



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: [enquiries@wirksworth.gov.uk](mailto:enquiries@wirksworth.gov.uk)

Website: [www.wirksworthtowncouncil.gov.uk](http://www.wirksworthtowncouncil.gov.uk)

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

13 December 2022

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 19 December 2022 at 6.30 p.m. in the Town Hall, Wirksworth.

**Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details including Covid precautions.**

## AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business**
  - *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items**
  - *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum: (3 minutes per speaker, total available 15 minutes)**
  - *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
  - *Police Matters (A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
  - *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*
  - *District & County Councillor Reports*
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 21 November 2022 (attached)**
6. **Town Mayor's Announcements**
7. **To receive the recommendations from Committees:-**
  - Environment & Town dated 5 December 2022
  - Finance, Buildings and Personnel dated 12 December 2022
8. **Accounts Paid**

November 2022 in the sum of £ 17,970.01
9. **Budget and Precept (attached)**

To consider whether the precept demand and budget agreed (Res C22/108) requires further amendment based upon the current financial outlook.
10. **Meadow Design (attached)**

Agree the final concept master plan to enable the preparation of costings to inform next steps of the project.
11. **Fire Safety Measures**

The Fire Service have inspected both the Town Hall and the Memorial Hall. They have identified a number of actions which require implementation and must be undertaken within the next 3 months.
12. **Concessionary Lets in 2023/24**

To consider approval of a concessionary let to the Festival of (upto) 10 days at a value of £4500 (in 2022/23) and Well Dressing/Carnival of (upto) 3 days at a value of £1500.
13. **Remembrance 2023**

Proposal for changes to the current arrangements at the main Sunday Remembrance event to increase participation and inclusivity of the event.

#### 14. Twinning (Cllr Taylor)

The twinning Association are seeking clarification on their relationship with the Town Council.

#### 15. Delegated Decisions (appendix 1)

Open and Accountable Local Government Aug 2014 specified that any decisions taken using delegated powers should be recorded.

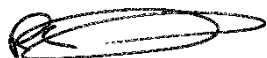
#### 16. Sculpture Trail

To consider what support the Town Council might provide to enable this project to progressed within the Town.

#### 17. Stoney Wood

The site owned by DDDC adjacent to the entrance of Stoney Wood has the designation of "Temporary Tolerated Travellers Site" recent discussions by the District Council appear to indicate that this designation may be review and potentially removed.

#### 18. Town Councillor Representative Reports



Paul Jennings

Clerk to the Town Council & Responsible Financial Officer

#### Appendix 1

#### Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
13/12/22	To replace two boilers at Town Hall	<p>5/12/22 - I advised Cllrs that we have been having issues with the boilers at the Town Hall, and the plumbers came out today to investigate further.</p> <p>The heat exchanger in one of the boilers has a leak (crack or pin hole), which means that one of the boilers is constantly leaking hot water. Fortunately, the new auto-fill loop is keeping the pressure up in the system so that the radiators are getting some heat.</p> <p>A replacement heat exchanger is £3500+, and to fit it will require the whole boiler being dismantled which is approximately £1000 in labour costs, but the plumber is unable to find a supplier with stock of the part (it's an old boiler and unusual manufacturer).</p> <p>Given the costs, I also asked for a quote to install a new boiler. The system is complicated as we have two boilers working in tandem, so in addition, I asked for a quote to change both at the same time ; as it might be sensible to replace both given their age, depending on costs.</p> <p>12/12/22 - With the compromised boiler, the heating is struggling to keep the building warm with many room users complaining/ cancelling (this is also impacting office which did not get above 16 on Monday until 11am).</p> <p>Our existing plumber provided indicative costings having established stock levels for replacement boilers.</p> <p>On the basis that failed boiler is to be replaced there are two options:</p> <ol style="list-style-type: none"><li>1. Install 1 new boiler at a cost of £4900+vat</li><li>2. Replace both boilers with 2 new ones at a cost of £9500+vat</li></ol> <p>Financial Regulations provide for the council to seek best value where possible, however, in this instance, the urgent nature of the works takes precedence over seeking 3 quotes. The Council can broadly demonstrate existing good value as we have previously sought 3 quotes for similar works at the Memorial Hall and MB Plumbing were selected as the contractor.</p> <p>Reason for seeking a delegated decision – the current heating (with one boiler) isn't keeping the building warm enough, with many room users complaining about the cold (the office is quite cold too !), delaying the decision until full council will result in any repair to the heating not happening until mid-January at the earliest.</p>