

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 20 September 2021 AT 6.30 PM

C21/20 **Present:** Cllr E McDonagh (chair), Cllr S Barker, Cllr A Clamp, Cllr A Jordan, Cllr A Pollock, Cllr J Stockell, Cllr P Taylor, and Cllr C Whittall.

In attendance: D Cllr M Ratcliffe, C Cllr D Murphy and Paul Jennings (Town Clerk)

Cllr E McDonagh and then last year's Mayor, Cllr A Pollock made a formal tribute to the Cllr G Gratton, Mayor of Wirksworth who passed away on Wednesday 15 September 2021, this was followed by a minutes silence.

C21/21 **Apologies: Cllr Casselden, Cllr C Foster Phillips**
Under s85 of Local Government Act 1972, a member of a local authority loses office if they do not attend a meeting at least once in any 6-month period – unless a councillor's apologies are explicitly and formally accepted by the authority, thereby giving dispensation for the absence

RESOLVED To explicitly and formally accept the apologies of Cllr Foster Phillips and Cllr Casselden.

C21/22 **Members' Pecuniary Interests in Agenda Items:**

None declared.

Open Forum opened 6:40pm

C21/23 **Open Forum:**

District Councillor reports: Cllr Greateorex and Cllr Ratcliffe had both provided a written report and Cllr Ratcliffe supplemented this with a verbal update.

County Councillor reports: Cllr D Murphy provided a verbal report.

Open Forum closed 6:55pm

C21/24 **Minutes of the meeting of the Wirksworth Town Council 26 April 2021 and 4 May 2021:**

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 26 April and 4 May 2021 were confirmed as a correct record.

C21/25 **Delegated Decisions (Appendix 1)**

To receive the decisions and actions taken by the Town Clerk using delegated powers.

RESOLVED to ratify the decision and actions taken using delegated powers.

C21/26 To receive the recommendations contained in minutes of Working Parties:-

Environment and Town dated 6 September 2021

RESOLVED to adopt the recommendations of the Environment and Town Working Party dated 6 September 2021.

C21/27 Accounts Paid - April, May, Jun, July & August 2021

RESOLVED that payment of the attached account in the sums of £18181.85, £12842.72, £18723.35, £18398.26 & £18857.67 be approved.

C21/28 Committee Meetings

To consider whether to resume face to face committee meetings or to continue with working parties – recommendation from E&T Working Party that the current structure allowing remote meetings to continue should be retained. [Working Parties may operate using Zoom but Committee meetings must be held in person and open to the public under current legislation]

RESOLVED that the council continue to operate using working parties and remote meetings to mitigate any concerns over safety (Covid) that might otherwise impact attendance and participation of councillors and the public. This decision is to be reviewed in 3 months.

C21/29 Delegated Powers

In response to the Government revoking the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 on 7th May 2021, the Council delegated all decisions to Chair of Council, Deputy Chair and Chairs of Environment & Town and Finance, Buildings & Personnel Committees (4 Councillors) and the Clerk - Resolution C20/180 26/4/2021. The council continue to hold remote working party meetings which were held to the same standard as a committee - decisions taken at a working party meeting do not constitute a lawful decision of council and therefore delegated powers were used and reported : All delegated decisions are reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014).

RESOLVED that the council amend delegation so that urgent decisions may be made by to the Chair of Environment and Town Working Party, Chair of Finance, Buildings and Personnel Working

Party and the deputy Mayor. This decision is to be reviewed monthly.

As a Working Party may not operate using delegated powers, recommendations from E&T WP regarding planning will be approved using delegated powers.

C21/30 Raven Art Installation (attached)

A resident has proposed the installation of a Raven Sculpture on one of the street lamps on Church Walk. Derbyshire CC will only allow the installation to proceed if the licence application is made by the Town Council (and TC take responsibility for sculpture). The installation would then be insured by the Town Council, but would require annual safety inspections to comply with terms of the TC Insurance policy. The matter was discussed by the Environment and Town Working Party but it was decided to postpone any decision on this matter in order to determine the Town Council's broader policy; as this issue will create a perpetual future responsibility for maintenance and monitoring as well as setting a precedent for further requests. The matter has therefore been referred to full council.

RESOLVED that the council support the proposal on the basis that the council bear no costs as a result of the installation. That Cllr Clamp be delegated to work with the Clerk to establish appropriate procedure, processes and documentation to facilitate the installation.

Once the process and protocol has been established that the council enter into discussion over future installations (including the potential creation of a sculpture trail) with Festival and County Council.

C21/31 External Audit (attached)

To receive the auditor's report for 2020-21

RESOLVED to note the report by the auditor raised no concerns or issues.

C21/32 Meadows (attached)

It is proposed that the 2nd stage consultation (paper and Survey Monkey) commence on 30 September, closing on 15 November. Selection of design partners – a initial short list has been identified, the process for progressing discussion requires council agreement.

RESOLVED that the 2nd stage of consultation commence. That Cllrs Clamp, Pollock and Taylor (supported by officers) be delegated to meet with prospective design consultants to identify prospective partner(s).

C21/33 Disabled Toilet (attached)

Request from a tenant to change the lock so that the toilet is only accessible with a radar key. It is then proposed that toilet be changed to mixed use of Disabled/Staff.

RESOLVED that the Council will not support any change to the existing arrangements as this would result in a restriction in usage for room users.

C21/34 Use of Memorial Hall (attached)

Rotary have requested permission to park Santa's sleigh outside the Memorial Hall

RESOLVED that permission be granted to the group and that on this occasion no fee to be applied.

C21/35 Boundary Commission (attached)

A consultation on new draft recommendations for ward boundaries in Derbyshire Dales, recommendation from E&T Working Party to register an objection to the proposal to split Middleton from Wirksworth.

RESOLVED that the Town Council make an objection to recommended boundary changes (Objection to be based upon the letter provided by D Cllrs Greateorex, Ratcliffe and Slack)

C21/36 Stone Centre

Consultation is sought with local organisations by the Stone Centre, including the Town Council regarding proposals to develop the site further including a relocation of the Institute of Quarrying to the location.

RESOLVED that the council in principle support the proposals and that the clerk forward any consultation details to all councillors.

The meeting closed at 8.10pm

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Chairman

Delegated Decisions (27/04/21-14/09/21) – Appendix 1

Date	Decision Taken	Alternative Options Considered and/or background information	Councillors consulted and response .. or reason for not consulting
27/04/21	To write to MP to lobby for a change in legislation to (again) allow the councillors to participate in meetings remotely.	The council has previously written to Sarah Dines MP etc to request remote meetings continue and therefore I believe a precedent has been set and it is reasonable for the council to follow DALC suggestion to write again following the high courts ruling. However, for the sake of transparency and clarity I have treated as a delegated decision.	Consultation with 4 Councillors, all other councillors copied into issue. Agreed by GG, AC. EM & AJ
12/05/21	To accept financial support to repair viewing platform steps from film company. Repairs to be started at specific date to coincide with filming.	A film company has asked about the possibility of closing the viewing platform to allow a closed set shoot. The viewing platform steps need repair as they are starting to sag/lean, this work has now been scheduled to occur such that the steps are not in use during the filming period. Whilst the repair and it scheduling is within the responsibility of the clerk, accepting financial support requires Council agreement.	Consultation with 5 Councillors. Agreed by GG, AC. EM, & AJ. (AP consulted as link councillor to Stoney Wood)
12/05/21	To adopt recommendation of Environment and Town Working Party	This course of action has been taken to enable an element of consultation during the period that the Council operates using delated powers. A meeting was held on zoom following the same protocol as a committee, but as a working party it has no power to make decisions and therefore these must be made via delegation.	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by EM & AJ
18/05/21	To order additional planters during the summer, to be funded by the Welcome Back Fund administered by DDDC	An amendment to the guidelines has made accessing this fund more straight forward, a soft approval has been received from DDDC that this proposed application would be accepted. Three	Consultation with 4 Councillors. Agreed by GG, EM & AJ

