



WIRKS WORTH TOWN COUNCIL

TOWN HALL, WIRKS WORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

07 February 2023

Dear Councillor,

You are hereby summonsed to the (hybrid) Meeting of Finance, Building and Personnel Committee on MONDAY 13 February 2023 at 6.30 p.m. in the Council Chamber*, Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details including Covid precautions.

**If you wish to join the meeting via Zoom please contact the Town Clerk*

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. To confirm the accuracy of the Minutes of the Meeting of the Finance and Buildings Committee held on 16 January 2023 (previously circulated)

6. Monthly Budget Balance (to be circulated prior to the meeting)

7. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation.

8. Farmers Market / NOW

Following resolution (FBP22/37), to clarify the relationship between NOW and Farmers Market in order to inform the agenda item; The council has previously resolved not to apply any charges for storage for two groups using the Memorial Hall facilities (Farmers Market, Stay and Play). The Town Council also insures the gazebos stored at the Memorial Hall and used by Farmers Market.

9. Non-Compliant Hirers

Under Delegated Powers, the officers manage bookings (to ensure staffing and compliance with H&S etc.), but clarification/guidance is being sought on the appropriate course of action when a hirer fails to provide sufficient and/or timely information in support of their bookings.

10. Clerks Time Sheet

October – December 2022 to be signed by the Chair.

A handwritten signature in black ink, appearing to be 'Paul Jennings', written over a horizontal line.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer