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
542	01/02/2023		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
544	01/02/2023		Lloyds Current		IT Support	Software Into Action	S	357.00	71.40	428.40
543	01/02/2023		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
549	01/02/2023		Lloyds Current		Refuse collection	DDDC	Z	261.30		261.30
549	01/02/2023		Lloyds Current		Refuse collection	DDDC	Z	261.30		261.30
553	06/02/2023		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	857.98	171.60	1,029.58
552	06/02/2023		Lloyds Current		Gas -Town Hall	Corona Energy	S	1,689.05	337.81	2,026.86
548	09/02/2023		Lloyds Current		Payroll	Sage	S	64.60	12.92	77.52
564	13/02/2023		Lloyds Current		Maintenance works	LED Bulbs	S	29.83	5.97	35.80
566	16/02/2023		Unity Trust Current		Fire safety	Tradefast	S	795.00	159.00	954.00
566	16/02/2023		Unity Trust Current		Fire safety	Tradefast	S	966.66	193.33	1,159.99
567	16/02/2023		Unity Trust Current		Website	TRS Design Ltd	S	50.00	10.00	60.00
554	17/02/2023		Lloyds Current		Water	Water Plus	Z	8.55		8.55
555	17/02/2023		Lloyds Current		Water	Water Plus	Z	8.55		8.55
556	17/02/2023		Lloyds Current		Water	Water Plus	Z	8.55		8.55
551	20/02/2023		Lloyds Current		Consumables	Viking	S	52.38	10.48	62.86
551	20/02/2023		Lloyds Current		Consumables	Viking	S	86.71	17.34	104.05
546	20/02/2023		Lloyds Current		Internet	Zen	S	18.00	3.60	21.60
545	20/02/2023		Lloyds Current		Internet	Emtel	S	36.95	7.39	44.34
550	20/02/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.67	13.93	83.60
550	20/02/2023		Lloyds Current		Sanitary disposal/ service	Cathedral Leasing Ltd	S	69.00	13.80	82.80
420	21/02/2023		Lloyds Current		Electricity	EDF Energy	L	187.02	9.35	196.37
558	21/02/2023		Lloyds Current		Electricity	EDF Energy	L	26.41	1.32	27.73
559	21/02/2023		Lloyds Current		Electricity	EDF Energy	L	96.63	4.83	101.46
557	21/02/2023		Lloyds Current		Electricity	EDF Energy	S	397.49	79.50	476.99
565	23/02/2023		Unity Trust Current		Consumables	Complete	S	97.85	19.57	117.42
565	23/02/2023		Unity Trust Current		Consumables	Complete	S	7.77	1.55	9.32
565	23/02/2023		Unity Trust Current		Consumables	Complete	S	46.50	9.30	55.80
562	24/02/2023		Unity Trust Current		Tax & NI	HMRC	Z	859.86		859.86
562	24/02/2023		Unity Trust Current		Tax & NI	HMRC	Z	277.12		277.12
563	24/02/2023		Unity Trust Current		Pension contributions	DCC	Z	1,175.92		1,175.92
563	24/02/2023		Unity Trust Current		Pension contributions	DCC	Z	805.40		805.40
561	24/02/2023		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,053.60		3,053.60

**Wirksworth Town Council  
PAYMENTS LIST**

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
561 Salaries	24/02/2023		Unity Trust Current		Salaries	Wirksworth Town Council	Z	4,065.28		4,065.28
560 General Administration	25/02/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
547 General Administration	27/02/2023		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
568 Training	27/02/2023		Lloyds Current		Catering	M&S	S	14.26	2.85	17.11
569 Training	27/02/2023		Lloyds Current		Catering	Greggs	Z	19.30		19.30
572 Managed Telecoms	28/02/2023		Lloyds Current		Internet	Ertel	S	36.95	7.39	44.34
570 General Administration	28/02/2023		Lloyds Current		Bank charges	Lloyds Bank	Z	7.00		7.00
							<b>Total</b>	<b>17,032.31</b>	<b>1,192.60</b>	<b>18,224.91</b>