



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: enquiries@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

11 January 2022

Dear Councillor,

You are hereby summonsed to the Meeting of Finance, Building and Personnel Working Party on MONDAY 17 January 2022 at 6.30 p.m. on Zoom platform, meeting ID: 386 170 0358

The working party meeting will be held to the same standard as a committee but any decision taken at a working party meeting does not constitute a lawful decision of council - the Council has resolved to meet as a working party to allow meetings to continue using Zoom to ensure all councillors are able to participate even if they do not feel able to attend face to face meetings.

All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014)

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details.

AGENDA

1. Apologies for Absence

2. Variation of Order of Business

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

3. Members' Interests in Agenda Items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

4. Open Forum

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

5. Monthly Budget Balance (to be circulated prior to the meeting)

6. Quarterly Balance Sheet & Bank Reconciliation (to be circulated at the meeting)

Cllr (not Chair - Fin Rgs 2.2) to initial to confirm the bank statement and bank reconciliation

7. Memorial Hall Damage

During a booking of the hall, one of the attendees damaged the end of the wall adjacent to the ATM. CCTV enabled identification of the person and they have agreed to cover the costs of the repairs.

8. Staff Matters

To provide an update on current staffing levels and recruitment.

9. Barmote Croft Toilets

To consider a reduction in availability/opening back to Mon – Saturday whilst there are only 2 primary caretakers.

10. Clerks Time Sheet

October - December 2021, to be signed by the Chair.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer