

WIRKSWORTH TOWN COUNCIL

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 14 DECEMBER 2020 AT 6.30 PM (via Zoom)

C20/98 Present:
Cllr A Pollock (Chair), Cllr S Barker, Cllr A Clamp, Cllr G Gratton, Cllr A Jordan, Cllr E McDonagh, Cllr P Taylor and Cllr C Whittall

In attendance:

C Cllr I Ratcliffe, S Gratton (WTC officer), A Fussell (WTC officer) and Paul Jennings (Town Clerk)

C20/99 Apologies:
Cllr M Casselden, Cllr C Foster Phillips, and Cllr J Stockell
D Cllr M Ratcliffe, D Cllr P Slack

C20/100 Members' Pecuniary Interests in Agenda Items:
None declared

C20/101 Variation in Order of Business:
None

Open Forum opened 6:35pm

C20/102 Open Forum:

County Councillor reports: Cllr I Ratcliffe provided a verbal report.

Open Forum closed 6:45pm

**C20/103 Confirm the accuracy of the Minutes of the Meeting of the
Wirksworth Town Council held on 16 November 2020**

RESOLVED that the minutes of the meeting of Wirksworth Town Council dated 16 November 2020 were confirmed as a correct record.

C20/104 Town Mayor's Announcements
Socially distanced light switch on of the Rotary Christmas Tree (no public present), planted the 1st tree in a Tiny Forest project at Bolehill.

C20/105 Accounts Paid - November 2020

RESOLVED that payment of the attached account in the sum of £13,725.24 be approved.

**C20/106 Minutes and recommendations of the Finance, Buildings &
Personnel Committee:**

RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 7 December 2020 be approved.

C20/107 External Audit

RESOLVED to note that external auditor confirmed that there were no matters giving cause for concern and that the comments (in other matters) regarding Internal Audit be raised with the internal auditor during 2020/21 audit process.

C20/108 Budget and Precept for 2021/22

To agree the proposed budget and precept for the next financial year – recommendation from FB&P that no increase be made to current precepting level.

RESOLVED that given the impact of restrictions on the Town Council's ability to raise funds for activities such as occasional lettings of its buildings, in order to achieve a balanced budget, many non-essential services and activities have either be placed on hold or curtailed during 2021/22. This has enabled the council to hold the precept at the same level at previous year £194,000 as the council recognises that the impact on Covid will continue to be felt by many residents (and their finances) during the coming year.

C20/109 Wirksworth and District Community Sports Group Response

Request for financial support for new initiative.

RESOLVED that the Clerk write to the group advising the council has set aside a small general donation fund in the 2021/22 budget and invite an application for funds from this. That the council also consider/discuss in 2021 whether it is appropriate that a specific amount be allocated to supporting the sports group each year, similar to the support given to the Arts (Festival) / Well Dressing/Carnival (for inclusion in the 22/23 budget).

C20/110 Delegated Powers

The Clerk reminded councillors that delegation was established both to deal with any urgent matter related to hire of rooms and the broader ability to deal with urgent matters

RESOLVED that the council confirm that the powers established (Resolution C20/46) regarding decisions on reopening of buildings and other matters related to C19 continue (delegated to Cllr Gratton, Cllr Barker and Cllr Stockell), delegation on other urgent matters remains as Mayor, Deputy Mayor and 2 committee Chairs.

C20/111 Community Choir request to sing at Tuesday Market

A request has been received for 10 members of the group to attend and sing at the last market before Christmas on 22/12/20. (referred as an appeal by applicant under C19 procedures – FBP20/10)

Govt Guidance: <https://www.gov.uk/guidance/guidance-for-the-christmas-period#carol-singing>

RESOLVED that the Clerk advise the group that the Council do not feel that it is the appropriate time or indeed location for carolling during the Tuesday Market. We have continued to operate the market throughout the 2nd lockdown and in the current designation of Tier 3 with significant staff resources dedicated to crowd management in the limited space surrounding the Memorial Hall. Whilst the atmosphere created from the carols would no doubt be pleasant, the council has chosen not to play Christmas music (as we have in past years) as we have been actively trying to ensure a steady flow of customers through the market and discourage lingering, the presence of Carollers would undermine this.

C20/112 Public Space Protection Orders

The District Council's current Public Space Protection Orders (PSPOs) are due to expire 31st October 2021. They cover dog control, alcohol consumption, fires & BBQs, driving & parking. For any renewal, or proposed new location (e.g. Meadows), Wirksworth Town Council needs to provide evidence to be able to demonstrate the need to introduce/retain the PSPO in the current areas.

RESOLVED that the Clerk advise that existing PSPO be retained and that a request be made for an order to be made regarding dog fouling on the Meadows. The Clerk to liaise with DDDC regarding the retention/implementation of the orders.

C20/113 Derbyshire 52 Weeks Festival (Cllr Taylor)

To consider how the Town Council might wish to engage with the arts initiative scheduled for 2022-23

RESOLVED that the matter be noted.

C20/114 Derbyshire Dales District Council – Statement Of Community Involvement 2020

The District Council is consulting upon a draft Statement of Community Involvement (SCI). S18 of the Planning and Compulsory Purchase Act (as amended) requires that the District Council prepare a Statement of Community Involvement (SCI). The purpose of the Statement of Community Involvement is to explain to local communities and stakeholders how they will be involved in the preparation, alteration, and review of Local Plans and also in the determination of planning applications. The Statement of Community Involvement also sets out how the District Council will provide advice and assistance to neighbourhood planning groups and involve communities and other interested parties in the preliminary stages of plan-making.

RESOLVED that the matter be noted.

The meeting closed at 7.20 pm

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Wirksworth Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
257	General Administration	02/11/2020		Lloyds Current		HR Support	Castle Associates	S	43.00	8.60	51.60
258	Managed Telecoms	02/11/2020		Lloyds Current		Internet	Emtel	S	42.90	8.58	51.48
260	Telephone	02/11/2020		Lloyds Current		Telephony rental	BNP Paribas	S	69.71	13.94	83.65
261	Fannyshaw Community	02/11/2020		Lloyds Current		Internet	W3Z	S	29.16	5.83	34.99
262	General Administration	02/11/2020		Lloyds Current		Payroll	Sage	S	35.00	7.00	42.00
265	Telephone	02/11/2020		Lloyds Current		Telephony	Daisy Communications	S	123.93	24.79	148.72
270	Maintenance	02/11/2020		Lloyds Current		Refuse collection	DDDC	Z	247.00	0.00	247.00
271	Maintenance	02/11/2020		Lloyds Current		Refuse collection	DDDC	Z	247.00	0.00	247.00
266	Fuel	06/11/2020		Lloyds Current		Gas -Memorial Hall	Corona Energy	L	69.83	3.49	73.32
267	Fuel	06/11/2020		Lloyds Current		Gas -Town Hall	Corona Energy	S	192.13	38.43	230.56
268	General Administration	06/11/2020		Lloyds Current		Consumables	Viking	S	88.23	17.65	105.88
264	Rates	10/11/2020		Lloyds Current		Rates	DDDC	Z	724.00	0.00	724.00
272	Fuel	12/11/2020		Lloyds Current		Electricity	British Gas	L	88.60	4.43	93.03
263	Maintenance	12/11/2020		Lloyds Current		Electricity Careplan	British Gas	S	68.99	13.80	82.79
277	Maintenance	16/11/2020		Unity Trust Current		Consumables	Irongate	S	165.57	33.12	198.69
292	General Administration	16/11/2020		Unity Trust Current		IT Support	Software Into Action	S	175.50	35.10	210.60
293	General Administration	16/11/2020		Lloyds Current		IT Support	Software Into Action	S	200.00	40.00	240.00
276	Donations	16/11/2020		Unity Trust Current		Poppies/ wreaths	Royal British Legion	Z	57.00	0.00	57.00
278	Wages	16/11/2020		Unity Trust Current		Expenses	Marc Worsey	Z	10.58	0.00	10.58
279	Wash Green Play Area	16/11/2020		Unity Trust Current		Grass & verge cutting	Peak Tree Force	Z	368.00	0.00	368.00
280	Town Planters	16/11/2020		Unity Trust Current		Grass & verge cutting	Peak Tree Force	Z	320.00	0.00	320.00
281	Salaries	17/11/2020		Unity Trust Current		Tax & NI	HMRC	Z	632.20	0.00	632.20
282	Wages	17/11/2020		Unity Trust Current		Tax & NI	HMRC	Z	126.41	0.00	126.41
285	Salaries	17/11/2020		Unity Trust Current		Pension contributions	DCC	Z	928.33	0.00	928.33
286	Wages	17/11/2020		Unity Trust Current		Pension contributions	DCC	Z	546.34	0.00	546.34
291	Training	19/11/2020		Unity Trust Current		Training	LexisNexis	E	119.99	0.00	119.99
294	General Administration	23/11/2020		Lloyds Current		Bank charges	Lloyds Bank	Z	25.00	0.00	25.00
296	Rates	23/11/2020		Lloyds Current		Water	Water Plus	Z	130.68	0.00	130.68
297	Rates	23/11/2020		Lloyds Current		Water	Water Plus	Z	52.45	0.00	52.45
298	Rates	23/11/2020		Lloyds Current		Water	Water Plus	Z	75.96	0.00	75.96
287	Fanny Shaw Skate Park	24/11/2020	C20/78	Unity Trust Current		Community grant	NOW	Z	1,000.00	0.00	1,000.00
273	Fuel	25/11/2020		Lloyds Current		Electricity	British Gas	L	81.42	4.07	85.49
274	Fuel	25/11/2020		Lloyds Current		Electricity	British Gas	L	9.81	0.49	10.30
275	Fuel	25/11/2020		Lloyds Current		Electricity	British Gas	S	169.83	33.96	203.79
283	Salaries	25/11/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	3,197.87	0.00	3,197.87
284	Wages	25/11/2020		Unity Trust Current		Salaries	Wirksworth Town Council	Z	2,113.27	0.00	2,113.27

Wirksworth Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
269	26/11/2020		Lloyds Current		Consumables	Viking	S	121.58	11.32	132.90
259	27/11/2020		Lloyds Current		Internet	Zen	S	17.10	3.42	20.52
288	27/11/2020		Unity Trust Current		Clock maintenance	Les Kirk	Z	150.00	0.00	150.00
289	27/11/2020		Unity Trust Current		Grass & verge cutting	Steve Maskrey	Z	40.00	0.00	40.00
290	27/11/2020		Unity Trust Current		Maintenance works	Steve Maskrey	Z	495.00	0.00	495.00
295	27/11/2020		Lloyds Current		Bank charges	Lloyds Bank	Z	17.85	0.00	17.85
Total								13,417.22	308.02	13,725.24