

WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL COMMITTEE 10 FEBRUARY 2020 at 6:30pm

FBP100/19 Present: Cllr A Clamp (Chairman), Cllr E McDonagh, Cllr A Pollock, Cllr P Taylor and Cllr C Whittall

In attendance: 2 Representatives from Stoney Wood Group, 1 representative from Heritage Centre and Paul Jennings (Town Clerk)

FBP101/19 Apologies: Cllr G Gratton, and Cllr A Jordan

FBP102/19 Variation of Order of Business: to take item 12 Stoney Wood - Licensing and 13 Publication of Town Guide immediately after open forum.

FBP103/19 Members' Pecuniary Interests in Agenda Items:

Cllr Taylor	Personal Interest in Twinning Concessionary Meeting Space request (as member of WTA)
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Open Forum commence 6:35pm;

FBP104/19 Open Forum

Representatives of Stoney Wood Group provided more background to the request regarding licensing of the woodland.
A representative of Wirksworth Heritage Centre provided background to request for support with publication costs of Town Guide.

Open Forum closed 6:50pm;

FBP105/19 Stoney Wood - Licensing

To consider supporting an application (from Stoney Wood Group) to license the area to allow alcohol sales at events.

RECOMM: That the request be supported in principle, but that the detail of the proposal be subject to approval by Council (FB&P Committee).

FBP106/19 Publication of Town Guide

Request for support/assistance with the costs of this promotional publication.

RECOMM: That the council pledge £1500 (from 2020/21 Town Promotion budget), delegating the clerk to increase this upto £1900 to allow a larger print run.

FBP107/19 To confirm the accuracy of the Minutes of the Meeting of the Finance, Buildings & Personnel Committee held on 13 January 2020

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 13 January 2020 were confirmed as a correct record.

FBP108/19 Quarterly Balance Sheet & Bank Reconciliation

Cllr (not Chair - Fin Regs 2.2) to initial to confirm the bank statement and bank

reconciliation. The 3rd quarter information was circulated.

RECOMM: That the information be noted. Cllr Clamp confirmed reconciliation to the bank statements.

FBP109/19 Monthly Budget Balance:

RECOMM: That the monthly figures be noted.

FBP110/19 Request for concessionary meeting space from Twinning Association

Application under concessionary let policy to provide a meeting room(s)

RECOMM: That the application be approved.

FBP111/19 Request for community grant of £1000 to Wirksworth Well Dressing

To assist with organisational costs including printing programme, BMW Band fees etc.

RECOMM: That a grant of £725 be made from remaining balance in the donation line. That both Carnival and Well Dressing committees be encouraged to make a joint grant application in 2020/21. That clarification be sought from both committees regarding the division of responsibilities and activities undertaken during the Well Dressing weekend.

FBP112/19 Request for annual grant of £2200 to Stoney Wood Group

To support ongoing maintenance and activities in Stoney Wood.

RECOMM: That the application be approved.

FBP113/19 Request for annual grant of £1000 to Wirksworth Festival

To support the organisational costs of the event.

RECOMM: That the application be approved.

FBP114/19 Upgrade of Office Equipment

IT support have recommended that the existing office laptop be replaced at a cost of £600+vat.

RECOMM: That the clerk be given delegated approval to purchase a replacement.

FBP115/19 Staff Review and Recruitment

The clerk provided an update on recent staffing appointments and proposal to change to existing spinal column points and scale range for office staff.

RECOMM: That the staff move across to new pay scales, implementing

the new scales from National Joint Council for Local Government Services pay award.

New scales implemented for staff :- Caretaker/Cleaner roles SCP 3, Administration Assistant revised range SCP 3-12 with current employee to move to SCP7 from March 2020, Assistant Clerk revised to SCP7-17 and the Town Clerk SCP29-32.

The meeting closed at 7:50 p.m.

.....Chairman