

# TUESDAY MARKET



## Trader Contact form

Name: \_\_\_\_\_

Trading name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description of goods for sale:

In order to trade,  
this form must be  
returned to the  
Clerk's office at  
least 7 days prior  
to the market date



Markets@wirksworth.gov.uk



01629 823408



Town Hall  
Coldwell Street  
Wirksworth

**For Office use**

**Staff Initials**

Public Liability	<input type="checkbox"/>	Required	<input type="checkbox"/>	Copy taken	<input type="checkbox"/>
Food Hygiene Certificate	<input type="checkbox"/>	Required	<input type="checkbox"/>	Copy taken	<input type="checkbox"/>
Market stall Number	<input type="checkbox"/>	Number	<input type="checkbox"/>	Stall holder advised	<input type="checkbox"/>

# WIRKSWORTH TUESDAY MARKET

Every Tuesday in the garden adjacent to the Memorial Hall,  
St John Street, Wirksworth DE4 4DS

Market trading hours: 08:00-14:30

Traders set up between: 07:30-09:15

Traders take down between: 12:30-14:30

## INFORMATION

2022/23

### Set-up & take down

- Traders need to be on site and trading by 09:15 latest.
- A member of Wirksworth Town Council [WTC] will be on hand between 08:00-09:30 during market set up.
- No stall may set-up after 09:30.
- If traders wish to use the Memorial Hall car park to load/unload/ load, this will be by prior arrangement and they will be given an allocated time slot to do so.
- **Vehicle access via the adjacent Memorial Hall car park will cease by 09:15 and any vehicle on site must be removed by this deadline.**
- There is no vehicular access to the main trading area.
- Concessionary all-day parking has been negotiated with DDDC for the Market Place or Barmote Croft car parks. WTC will collect a parking fee of £3.80 from traders who wish to take up this offer on the day and issue a parking permit.
- Rubbish must be taken away at the end of trading.
- Traders should operate until at least 12:30.

### General Rules

- Traders operate on a casual basis, week to week, and all stalls should be pre-booked.
- We cannot guarantee to accommodate traders who turn up on the day without booking.
- New traders are required to book in with WTC before setting up for the first time.
- No vehicles on any surface other than Tarmac.
- No items are permitted to be placed in the area immediately in front of the War Memorial. This area is determined by a different surface.
- Full terms and conditions are available upon request from the Town Clerk's Office –contact details below.

### Tarpaulin / Canopy

- WTC provide tarpaulins and clips.
- Tarpaulins will be available to traders upon arrival for self-erection, assistance may be available.
- At the end of the day's trade, traders are required to remove the tarpaulin, fold it and clip it to the market stall.

### Pricing

- Market Stall £12.00
- Additional Stall\* £ 9.00  
(\*adjacent market stalls subject to availability)
- Car Parking (per day) £ 3.80

**Note: There will be no market between 22 December - 03 January**

### Contact:

✉ [markets@wirksworth.gov.uk](mailto:markets@wirksworth.gov.uk) ☎ 01629 823408 ✉ Town Hall, Coldwell Street, Wirksworth DE4 4EU

**Wirksworth Town Council have made a significant investment in the Market.  
Please help us make it a success.**