Date	Decision Taken	Alternative Options Considered and/or background information	Councillors consulted and response .. or reason for not consulting
		additional planters and 2 hanging baskets have been ordered from our existing suppliers.	
18/05/21	To adopt recommendation of Finance, Buildings and Personnel Working Party	This course of action has been taken to enable an element of consultation during the period that the Council operates using delated powers. A meeting was held on zoom following the same protocol as a committee, but as a working party it has no power to make decisions and therefore these must be made via delegation.	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by GG & EM
25/05/21	Installation of 6 LED lights to Clock Tower Office.	Previously agreed electrical works.I miscounted the number of light fittings, the contractor spotted my error when he came on site last week to check out the actual job. There are 6 not 4. The units still need replacing with LED's which is in accordance with the TC's declaration of a climate emergency but it is a material change to the original permission so agreement was sought via delegation.	Consultation with 4 Councillors. Agreed by AJ, EM &
25/05/21	Replacement and repair of 6 windows (Council Chamber and Club Room)	Previously agreed works to Council Chamber & Club Room. Permission has been given to repair the windows in the Council Chamber and Club Room, including replace 4 sills. When the weather was fair last week, I met with the contractor and checked all 9 windows.. all are showing signs of deterioration but in some cases that is simply a case of a bit of wood filler, however 2 more sills require replacement. I don't think there is much choice but it is a material change to the permission granted and therefore agreement sought via delegation.	Consultation with 4 Councillors. Agreed by AJ, EM & AC
12/05/21	To adopt recommendation of Environment and Town Working Party	This course of action has been taken to enable an element of consultation during the period that the Council operates using delated powers. A meeting	Consultation with 4 Councillors, all other councillors copied into

Date	Decision Taken	Alternative Options Considered and/or background information	Councillors consulted and response .. or reason for not consulting
		was held on zoom following the same protocol as a committee, but as a working party it has no power to make decisions and therefore these must be made via delegation.	matter. Agreed by EM, GG & AJ
08/06/21	To adopt recommendation of Environment and Town Working Party	This course of action has been taken to enable an element of consultation during the period that the Council operates using delated powers. A meeting was held on zoom following the same protocol as a committee, but as a working party it has no power to make decisions and therefore these must be made via delegation.	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by EM, GG & AJ
06/07/21	To adopt recommendation of Environment and Town Working Party	This course of action has been taken to enable an element of consultation during the period that the Council operates using delated powers. A meeting was held on zoom following the same protocol as a committee, but as a working party it has no power to make decisions and therefore these must be made via delegation.	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by EM, GG & AJ
12/07/21	To change insurance provider and enter 3 year deal	The existing provider has increased premiums, the broker has identified a new partner. Due to the status of the new provider IPT will not be levied with the net result that the insurance costs would be lower than staying with the existing provider. The renewal date is 1 st August and therefore the matter requires resolution before the next meeting of the council.	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by EM, GG, AJ (also SB, CW)
12/07/21	Repairs to Town Hall	The pigeon spikes on the Town Hall are failing and require replacement, the roof/gutter above the Clock Tower Office is leaking, the top atrium has a significant leak resulting in ingress of water down the walls and across the stairs. A contractor has estimated 3 days labour at £750 to repair the pigeon	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by EM, GG, AJ (also SB)

Date	Decision Taken	Alternative Options Considered and/or background information	Councillors consulted and response .. or reason for not consulting
		spikes, the Town Clerk has also given instruction for the contractor to assess the works required to address the leaks. The works need to be undertaken whilst the weather is dry and therefore can not wait until September for approval.	
26/07/21	Purchase a replacement mower	<p>The petrol mower at the Memorial Hall seized for the second time, rather than try to fix it/service it (its about 9-10years old), the Climate Change working party members were consulted on if they felt the opportunity should be taken purchase an alternative battery mower (eco friendly) to replace petrol.</p> <p>This also eliminate the risks posed by storing petrol and as well as providing the basis to move across to some other battery powered gardening tools.</p>	Consultation with Climate Change Working party members before making recommendation to four Councillors with delegated authority, all other councillors copied into matter. Agreed by EM, GG, AJ (also SB, PT, JS)
05/08/21	Commence recruitment of replacement caretaker to fill post left vacant since July 2020	<p>In March, the council provided delegation to agree when to start recruiting: Minute FBP20/65 Staff Recruitment</p> <p>The recent government announcements provide a road map which includes the reopening of facilities such as the Town Hall. The current caretaking resources will be insufficient to support any significant return of bookings (pre-Covid).</p>	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by EM, GG, AJ

