



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Website: [www.wirksworthtowncouncil.gov.uk](http://www.wirksworthtowncouncil.gov.uk)

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

08 February 2022

Dear Councillor,

You are hereby summonsed to the (hybrid) Meeting of Finance, Building and Personnel Working Party on MONDAY 14 February 2022 at 6.30 p.m. on Zoom platform, meeting ID: 386 170 0358

*The working party meeting will be held to the same standard as a committee but any decision taken at a working party meeting does not constitute a lawful decision of council - the Council has resolved to meet as a working party to allow meetings to continue using Zoom to ensure all councillors are able to participate even if they do not feel able to attend face to face meetings.*

*All delegated decisions will be reported in line with guidelines for Open and Accountable Government (Openness of Local Government Bodies 2014)*

*Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details.*

## **AGENDA**

### **1. Apologies for Absence**

### **2. Variation of Order of Business**

Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item

### **3. Members' Interests in Agenda Items**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.

### **4. Open Forum**

Time for this session is limited to 15 minutes ; 3 minutes per person

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*

### **5. Monthly Budget Balance (to be circulated prior to the meeting)**

### **6. Town Council Website (attached)**

The existing website is reaching end of life (due to the underlying coding method), the current website managers are recommending that it be migrated across to a more modern script to enable more robust back and contingency.

### **7. Flag Poles**

Of the three installed flag poles one is now functional. The poles were last repaired in Feb 2013 at a cost £744.

### **8. Pension Discretion Policy (attached)**

DCC (Derbyshire Pension Fund) who administer the staff pension are recommending an update to the policy and have provided a template for employers to review and adopt.

<https://www.derbyshirepensionfund.org.uk/employers/newsletters-and-guides/employer-discretions.aspx>

### **9. Staff Matters (attached)**

To provide an update on current staffing levels, recruitment and TOIL.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer