

TUESDAY MARKET



Trader Contact form

Name: _____

Trading name: _____

Address: _____

Email: _____

Telephone: _____

Description of goods for sale:

**In order to trade,
this form must be
returned to the
Clerk's office at
least 7 days prior
to the market date**



Markets@wirksworth.gov.uk



01629 823408



Town Hall
Coldwell Street
Wirksworth

For Office use

Staff Initials

Public Liability	<input type="checkbox"/>	Required	<input type="checkbox"/>	Copy taken	<input type="checkbox"/>
Food Hygiene Certificate	<input type="checkbox"/>	Required	<input type="checkbox"/>	Copy taken	<input type="checkbox"/>
Market stall Number	<input type="checkbox"/>	Number	<input type="checkbox"/>	Stall holder advised	<input type="checkbox"/>

WIRKSWORTH TUESDAY MARKET

Every Tuesday in the garden adjacent to the Memorial Hall,
St John Street, Wirksworth DE4 4DS

Market trading hours: 08:00-14:00

Traders set up between: 07:30-09:00

Traders take down between: 12:30-14:30

INFORMATION

April 2023—March 2024

Set-up & take down

- Traders need to be on site and trading by 09:15 latest.
- A member of Wirksworth Town Council [WTC] will be on hand between 08:00-09:30 during market set up.
- No stall may set-up after 09:30.
- **Vehicle access via the adjacent Memorial Hall car park will cease by 09:00 and any vehicle on site must be removed by this deadline.**
- There is no vehicular access to the main trading area.
- Concessionary all-day parking has been negotiated with DDDC for the Market Place or Barmote Croft car parks. WTC will issue a parking permit and collect a parking fee of £4.20 from traders who wish to take up this offer -please request in advance where possible so permits can be prepared.
- Rubbish must be taken away at the end of trading.
- Traders should operate until at least 12:30.

General Rules

- Traders operate on a casual basis and stalls should be pre-booked a week in advance.
- An external contractor erects stalls in advance and therefore we cannot guarantee to accommodate traders who turn up on the day without booking.
- New traders are required to book in with WTC before setting up for the first time.
- No vehicles on any surface other than Tarmac.
- No items are permitted to be placed in the area immediately in front of the War Memorial. This area is determined by a different surface.
- Full terms and conditions are available upon request from the Town Clerk's Office –contact details below.

Tarpaulins

- WTC provide tarpaulins and clips.
- Tarpaulins will be available to traders upon arrival for self-erection, assistance may be available.
- At the end of the day's trade, traders are required to remove the tarpaulin, fold it and clip it to the market stall.

Pricing

- Market Stall £15.00
- Additional Stall* £ 10.00
(*adjacent market stalls subject to availability)
- Car Parking (per day) £ 4.20

Note: There will be no market between 20 December 2023 - 07 January 2024

Contact:

📧 markets@wirksworth.gov.uk 📞 01629 823408 📧 Town Hall, Coldwell Street, Wirksworth DE4 4EU

**Wirksworth Town Council have made a significant investment in the Market.
Please help us make it a success.**