Voucher

Date	Decision Taken	Alternative Options Considered and/or background information	Councillors consulted and response .. or reason for not consulting
17/08/21	Works to remove a tree on the Meadows, assessed as being at risk (by tree surgeon) following limb failure.	<p>A branch failed on a tree in the Meadows near to the rear of Orchard House. The branch fell damaging an adjacent tree and falling across the wall and into the garden of Orchard House.</p> <p>Staff arranged for a contractor to go on-site and remove the debris and tree branches from the wall. This was followed up with a on site visit with a tree surgeon and who recommended that the tree was felled for safety reasons.</p> <p>Given the nature of the issue, the clerk have instructed the tree contractor to start emergency works as soon as possible (under Fin Regs 4.5 the clerk is able to do so, but the costs may exceed the £500 authorisation limit).</p>	Consultation with 4 Councillors, all other councillors copied into matter. Agreed by AC, GG, AJ (also AP)

Wirksworth Town Council **PAYMENTS LIST**

Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 General Administration	01/04/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
5 Fannyshaw Community	01/04/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
6 General Administration	01/04/2021		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
14 General Administration	01/04/2021		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
15 General Administration	01/04/2021		Unity Trust Current		IT Support	Software Into Action	S	115.00	23.00	138.00
7 Barmote Croft Toilets	01/04/2021		Lloyds Current		Rates	DDDC	Z	835.65		835.65
12 General Administration	02/04/2021		Lloyds Current		Office supplies	Viking	S	24.49	4.90	29.39
9 Fuel	07/04/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	289.70	57.94	347.64
10 Fuel	07/04/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	434.78	86.96	521.74
13 General Administration	10/04/2021		Lloyds Current		Consumables	Viking	S	234.95	46.99	281.94
8 Rates	10/04/2021		Lloyds Current		Rates	DDDC	Z	4,927.25		4,927.25
33 Rates	10/04/2021		Lloyds Current		Rates	DDDC	Z	719.50		719.50
11 Fuel	13/04/2021		Lloyds Current		Electricity	British Gas	L	44.68	2.23	46.91
22 General Administration	13/04/2021		Lloyds Current		Petty Cash	Wirksworth Town Council	Z	100.00		100.00
23 Donations	16/04/2021		Unity Trust Current		Community grant	WCRG	Z	375.00		375.00
24 General Administration	16/04/2021		Unity Trust Current		Subscription fees	DALC	Z	815.32		815.32
25 General Administration	16/04/2021		Unity Trust Current		Training	DALC	Z	230.00		230.00
34 General Administration	21/04/2021		Lloyds Current		Subscription fees	Zoom Video Comms Inc.	Z	59.95		59.95
29 General Administration	22/04/2021		Unity Trust Current		Audit	Barrie Woodcock	Z	172.20		172.20
16 Salaries	23/04/2021		Unity Trust Current		Pension contributions	DCC	Z	953.85		953.85
17 Wages	23/04/2021		Unity Trust Current		Pension contributions	DCC	Z	555.12		555.12
18 Salaries	23/04/2021		Unity Trust Current		Tax & NI	HMRC	Z	662.49		662.49
19 Wages	23/04/2021		Unity Trust Current		Tax & NI	HMRC	Z	130.43		130.43
20 Salaries	23/04/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,294.94		3,294.94
21 Wages	23/04/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,133.56		2,133.56
2 Managed Telecoms	24/04/2021		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
26 Maintenance	26/04/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
32 General Administration	26/04/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
4 Telephone	27/04/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
27 Maintenance	27/04/2021		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	60.00	12.00	72.00
28 Maintenance	27/04/2021		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	60.00	12.00	72.00
30 Stoney Wood	27/04/2021		Unity Trust Current		Maintenance materials	Lester Lowes	S	48.96	9.79	58.75
3 General Administration	28/04/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
31 General Administration	28/04/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	13.59		13.59
51 General Administration	01/05/2021		Unity Trust Current		IT Support	Software Into Action	S	115.00	23.00	138.00
66 Fannyshaw Community	01/05/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99

Wirksworth Town Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
35	General Administration	04/05/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
36	General Administration	04/05/2021		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
73	Telephone	04/05/2021		Lloyds Current		Telephony	Daisy Communications	S	129.50	25.90	155.40
37	Maintenance	04/05/2021		Lloyds Current		Refuse collection	DDDC	Z	247.00		247.00
38	Maintenance	04/05/2021		Lloyds Current		Refuse collection	DDDC	Z	247.00		247.00
39	Fuel	06/05/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	284.17	56.83	341.00
40	Fuel	06/05/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	426.82	85.36	512.18
44	Rates	10/05/2021		Lloyds Current		Rates	DDDC	E	566.75		566.75
67	Fuel	12/05/2021		Lloyds Current		Electricity	British Gas	S	159.61	31.92	191.53
50	General Administration	13/05/2021		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
52	Maintenance	13/05/2021		Unity Trust Current		Consumables	Irongate	S	53.66	10.73	64.39
53	Maintenance	13/05/2021		Unity Trust Current		Maintenance works	Thompson Tree Services	S	350.00	70.00	420.00
54	General Administration	13/05/2021		Unity Trust Current		IT equipment	CPC	S	69.00	13.80	82.80
55	General Administration	13/05/2021		Unity Trust Current		Defibrillator upkeep/costs	Defib shop. Imperative	S	153.00	30.60	183.60
56	Maintenance	13/05/2021		Unity Trust Current		Recycling collection	CPP	S	30.00	6.00	36.00
60	Misc (Church Walk,	17/05/2021		Lloyds Current		Defibrillator upkeep/costs	Defib shop. Imperative	S	49.00	9.80	58.80
61	Maintenance	18/05/2021		Lloyds Current		CCTV	eBuyer.com	S	235.24	47.05	282.29
68	Fuel	19/05/2021		Lloyds Current		Electricity	British Gas	L	15.29	0.76	16.05
69	Fuel	19/05/2021		Lloyds Current		Electricity	British Gas	L	17.83	0.89	18.72
70	Fuel	19/05/2021		Lloyds Current		Electricity	British Gas	L	88.60	4.43	93.03
74	Rates	22/05/2021		Lloyds Current		Water	Water Plus	Z	68.66		68.66
75	Rates	22/05/2021		Lloyds Current		Water	Water Plus	Z	48.18		48.18
76	Rates	22/05/2021		Lloyds Current		Water	Water Plus	Z	99.82		99.82
49	General Administration	24/05/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
41	Managed Telecoms	25/05/2021		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
43	Maintenance	25/05/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
62	Maintenance	25/05/2021		Lloyds Current		CCTV	eBuyer.com	S	121.50	24.30	145.80
63	General Administration	25/05/2021		Unity Trust Current		Consumables	Irongate	S	240.97	48.19	289.16
45	Salaries	25/05/2021		Unity Trust Current		Pension contributions	DCC	Z	953.85		953.85
46	Wages	25/05/2021		Unity Trust Current		Pension contributions	DCC	Z	552.75		552.75
47	Salaries	25/05/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,278.72		3,278.72
48	Wages	25/05/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,096.67		2,096.67
58	Salaries	25/05/2021		Unity Trust Current		Tax & NI	HMRC	Z	660.29		660.29
59	Wages	25/05/2021		Unity Trust Current		Tax & NI	HMRC	Z	156.76		156.76
64	General Administration	25/05/2021		Unity Trust Current		Advert	Christopher Cecil	Z	21.00		21.00
65	Kingsfield Play Area	25/05/2021		Unity Trust Current		Rent	Ww Rec Ground Trustees	Z	110.00		110.00
42	Telephone	27/05/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
57	General Administration	28/05/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
72	General Administration	28/05/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	15.24		15.24

Wirksworth Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
71	Occasional Lettings	31/05/2021		Unity Trust Current		Town Hall Lettings	Reversal	S	47.21	9.44	56.65
77	General Administration	01/06/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
81	Fannyshaw Community	01/06/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
82	General Administration	01/06/2021		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
84	Telephone	01/06/2021		Lloyds Current		Telephony	Daisy Communications	S	129.50	25.90	155.40
117	General Administration	01/06/2021		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
85	Fuel	04/06/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	S	258.14	51.63	309.77
86	Fuel	04/06/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	334.06	66.81	400.87
88	General Administration	10/06/2021		Unity Trust Current		IT Support	Software Into Action	S	115.00	23.00	138.00
89	Stoney Wood	10/06/2021		Unity Trust Current		Signage	Viking Safety Signs	S	126.32	25.26	151.58
90	Maintenance	10/06/2021		Unity Trust Current		Consumables	Irongate	S	13.17	2.63	15.80
87	Rates	10/06/2021		Lloyds Current		Rates	DDDC	Z	564.00		564.00
91	Training	10/06/2021		Unity Trust Current		Training	DALC	Z	50.00		50.00
93	Maintenance	16/06/2021		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	267.70	53.54	321.24
94	Maintenance	16/06/2021		Unity Trust Current		Maintenance works	Catena Inspection & Eng	S	72.50	14.50	87.00
95	Stoney Wood	16/06/2021		Unity Trust Current		Maintenance materials	Lester Lowes	S	2.59	0.52	3.11
107	Stoney Wood	21/06/2021		Lloyds Current		Maintenance materials	Screwfix	S	45.82	9.16	54.98
102	Bus Shelters	22/06/2021		Lloyds Current	8736	Bus shelter cleaning	John B. Sloan	Z	40.00		40.00
97	Salaries	24/06/2021		Unity Trust Current		Pension contributions	DCC	Z	953.85		953.85
98	Salaries	24/06/2021		Unity Trust Current		Tax & NI	HMRC	Z	661.29		661.29
100	Wages	24/06/2021		Unity Trust Current		Pension contributions	DCC	Z	554.01		554.01
101	Wages	24/06/2021		Unity Trust Current		Tax & NI	HMRC	Z	146.32		146.32
78	Managed Telecoms	25/06/2021		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
83	Maintenance	25/06/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
92	General Administration	25/06/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
96	Salaries	25/06/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,277.72		3,277.72
99	Wages	25/06/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,118.25		2,118.25
108	General Administration	25/06/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	7.00		7.00
103	Maintenance	26/06/2021		Lloyds Current		Sanitary disposal/ service	PHS Group	S	730.55	146.12	876.67
104	Maintenance	26/06/2021		Lloyds Current		Sanitary disposal/ service	PHS Group	S	377.45	75.49	452.94
105	Fannyshaw Community	26/06/2021		Lloyds Current		Sanitary disposal/ service	PHS Group	S	18.26	3.65	21.91
106	Barmote Croft Toilets	26/06/2021		Lloyds Current		Sanitary disposal/ service	PHS Group	S	91.32	18.26	109.58
79	General Administration	28/06/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
80	Telephone	28/06/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
109	Rates	29/06/2021		Lloyds Current		Water	Water Plus	Z	23.69		23.69
110	Rates	29/06/2021		Lloyds Current		Water	Water Plus	Z	23.69		23.69
111	Rates	29/06/2021		Lloyds Current		Water	Water Plus	Z	23.69		23.69
112	Maintenance	30/06/2021		Unity Trust Current		Maintenance works	Tradefast	S	3,900.00	780.00	4,680.00
114	General Administration	30/06/2021		Unity Trust Current		IT equipment	Software Into Action	S	740.00	148.00	888.00

