

## WIRKSWORTH TOWN COUNCIL

### MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 26 April 2021 AT 6.30 PM (via Zoom)

- C20/180 Present:**  
Cllr A Pollock (Chair), Cllr S Barker, Cllr M Casselden, Cllr A Clamp,  
Cllr G Gratton, Cllr A Jordan, Cllr E McDonagh, Cllr J Stockell, Cllr P  
Taylor and Cllr C Whittall
- In attendance:**  
D Cllr P Slack, C Cllr Irene Ratcliffe and D Cllr Mike Ratcliffe and Paul  
Jennings (Town Clerk)
- C20/181 Apologies:**  
Cllr C Foster Phillips
- C20/182 Members' Pecuniary Interests in Agenda Items:**  
  
None declared.
- C20/183 Variation in Order of Business:**  
  
None.
- Open Forum opened 6:35pm*
- C20/184 Open Forum:**  
  
District Councillor reports: Cllr P Slack & Cllr M Ratcliffe provided a  
verbal report.  
County Councillor report: Cllr I Ratcliffe provided a verbal report.
- Open Forum closed 6:50pm*
- C20/185 To confirm the accuracy of the Minutes of the Meeting of the  
Wirksworth Town Council held on 15 March 2021**  
  
RESOLVED that the minutes of the meeting of Wirksworth Town  
Council dated 15 March 2021 were confirmed as a correct record.
- C20/186 Town Mayor's Announcements**  
  
The Mayor had joined EVR on their 10<sup>th</sup> Anniversary train to Duffield.
- C20/187 Accounts Paid – April 2021**  
  
RESOLVED that payment of the attached account in the sum of  
£15489.70 be approved.
- C20/188 Minutes and recommendations of the Environment & Town  
Committee:**

RESOLVED That the minutes and recommendations of the Environment and Town Committee dated 12 April 2021 be approved. That the clerk update the delegated planning process to reflect the council's resolution in regard to green energy measures such as solar panels.

**C20/189 Resumption of Face to Face Meetings (attached)**

To consider possible contingency options available to minimise or counteract the implications of the Government revoking the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 on 7<sup>th</sup> May 2021.

*Res C20/126: “..Annual Town Council meeting be held on 4th May 2021..” if legislation is revoked.*

RESOLVED That until face to face meetings can (safely) resume or unless remote meetings are permissible, that the council create working parties to replace the two committees (Environment and Town Committee and Finance, Buildings and Personnel Committee) recommendations for the working parties will then be forwarded to inform the delegated decisions of the council. The council delegates all decisions to the Clerk, Chair of Environment and Town Working Party, Chair of Finance, Buildings and Personnel Working Party, Mayor and deputy Mayor. This decision is to be reviewed monthly. That the last remote meeting of the council (unless legislation changes) will be held on the 4<sup>th</sup> May, the Annual Town Council Meeting. The annual Town Meeting will be held at 6pm on the 4<sup>th</sup> May.

**C20/190 Power for People local Electricity Bill (Climate Change WP – referred from E&T Committee)**

Proposal that WTC to add their support for this proposed bill and to write to Sarah Dines to request to add her support for this bill (which has cross party support).

RESOLVED That the council write to Sarah Dines (MP), Derbyshire County Council and Derbyshire Dales District Council requesting that they support the bill. That the Town Council register its support for the bill alongside other councils.

**C20/191 Agenda items referred from Finance Buildings and Personnel Committee**

The scheduled meeting was cancelled due the official mourning period following the death of HRH The Duke of Edinburgh coinciding with the issuance of an agenda summons for the meeting, with the result that there was insufficient statutory notice to allow the meeting to proceed.

RESOLVED to note the matter.

**C20/192 Clock Tower Office Lights**

The new tenant reported that two of the light fittings are not working (March 2020), it has not been possible to arrange replacement during lockdown, it is proposed that all (5) fittings be upgraded to LED panels (approx. cost £600).

RESOLVED That the works should proceed.

**C20/193 Adoption of Telephone**

Proposal that the Town Council take ownership of the asset. The Wirksworth Works project which was lottery funded included the renovation, conversion and maintenance of the box in its bid. It is proposed that the box would be maintained by a community group.

RESOLVED That the council supports in principle that the community group will adopt the telephone box directly from Community Heart Beat Trust.

**C20/194 Railway**

Cllr Pollock and Cllr Gratton at their last meeting with EVR advised that they would be standing down as representatives and also formally set out the idea of a liaison group to EVR/Wyvern Rail representatives.

RESOLVED That Cllr Jordan and Cllr Barker now take forward discussions with EVR/Wyvern Rail Representatives with objective of promoting mutual understanding.

*Cllr Gratton dep 7:35pm*

**C20/195 Meadows Consultation**

Proposed revised timetable for consultation process and associated activities.

RESOLVED That timetable be adopted as proposed.

**C20/196 Delegated Decision**

RESOLVED that ratify the decision to repair Council Chamber sash windows to allow increased airflow.

<b>Date</b>	<b>Decision Taken</b>	<b>Alternative Options Considered and/or background information</b>	<b>Councillors consulted and response, or reason for not consulting</b>
29/03/20	To instruct a contractor to proceed with repair works to Council Chamber windows in late April/early May	The outside sills to the windows in the council chamber require replacement and also the windows do not currently open. HSE guidance advises that increased air flow is an important C19 mitigation measure. The sill repair works can be combined with the job to free	All Councillors, delegated decision approved by Cllr Clamp, Cllr Gratton and Cllr Pollock

Date	Decision Taken	Alternative Options Considered and/or background information	Councillors consulted and response, or reason for not consulting
		the sash windows. Once complete the Council Chamber may be used for meetings (subject to a risk assessment). There is a degree of time sensitivity as the contractor needs notice to schedule the works and until complete the room would not pass a C19 risk assessment.	

*The meeting closed at 7.45pm*

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Chairman

**Wirksworth Town Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
374	01/03/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
386	01/03/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
414	01/03/2021		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
416	01/03/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
419	01/03/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
420	03/03/2021		Lloyds Current		Telephony	Daisy Communications	S	123.93	24.79	148.72
426	04/03/2021		Unity Trust Current		Barriers	Broxap	S	255.00	51.00	306.00
427	04/03/2021		Unity Trust Current		Barriers	Broxap	S	169.00	33.80	202.80
422	09/03/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	347.29	69.46	416.75
423	09/03/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	479.83	95.97	575.80
432	10/03/2021		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
433	10/03/2021		Unity Trust Current		IT Support	Software Into Action	S	148.00	29.60	177.60
434	10/03/2021		Unity Trust Current		New bench	TDP	S	400.00	80.00	480.00
435	10/03/2021		Unity Trust Current		Website	TRS Design Ltd	S	250.00	50.00	300.00
436	10/03/2021		Unity Trust Current		Website	TRS Design Ltd	S	50.00	10.00	60.00
428	14/03/2021		Lloyds Current		Water	Water Plus	Z	120.23	0.00	120.23
429	14/03/2021		Lloyds Current		Water	Water Plus	Z	60.90	0.00	60.90
430	14/03/2021		Lloyds Current		Water	Water Plus	Z	92.14	0.00	92.14
442	15/03/2021		Unity Trust Current		Lift maintenance	L.E.S.	S	488.87	97.77	586.64
443	15/03/2021		Unity Trust Current		Maintenance works	Lester Lowes	S	22.00	4.40	26.40
421	15/03/2021		Lloyds Current		Data protection fee	Information	Z	35.00	0.00	35.00
441	16/03/2021		Lloyds Current		Electricity	British Gas	L	53.63	2.68	56.31
444	17/03/2021		Unity Trust Current		Tax & NI	HMRC	Z	665.07	0.00	665.07
445	17/03/2021		Unity Trust Current		Tax & NI	HMRC	Z	130.94	0.00	130.94
446	17/03/2021		Unity Trust Current		Pension contributions	DCC	Z	953.85	0.00	953.85
447	17/03/2021		Unity Trust Current		Pension contributions	DCC	Z	552.83	0.00	552.83
437	23/03/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00	0.00	25.00
439	24/03/2021		Lloyds Current		Electricity	British Gas	L	8.12	0.40	8.52
440	24/03/2021		Lloyds Current		Electricity	British Gas	L	174.12	8.70	182.82
417	24/03/2021		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
431	25/03/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
448	25/03/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,275.32	0.00	3,275.32
449	25/03/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,124.20	0.00	2,124.20
425	26/03/2021		Lloyds Current		Consumables	Viking	S	44.92	8.98	53.90
450	26/03/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	11.78	0.00	11.78
451	28/03/2021		Lloyds Current		Water	Water Plus	Z	21.65	0.00	21.65

**Wirksworth Town Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
452 Rates	28/03/2021		Lloyds Current		Water	Water Plus	Z	21.65	0.00	21.65
453 Rates	28/03/2021		Lloyds Current		Water	Water Plus	Z	21.65	0.00	21.65
415 General Administration	29/03/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
418 Telephone	29/03/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
438 Fuel	29/03/2021		Lloyds Current		Electricity	British Gas	S	347.48	69.49	416.97
424 General Administration	30/03/2021		Lloyds Current		Photocopier	Ricoh	S	242.18	48.44	290.62
456 Maintenance	30/03/2021		Unity Trust Current		Maintenance materials	Irongate	S	84.43	16.89	101.32
458 Maintenance	30/03/2021		Unity Trust Current		Maintenance materials	Markovitz	S	71.50	14.30	85.80
454 Meadows	30/03/2021		Unity Trust Current		Maintenance works	Steve Maskrey	Z	120.00	0.00	120.00
455 Stoney Wood	30/03/2021		Unity Trust Current		Maintenance works	Steve Maskrey	Z	150.00	0.00	150.00
457 Maintenance	30/03/2021		Unity Trust Current		Maintenance works	William Frith & Sons	Z	1,720.00	0.00	1,720.00
461 Telephone	31/03/2021		Lloyds Current		Telephony	Daisy Communications	S	123.93	24.79	148.72
459 General Administration	31/03/2021		Unity Trust Current		Subscription fees	Avalon Software Ltd	Z	30.00	0.00	30.00
460 General Administration	31/03/2021		Unity Trust Current		Bank charges	Unity Trust	Z	18.00	0.00	18.00
<b>Total</b>								<b>14,629.28</b>	<b>860.42</b>	<b>15,489.70</b>