

WIRKSWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Buildings and Personnel Committee held 16 January 2023

FBP22/56 Present: Cllr A Clamp (Chairman*), Cllr S Barker, Cllr P Carr, and Cllr E McDonagh *
In attendance: Paul Jennings (Town Clerk)

FBP22/57 Apologies for Absence: Cllr C Whittall

FBP22/58 Variation in Order of Business: To take item 11 at the end of the meeting.

FBP22/59 Members' Pecuniary Interests in Agenda Items:

Cllr Carr	Item 7, Concessionary Meeting Space – Arts Trail as applicant
Cllr Clamp	Item 11 Farmers Markets / Now – as Chair of NOW Item 13 Glee Club Store – as Member of Glee Club Committee

FBP22/60 Minutes:

The minutes of the meeting of the Finance Buildings and Personnel Committee dated 12 December 2022 were confirmed as a correct record.

FBP22/61 Monthly Budget Balance

REC that the budget figures be noted.

6.40pm Cllr Carr left meeting room

FBP22/62 Concessionary Meeting Space – Arts Trail
Request to provide space for 6 meetings over the next 12 months (value approx. £140) under the concessionary meeting space scheme

REC the request be approved (this initiative was instigated by the Town Council and a meeting room request was agreed in December by the Council res.C22/125).

6.45pm Cllr Carr returned to meeting

FBP22/63 Concessionary Meeting Space – Twinning
Request to provide space for 11 meetings over the next 12 months (value approx. £280) under the concessionary meeting space scheme

REC the request be approved (this is part of a wider agreement that was agreed in principle by the Council in December res. C22/123).

FBP22/64 Community Grant – Twinning

Request to provide a £300 grant to assist with this year's twinning activities in the Town. Wirksworth is the host town every 3 years, and this sum is included with in the council budget every 3 years.

REC the grant be approved (this is part of a wider agreement that was agreed in principle by the Council in December res. C22/123).

FBP22/65 Concessionary Let - Twinning

To provide use of the Town Hall for one weekend to facilitate the this years hosting of the Twinning Celebration Visit by representative from twinned Towns of Die and Frankenhau (value upto £1650).

REC the request be approved (this is part of a wider agreement that was agreed in principle by the Council in December res. C22/123).

FBP22/66 Fire Safety & Storage at Town Hall

The Fire Service inspection has raised concerns regarding the council current storage arrangements in the outside space / under the archway.

REC the clerk be given authority to dispose of the unused materials stored in the outside area - the trestle tables and tree bench to be sold (Fin Reg 14.2 requires council approval for disposal of assets whose value exceeds £250).

The existing metal storage units (x2) be removed from under the arch so that the area only be used for waste storage containers. The council storage shed items be relocated, the community items (gazebos, collecting tins etc..) be relocated to the area occupied by the trestles. A new storage area be created and each groups items be clearly designated within the store.

7:00pm Cllr Clamp left meeting room, Cllr McDonagh chair

FBP22/67 Glee Club Store (attached)

To consider a proposal from the group regarding their future use of the space. During onsite meetings with contractors, further works have been identified as being required in order to replace the existing asbestos roof.

REC the proposal from the Glee Club be accepted in principle - split the store, install a new access, with a tenancy to be agreed at £720 pa for a 5 year period, break at 3 years.

Any difference in rental received versus market value may be treated as a Town Council contribution/donation to the Glee Club. The clerk to arrange the additional works to facilitate the change – the empty space to be used to by Town Council when existing metal storage unit is removed from under the archway.

7.00pm Cllr Clamp returned to meeting and resumed chair

FBP22/68 Charges for additional services (attached)

A schedule of proposed charges and terms to be applied for bookings that use the outside space at Memorial Hall.

REC that amendment be made to the requirement for Public Liability Insurance “(Min £5m but recommend that organisers hold £10m or higher for larger events)”. The terms be introduced for all bookings using the space from 1st April 2023.

FBP22/69 Stoney Wood – Trees (attached)

DCC has requested that the Town Council remove 6 Ash trees adjacent to the footpath. An additional tree has also been identified that requires removal (but not highlighted by DCC).

REC the works be undertaken to the trees (this will result in a budget excess for Stoney Wood).

8.15pm Cllr Clamp dep, Cllr Carr chair

FBP22/70 Farmers Market / NOW

Following resolution (FBP22/37), to clarify the relationship between NOW and Farmers Market in order to inform the agenda item; The council has previously resolved not to apply any charges for storage for two groups using the Memorial Hall facilities (Farmers Market, Stay and Play). The Town Council also insures the gazebos stored at the Memorial Hall and used by Farmers Market.

REC that the matter be deferred for a further month to allow discussions between NOW and the Market Operator.

The meeting closed at 7.35 pm

Chairman