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Wirksworth Town Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
115	Maintenance	30/06/2021		Unity Trust Current		Electricity Careplan	British Gas	S	545.87	109.18	655.05
118	General Administration	30/06/2021		Lloyds Current		Photocopier	Ricoh	S	233.59	46.72	280.31
113	Market Promotion	30/06/2021		Unity Trust Current		Advert	Community Fayre	Z	25.00		25.00
116	General Administration	30/06/2021		Unity Trust Current		Bank charges	Unity Trust	Z	18.00		18.00
119	General Administration	01/07/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
123	Fannyshaw Community	01/07/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
124	General Administration	01/07/2021		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
129	Telephone	01/07/2021		Lloyds Current		Telephony	Daisy Communications	S	129.50	25.90	155.40
142	General Administration	01/07/2021		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
143	General Administration	01/07/2021		Unity Trust Current		IT Support	Software Into Action	S	138.00	27.60	165.60
200	Maintenance	01/07/2021		Lloyds Current		Electricity Careplan	British Gas	S	68.30	13.66	81.96
133	Maintenance	02/07/2021		Unity Trust Current		Consumables	Irongate	S	86.50	17.30	103.80
134	General Administration	02/07/2021		Unity Trust Current		PPE	Irongate	S	97.52	19.50	117.02
128	Fuel	05/07/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	89.59	4.48	94.07
127	Fuel	05/07/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	261.98	52.40	314.38
135	Stoney Wood	05/07/2021		Unity Trust Current		Maintenance materials	Lester Lowes	S	247.13	49.43	296.56
146	General Administration	05/07/2021		Lloyds Current		Petty Cash	Wirksworth Town Council	Z	100.00		100.00
136	Stoney Wood	08/07/2021		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
137	Wash Green Play Area	08/07/2021		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
138	Kingsfield Play Area	08/07/2021		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
139	Fanny Shaw Skate Park	08/07/2021		Unity Trust Current		Annual inspection	RoSPA	S	68.50	13.70	82.20
145	Maintenance	08/07/2021		Unity Trust Current		Plumbing / Heating	British Gas	S	11.91	2.38	14.29
140	Stoney Wood	08/07/2021		Unity Trust Current		Maintenance works	Steve Maskrey	Z	640.00		640.00
122	Telephone	10/07/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
126	Rates	10/07/2021		Lloyds Current		Rates	DDDC	Z	564.00		564.00
144	Meadows	12/07/2021		Lloyds Current		Subscription fees	SurveyMonkey	C	320.00		320.00
141	Meadows	13/07/2021		Unity Trust Current		Maintenance works	Steve Maskrey	Z	80.00		80.00
163	Mayors Ball	14/07/2021		Unity Trust Current		Grant	Church in Peak (Jigsaw)	E	1,000.00		1,000.00
164	Mayors Ball	14/07/2021		Unity Trust Current		Grant	WCRG	E	1,000.00		1,000.00
132	Fannyshaw Community	14/07/2021		Lloyds Current		IT equipment	W3Z	S	150.00	30.00	180.00
153	Town Planters	19/07/2021		Unity Trust Current		Planters	Plantscape	S	2,636.00	527.20	3,163.20
154	Maintenance	20/07/2021		Unity Trust Current		Maintenance materials	Twigg	S	75.66	15.13	90.79
155	Maintenance	20/07/2021		Unity Trust Current		Maintenance materials	Twigg	S	65.90	13.18	79.08
156	Maintenance	20/07/2021		Unity Trust Current		Consumables	Irongate	S	49.48	9.89	59.37
157	General Administration	20/07/2021		Unity Trust Current		PPE	Irongate	S	18.49	3.70	22.19
254	Maintenance	20/07/2021		Unity Trust Current		Consumables	Irongate	S	18.99	3.80	22.79
255	Barmote Croft Toilets	20/07/2021		Unity Trust Current		Consumables	Irongate	S	18.99	3.80	22.79
158	Maintenance	21/07/2021		Unity Trust Current		Recycling collection	CPP	S	10.00	2.00	12.00
161	Market Stall Set-up &	21/07/2021		Unity Trust Current		Market stalls	Gregory & Sons	S	355.60	71.12	426.72

