

WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL COMMITTEE 9 MARCH 2020 at 6:30pm

FBP116/19 Present: Cllr A Clamp (Chairman), Cllr A Jordan, Cllr E Mcdonagh, Cllr A Pollock and Cllr P Taylor

In attendance Paul Jennings (Town Clerk)

FBP117/19 Apologies: Cllr G Gratton and Cllr C Whittall

FBP118/19 Variation of Order of Business: to take item 12 Stoney Wood - Licensing and 13 Publication of Town Guide immediately after open forum.

FBP119/19 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal Interest in item 16 Hall Set Curtains in Main Hall as member of Glee Club, and item 17 Request for annual grant of £2000 to New Opportunities Wirksworth as Chair of NOW
Cllr Pollock	Personal Interest in item 16 Hall Set Curtains in Main Hall as member of Glee Club

FBP120/19 To confirm the accuracy of the Minutes of the Meeting of the Finance, Buildings & Personnel Committee held on 10 February 2020

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 10 February 2020 were confirmed as a correct record.

FBP121/19 Monthly Budget Balance:

RECOMM: That the monthly figures be noted.

FBP122/19 Stoney Wood - Licensing

To consider supporting an application (from Stoney Wood Group) to license the area to allow alcohol sales at events.

RECOMM: That the request be supported and that the application be made to license the space with a Stoney Wood Group Member as the named licensee. Stoney Wood Group must seek the permission of the Town Council for any event planning to have in excess of 499 attendees. Permission maybe granted by the Town Clerk, who may also choose to refer a request to Council (FB&P Committee) for discussion and approval.

FBP123/19 Contingency Planning

The Clerk provided a discussion document outlining a draft process specific to a public health emergency.

RECOMM: That the document be presented to full council for confirmation of delegated powers in the matter.

FBP124/19 Website Accessibility

Update to website to comply with accessibility requirements for public sector bodies at an estimated initial cost of £1200+vat.

RECOMM: That the Clerk proceed with the works, with delegation to increase expenditure £2000 if required.

FBP125/19 Clock Tower Office

A new tenancy has been agreed, handover has identified two failed light fittings in office 1 of Clock Tower, proposed replacement with LED units at a cost of £300+vat.

RECOMM: That the Clerk proceed with the works.

FBP126/19 Litter Pickers

The Wirksworth Litter Picking group have received additional equipment and wish to pass this to the Town Council for storage and potential use by other groups.

RECOMM: That the Town Council accept the donation of litter pickers, furthermore that the council accept grant funding from DDDC towards a new store for the litter pickers (and Town Council to purchase new store). All equipment to become the property of the Town Council and may be used by other groups.

FBP127/19 Main Hall black out blinds

The existing winding mechanisms are reaching end of life and require replacement (approx. £150 per unit).

RECOMM: That the Clerk purchase two replacement winches. The Clerk to investigate alternative solutions to replace the existing blackout blinds including indicative costs.

FBP128/19 Club Room worktop repair

The edge of the worktop was damaged during a room booking and the Clerk negotiated a compromise with the room user to share the costs of repair (there was pre-existing damage).

RECOMM: That the council ratify the Clerk's actions in arranging the repair, including use of the WTC debit card to purchase materials.

FBP129/19 Memorial Hall Water Boiler

The Burco boiler has failed again (less than 5 months after repair) having taken 6 months to fix due to a scarcity of parts and at a cost of £212+vat. The engineer suggested a move to a Lincat boiler (as used at Town Hall). The approximate cost of changing would be £360 (+vat) not including installation.

RECOMM: That the Clerk arrange to replace the boiler at the Memorial Hall with a new alternative brand (Lincat).

FBP130/19 Memorial Hall Roof

The Town Clerk arranged emergency repairs (£350+vat) following a report from the tenant that water was penetrating the building, however further remedial work is required at a cost of £500.

RECOMM: That the Clerk be delegated to undertake the additional repairs with a budget of upto £1000. Any additional works in excess of the amount to be referred to FB&P Committee for approval.

FBP131/19 Half-Set Curtains in Main Hall

The Glee Club have purchased half-set curtains which remain in situ on the rear curtain rail of the stage in the Main Hall.

RECOMM: That the caretakers take down the curtains, and store them under the stage. That the council agree to take ownership of the curtains subject to receipt of a fire certificate or similar documentation. That the curtains may be used by other room users once this evidence has been received. The Town Council will take no responsibility for damage nor will undertake to repair/replace the curtains

Cllr Clamp dep and Cllr Jordan assumed chair at 7:40pm

FBP132/19 Request for annual grant of £2000 to NOW

To support the operational costs associated with the Skate Park.

RECOMM: That the application be approved and a grant of £2000 be made.

The meeting closed at 7:45 p.m.

.....Chairman