

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 20 December 2021 AT 6.30 PM

C21/56 **Present: Cllr E McDonagh (chair), Cllr A Jordan, Cllr P Taylor, and Cllr J Stockell.**

In attendance: Paul Jennings (Town Clerk)

C21/57 **Mask Wearing**

The new Covid variant (Omicron) is far more transmissible, councillors to therefore consider a motion and vote on whether to:

- wear masks throughout the meeting, or
- wear masks during the meeting but remove when speaking, or
- wear or remove masks at an individual councillor's discretion

RESOLVED to wear or remove masks at an individual councillor's discretion.

(all present chose to wear masks throughout the meeting)

C21/58 **Apologies: Cllr S Barker, Cllr Casselden, Cllr A Clamp, Cllr A Pollock, Cllr C Foster Phillips, & Cllr C Whittall ; C Cllr D Murphy, D Cllr M Ratcliffe**

C21/59 **Variation of Order of Business**

To defer the discussion of the transfer of Church Walk to a future meeting.

C21/60 **Members' Pecuniary Interests in Agenda Items:**

None declared.

C21/61 **Minutes of the meeting of the Wirksworth Town Council 15 November 2021:**

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 15 November 2021 were confirmed as a correct record.

C21/62 **Town Mayor's Announcements**

Cllr McDonagh reported that she had met with 3 candidates and a further 3 meetings were scheduled in the new year*.

(*these meetings were in response to the offer to all interested parties to meet a councillor and clerk to understand the role better prior to standing for co-option – Resolution C21/64)

C21/63 **To receive the recommendations contained in Notes from Working Parties**

Environment & Town dated 6 December 2021

Finance, Buildings & Personnel dated 13 December 2021

RESOLVED to adopt the recommendations of the Environment and Town Working Party dated 6 December 2021 and Finance, Buildings & Personnel Working Party dated 13 December 2021.

C21/64 **Accounts Paid**
November 2021 in the sums £14,760.73

RESOLVED that payment of the attached account in the sums of £14,760.73 be approved.

C21/65 **Concessionary Lets in 2022/23**
To consider approval of a concessionary let to the Festival of (upto) 10 days at a value of £4500 and Carnival of (upto) 3 days at a value of £1500.

RESOLVED that as this has been agreed in past years that the concessionary lets be approved.

C21/66 **Process for meetings in 2022**
The council resolved to review its use of working parties in place of committees (the change was undertaken in order to enable all councillors to participate in discussion regarding council issues.) Updated guidance also appears to allow for councillors to participate in discussion during a hybrid meeting, but only councillors present in person may vote.
Cllr Casselden and Cllr Foster-Phillips apologies were accepted on 20 September 2021, and therefore will need to attend a meeting on or before 19th March 2022 (or their apologies must be accepted by council at the full council meeting on 21st February 2022, as full council on 21st March is after the statutory 6 month period)

RESOLVED that that given the recent emergence of the Omicron variant of Covid, that the council adopt a process of hybrid meetings for full council (from February) to allow all councillors to participate in discussion and that the council retain working parties in place of committees. The arrangements should be reviewed again in March 2022.

C21/67 **Process for Co-option**
In the event that there are 3 or more candidates, there is a possibility that during the ballot process a majority vote is not achieved and that remaining candidates are tied. To proceed further, the council must either vote a candidate out of the selection process or vote to retain a candidate in the selection process before resuming process to establish a majority vote for a single candidate.

RESOLVED that in the event that this scenario should occur (tied vote, no majority), the council will vote to remove a candidate from the process, the voting process will then restart in order to establish a majority vote for a single candidate.

C21/68 **Transfer of Church Walk**

To review the proposed transfer agreement proposed by DDDC to allow the asset transfer of the space on Church walk from DDDC to WTC. At present, if a Bin Store was to be installed and if this required planning permission it might be deemed to trigger the overage clause.

RESOLVED that matter be deferred for discussion at a later meeting

The meeting closed at 7:05pm

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Chairman

**Wirksworth Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
314	01/11/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
318	01/11/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
319	01/11/2021		Lloyds Current		Payroll	Sage	S	50.00	10.00	60.00
322	01/11/2021		Lloyds Current		IT Support	Software Into Action	S	338.00	67.60	405.60
331	01/11/2021		Lloyds Current		Maintenance materials	Russells	S	85.00	17.00	102.00
348	01/11/2021		Lloyds Current		Telephony	Daisy Communications	S	129.13	25.83	154.96
324	01/11/2021		Lloyds Current		Refuse collection	DDDC	Z	253.50		253.50
325	01/11/2021		Lloyds Current		Refuse collection	DDDC	Z	253.50		253.50
313	02/11/2021		Unity Trust Current		Website	TRS Design Ltd	S	60.00	12.00	72.00
307	03/11/2021		Lloyds Current		PPE	Screwfix	S	65.52	7.07	72.59
261	04/11/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	92.75	4.64	97.39
260	04/11/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	196.75	39.35	236.10
305	10/11/2021		Unity Trust Current		Annual license	PPL PRS	S	388.87	77.77	466.64
328	10/11/2021		Unity Trust Current		Consumables	Lyreco	S	93.65	18.73	112.38
302	10/11/2021		Unity Trust Current		Maintenance works	Steve Maskrey	Z	148.00		148.00
303	10/11/2021		Unity Trust Current		Maintenance works	Steve Maskrey	Z	495.00		495.00
304	10/11/2021		Unity Trust Current		Advert	Community Fayre	Z	47.50		47.50
321	10/11/2021		Lloyds Current		Rates	DDDC	Z	564.00		564.00
329	16/11/2021		Unity Trust Current		Maintenance materials	Lester Lowes	S	9.00	1.80	10.80
337	16/11/2021		Lloyds Current		Defibrillator upkeep/costs	Defib Store Ltd	S	55.00	11.00	66.00
330	16/11/2021		Unity Trust Current		Donation	Royal British Legion	Z	51.00		51.00
326	22/11/2021		Lloyds Current		Electricity	EDF Energy	L	80.20	4.01	84.21
315	22/11/2021		Lloyds Current		Internet	Emtel	S	36.95	7.39	44.34
327	22/11/2021		Lloyds Current		Electricity	EDF Energy	S	247.42	49.48	296.90
306	23/11/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
338	23/11/2021		Lloyds Current		Water	Water Plus	Z	106.51		106.51
339	23/11/2021		Lloyds Current		Water	Water Plus	Z	70.34		70.34
340	23/11/2021		Lloyds Current		Water	Water Plus	Z	63.23		63.23
286	24/11/2021		Unity Trust Current		Consumables	Complete	S	19.54	3.91	23.45
288	24/11/2021		Unity Trust Current		Consumables	Complete	S	56.26	11.25	67.51
343	24/11/2021		Unity Trust Current		Electricity	Warren Electrical	S	96.00	19.20	115.20
346	24/11/2021		Unity Trust Current		Recycling collection	CPP	S	20.00	4.00	24.00
344	24/11/2021		Unity Trust Current		Training	DALC	Z	250.00		250.00
345	24/11/2021		Unity Trust Current		Training	DALC	Z	50.00		50.00
320	25/11/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
308	25/11/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,319.43		3,319.43

**Wirksworth Town Council
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
309 Wages	25/11/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	5,157.91		5,157.91
310 Salaries	25/11/2021		Unity Trust Current		Pension contributions	DCC	Z	965.03		965.03
311 Wages	25/11/2021		Unity Trust Current		Pension contributions	DCC	Z	874.46		874.46
332 Salaries	25/11/2021		Unity Trust Current		Tax & NI	HMRC	Z	667.48		667.48
333 Wages	25/11/2021		Unity Trust Current		Tax & NI	HMRC	Z	-1,502.39		-1,502.39
323 General Administration	26/11/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	18.20		18.20
334 Fuel	29/11/2021		Lloyds Current		Electricity	EDF Energy	L	66.27	3.31	69.58
335 Fuel	29/11/2021		Lloyds Current		Electricity	EDF Energy	L	24.03	1.20	25.23
316 General Administration	29/11/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
317 Telephone	29/11/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
							Total	14,318.17	442.56	14,760.73