Wirksworth Town Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
159	General Administration	23/07/2021		Unity Trust Current		Office supplies	D.D. Design & Print	S	140.00	28.00	168.00
131	General Administration	23/07/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
147	Salaries	23/07/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,277.52		3,277.52
148	Wages	23/07/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,252.08		2,252.08
149	Wages	23/07/2021		Unity Trust Current		Pension contributions	DCC	Z	592.65		592.65
150	Salaries	23/07/2021		Unity Trust Current		Pension contributions	DCC	Z	953.85		953.85
151	Salaries	23/07/2021		Unity Trust Current		Tax & NI	HMRC	Z	661.49		661.49
152	Wages	23/07/2021		Unity Trust Current		Tax & NI	HMRC	Z	188.60		188.60
160	Market Promotion	23/07/2021		Unity Trust Current		Advert	Christopher Cecil	Z	21.00		21.00
162	Fuel	26/07/2021		Unity Trust Current		Electricity	EDF Energy	L	161.51	8.07	169.58
120	Managed Telecoms	26/07/2021		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
125	Maintenance	26/07/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39
121	General Administration	28/07/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
130	General Administration	28/07/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	24.05		24.05
169	Fannysshaw Community	01/08/2021		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
170	General Administration	01/08/2021		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
173	General Administration	01/08/2021		Lloyds Current		Annual license	DDDC	Z	180.00		180.00
194	Maintenance	01/08/2021		Lloyds Current		Refuse collection	DDDC	Z	253.50		253.50
195	Maintenance	01/08/2021		Lloyds Current		Refuse collection	DDDC	Z	253.50		253.50
165	General Administration	02/08/2021		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
190	Telephone	02/08/2021		Lloyds Current		Telephony rental	Daisy Communications	S	128.78	25.76	154.54
196	Fuel	06/08/2021		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	89.10	4.46	93.56
197	Fuel	06/08/2021		Lloyds Current		Gas -Town Hall	Corona Energy	S	188.02	37.60	225.62
172	Rates	10/08/2021		Lloyds Current		Rates	DDDC	Z	564.00		564.00
176	Maintenance	17/08/2021		Unity Trust Current		Maintenance materials	Irongate	S	23.89	4.78	28.67
183	Maintenance	17/08/2021		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	201.00	40.20	241.20
184	Maintenance	17/08/2021		Unity Trust Current		Fire safety	Hollinsend Fire Safety	S	125.00	25.00	150.00
186	General Administration	17/08/2021		Unity Trust Current		Membership Fees	National Allotment	S	55.00	11.00	66.00
187	Maintenance	17/08/2021		Unity Trust Current		Electrical works	Warren Electrical	S	885.70	177.14	1,062.84
174	General Administration	18/08/2021		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
175	General Administration	18/08/2021		Unity Trust Current		IT Support	Software Into Action	S	138.00	27.60	165.60
185	Rent Offices	18/08/2021		Unity Trust Current		Estate agents costs	Grants	S	270.00	54.00	324.00
191	Rates	22/08/2021		Lloyds Current		Water	Water Plus	Z	67.93		67.93
192	Rates	22/08/2021		Lloyds Current		Water	Water Plus	Z	96.07		96.07
193	Rates	22/08/2021		Lloyds Current		Water	Water Plus	Z	137.82		137.82
188	General Administration	23/08/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00		25.00
198	Maintenance	23/08/2021		Unity Trust Current		Chimney Sweep	Top Hat (Ollerenshaw)	Z	50.00		50.00
199	Insurance	23/08/2021		Unity Trust Current		Insurance	WPS Insurance	Z	6,344.15		6,344.15
171	Maintenance	25/08/2021		Lloyds Current		Electricity Careplan	British Gas	S	71.16	14.23	85.39

Wirksworth Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
177	Salaries	25/08/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,277.72		3,277.72
178	Wages	25/08/2021		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,160.37		2,160.37
179	Salaries	25/08/2021		Unity Trust Current		Tax & NI	HMRC	Z	661.29		661.29
180	Wages	25/08/2021		Unity Trust Current		Tax & NI	HMRC	Z	157.81		157.81
181	Salaries	25/08/2021		Unity Trust Current		Pension contributions	DCC	Z	953.85		953.85
182	Wages	25/08/2021		Unity Trust Current		Pension contributions	DCC	Z	567.06		567.06
166	Managed Telecoms	26/08/2021		Lloyds Current		Internet	Emtel	S	36.95	7.39	44.34
168	Telephone	27/08/2021		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
189	General Administration	27/08/2021		Lloyds Current		Bank charges	Lloyds Bank	Z	13.60		13.60
202	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	76.32	3.82	80.14
203	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	122.09	6.10	128.19
204	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	78.94	3.95	82.89
205	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	136.70	6.84	143.54
209	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	22.29	1.11	23.40
210	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	20.76	1.04	21.80
211	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	21.60	1.08	22.68
212	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	80.20	4.01	84.21
213	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	L	26.24	1.31	27.55
167	General Administration	31/08/2021		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
201	General Administration	31/08/2021		Lloyds Current		Telephony	Daisy Communications	S	130.10	26.02	156.12
206	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	S	194.96	38.99	233.95
207	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	S	183.11	36.62	219.73
208	Fuel	31/08/2021		Lloyds Current		Electricity	EDF Energy	S	182.19	36.44	218.63
232	Maintenance	31/08/2021		Lloyds Current		Maintenance materials	Screwfix	S	54.16	10.83	64.99
Total									84,101.16	4,431.03	88,532.19